

**:WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION / AGENDA WEDNESDAY, JULY 19, 2017
LOCATION: Wasco County Courthouse, Room #302
511 Washington Street, The Dalles, OR 97058**

Public Comment: Individuals wishing to address the Commission on items not already listed on the Agenda may do so during the first half-hour and at other times throughout the meeting; please wait for the current speaker to conclude and raise your hand to be recognized by the Chair for direction. Speakers are required to give their name and address. Please limit comments from three to five minutes, unless extended by the Chair.

Departments: Are encouraged to have their issue added to the Agenda in advance. When that is not possible the Commission will attempt to make time to fit you in during the first half-hour or between listed Agenda items.

NOTE: With the exception of Public Hearings, the Agenda is subject to last minute changes; times are approximate – please arrive early. **Meetings are ADA accessible.** For special accommodations please contact the Commission Office in advance, (541) 506-2520. TDD 1-800-735-2900. If you require an interpreter, please contact the Commission Office at least 7 days in advance. **Las reuniones son ADA accesibles.** Por tipo de alojamiento especiales, por favor póngase en contacto con la Oficina de la Comisión de antemano, (541) 506-2520. TDD 1-800-735-2900.

Si necesita un intérprete por favor, póngase en contacto con la Oficina de la Comisión por lo menos siete días de antelación.

9:00 a.m. **CALL TO ORDER**

Items without a designated appointment may be rearranged to make the best use of time. Other matters may be discussed as deemed appropriate by the Board.

- Corrections or Additions to the Agenda
- [Discussion Items](#) (Items of general Commission discussion, not otherwise listed on the Agenda: [Tooley Terrace Lien Satisfaction](#); [Extension Service District Budget Officer Appointment](#); [Position Letter](#); [NORCOR Bond Consent Agenda](#) (Items of a routine nature: minutes, documents, items previously discussed.): [Minutes-6.21.2017.2017 Regular Session](#); [7.3.2017 Special Session](#))

9:30 a.m. [Ordinance Repealing Personnel Ordinance](#) – Nichole Biechler

9:40 a.m. [Tygh Valley Water District Appointment](#) – Lisa Gambee

9:50 a.m. [911 Phone Service Provider](#) – Joe Davitt/Lane Magill

10:05 a.m. [Ambulance Service Area Contract Extensions](#) – Juston Huffman

10:20 a.m. [Immediate Opportunity MOU](#) – Scott Hege

10:30 a.m. [Finance](#)

[Budget Adjustment](#)

[Investment Policy](#)

[June Financial Report](#)

} Mike Middleton

**COMMISSION CALL
NEW/OLD BUSINESS
ADJOURN**

If necessary, an Executive Session may be held in accordance with: ORS 192.660(2)(a) – Employment of Public Officers, Employees & Agents, ORS 192.660(2)(b) – Discipline of Public Officers & Employees, ORS 192.660(2)(d) – Labor Negotiator Consultations, ORS 192.660(2)(e) – Real Property Transactions, ORS 192.660(2)(f) To consider information or records that are exempt by law from public inspection, ORS 192.660(2)(g) – Trade Negotiations, ORS 192.660(2)(h) - Conferring with Legal Counsel regarding litigation, ORS 192.660(2)(i) – Performance Evaluations of Public Officers & Employees, ORS 192.660(2)(j) – Public Investments, ORS 192.660(2)(m) – Security Programs, ORS 192.660(2)(n) – Labor Negotiations



WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
JULY 19, 2017

PRESENT: Scott Hege, County Commissioner
Steve Kramer, County Commissioner
Rod Runyon, Commission Chair
STAFF: Kathy White, Executive Assistant
ABSENT: Tyler Stone, Administrative Officer

At 9:00 a.m. Chair Runyon opened the Regular Session of the Board of Commissioners with the Pledge of Allegiance.

Ms. White asked that Amendment 3 to the Mid-Columbia Center for Living CDBG Project agreement be added to the Discussion List. Commissioner Kramer added a discussion of the South Wasco Park and Recreation District's Oregon Marine Board grant application to the Discussion List. Chair Runyon removed the NORCOR Bond from the Discussion List.

Discussion List – Tooley Terrace Lien Satisfaction

Finance Manager Siri Olson explained that in 2003 liens were placed on properties in the Tooley Terrace neighborhood to assure payment for improvements. She reported that the Youngloves, one of four remaining homeowners with unpaid liens, have paid their lien in full; therefore, the request is to remove the lien from their property. Ms. Olson added that two of the three remaining homeowners' liens will likely be paid in full and come before the Board at the next session. She stated that the final lien has a small balance and should also be paid off in the near future.

{{Vice-Chair Kramer moved to approve the Younglove Tooley Terrace Satisfaction of Lien. Commissioner Hege seconded the motion which passed unanimously.}}

Discussion List – Budget Officer Appointment

(((Vice Chair Kramer moved to approve Order 17-052 appointing Brian Tuck as 4H & Extension Service District Budget Officer. Commissioner Hege seconded the motion which passed unanimously.)))

Discussion List – Position Letter

Chair Runyon asked if there are any suggested changes to the position letter. He noted that the Board is expressing their support for Commissioner Kramer as the appointed Wasco County representative on the Mid-Columbia Council of Governments' Board of Directors with guidance from MCCOG Interim Executive Director David Meriwether. He noted that many years ago when he was participating on the CAP Board, many of the community agencies that exist now had not yet been formed.

Commissioner Hege stated that because we cannot know what will happen at the next MCCOG Board meeting, the Wasco County Board of Commissioners wants to publicly express their support and confidence in Vice-Chair Kramer as the County representative.

Vice-Chair Kramer thanked his fellow Commissioners for their support and noted that the County's position on the future of the agencies currently housed at MCCOG is a decision for the entire Wasco County Board of Commissioners. He reported that the MCCOG Board will meet on the eighth of August to make a decision and then begin the work of how to move forward based on that decision.

Chair Runyon responded that, as is stated in the letter, the Wasco County Board of Commissioners want what is best for the agencies so that they can provide the highest level of service to the citizens in the most effective and efficient way possible.

*****The Board was in consensus to sign the position letter regarding the MCCOG administered agencies.*****

Discussion List – MCCFL Amendment 3

Ms. White explained that costs have increased for the Environmental Assessment and the Architects engaged to complete pre-construction work for the Mid-Columbia Center for Living Mental Health Clinic Construction Project which is in-part funded through a Community Development Block Grant. She stated that the project comes through the County as CDBG Grants can only be awarded to counties or municipalities.

Ms. White went on to say that a contract amendment (attached) has already been signed for the environmental engineers but the amendment for Scott Edwards Architects (attached) just came in this morning. She stated that the SEA amendment was written for \$500 more than what is in the budget amendment with the state. On such short notice and with Mr. Stone away for the week, we cannot determine if the additional \$500 is acceptable to all parties. Therefore, Ms. White asked the Board to approve the amendment (attached) for up to \$4,000 for the increase to the Architect line item. She noted that all the increases will be paid from matching funds.

Vice-Chair Kramer asked Commissioner Hege if this has been discussed at the MCCFL Board. Commissioner Hege responded that it has but not to this level of detail. He said that he is aware that challenges with the environmental assessment have increased costs and slowed the project. He noted that the matching funds are covered by MCCFL, not County funds. He added that he is concerned that the delays are going to increase the cost of the project as the construction market is very tight right now; it could cause the project costs to inflate beyond the budget for the project.

{{{Commissioner Hege moved to approve the third budget amendment to the agreement between the State of Oregon and Wasco County for Project 15007 increasing the Architect line item by up to \$4,000 and the Environmental line item by \$7,500. Vice-Chair Kramer seconded the motion which passed unanimously.}}}

Department Reports – Sheriff's Office

Wasco County Sheriff Lane Magill reported that last Friday there were three videographers associated with Cop Block in the Courthouse. (Cop Block is a decentralized police accountability project formerly working to make police accountable for their actions. The organization's members and volunteers attempt to draw attention to alleged or evident police abuses that happen across

the United States, and work to film police to force transparency and accountability within their ranks as well. However, believing that accountability will never end police brutality, the group has now shifted its focus to anarchism and the complete abolishment of all law enforcement and the government.) He stated that the group generally operates on the more populous west side of the state; they were on the east side gathering information. He noted that the more rural parts of the state have a different more relaxed process than the metropolitan areas; we have more individual contacts. He added that he had a good conversation with them; it was videotaped and posted online. They also visited The Dalles Police and law enforcement agencies in Deschutes County and Madras.

Sheriff Magill continued by saying that one of the videographers went to the Assessor's Office and alarmed them enough that they pressed the panic button. He reported that he has distributed photos of six individuals associated with Cop Block to all County staff for awareness. He said that one of the six is considered aggressive and violent. He stated that his concern is that they may try to use another County department to escalate a situation with the Sheriff's Department.

Sheriff Magill pointed out that the group is focused on law enforcement; there have been incidents of members following officers to their homes. He said that they have a right to be in public areas and video but cannot do so past the lobby at NORCOR or behind the Sheriff's office doors. He assured the Board that were the situation to escalate, his officers will be prepared to respond.

Chair Runyon commented that this is a good reminder to directors and managers to review safety procedures with staff.

Discussion List – SWPRD Marine Board Grant Application

Vice-Chair Kramer explained that the South Wasco Park and Recreation District submitted an application to the Oregon Marine Board for replacement of a boat ramp at the Pine Hollow Reservoir. He reported that through that process, their application was deferred to October for a final decision. He said that the OMB is wanting the County to co-sign on the agreement. Wasco County Clerk Lisa Gambee, County liaison to the SWPRD, has communicated that the SWPRD Board has requested an official County position on the OMB condition for a co-signer.

Ms. Gambee stated that OMB wants a co-signer because SWPRD is new and has

no source of income and no assets; in case of default, they want somewhere to go to recover funds. She stated that not only is the OMB grant at risk, but the nearly \$100,000 pledged by ODFW is contingent on the OMB grant award. Statute requires a way to recover funds in case of default; to move forward they will need a co-signer.

Ms. Gambee went on to say that this is the exact position the County did not want to find themselves in; the SWPRD was formed in part to keep the County out of the park and recreation business. In essence, co-signing would obligate the County for 20 years. She said that the SWPRD wants to know definitively where the County stands so they can determine how to move forward.

SWPRD President Frank Veenker said that it is disappointing and the SWPRD Board feels duped – the County wanted out of the responsibility and the SWPRD did that and now here we are. He said that if they cannot get funding through the Marine Board, it will be very difficult to move the project forward.

Chair Runyon noted that the County does not own the land. He said that we have been at this for a while. He reported that the day of the OMB hearing, County Administrator Tyler Stone had mentioned some ideas for moving forward. Chair Runyon said that he would like to wait for Mr. Stone's return to hear about those ideas and thoughts. He said that he does not necessarily oppose co-signing, but it is not County property. He observed that the OMB seemed to not apply all the rules evenly to all applicants.

Commissioner Hege said that he thought he heard something about the OMB being more willing to award the grant after the SWPRD had established a track record of success for a period of three years. Ms. Gambee replied that it would help but it doesn't change the fact that they have no office, no staff and no source of revenue. In addition, because of an agreement with Badger Irrigation District, if there the ramp is not completed by early 2019, the ramps will have to be removed by November of that year. She reported that the SWPRD Board had a discussion around other options but this is the best long-term solution.

Commissioner Hege said that it seems as though the concern is that after a number of years, interest will wane; in the beginning, everyone will be excited about caring for the new facility, but over time that enthusiasm will diminish. He asked if it might be possible to remove the County as co-signer after the first five years, once the SWPRD has demonstrated their commitment. He said it is not efficient for the County to task our facilities staff to care for the facility.

Mr. Veenker agreed that it is a difficult position. He said that the OMB has tabled the application until October 5th. He stated that the SWPRD is going to go to ODFW to see if they will grant funds for a repair of the existing ramp rather than the full replacement of the ramp.

Chair Runyon said that there was also some discussion with ODFW to do the project in phases; perhaps if we can get the OMB plans, a new ODFW application can be submitted. He said that in the most simplistic terms, if there is a default in 15 years, OMB is not going to take the ramp back. He restated that he wants to hear from Mr. Stone.

Mr. Veenker suggested asking the ODFW to be the co-signer for the OMB grant.

Commissioner Hege stated that he finds it acceptable to move the discussion forward to August. He asked if OMB would be willing to share their plans. Ms. Gambee replied that she asked that question a year ago and got the impression that they are willing to release the design but will not sign-off on it. Commissioner Hege observed that those plans would provide a good foundation for another firm, reducing the cost of design.

Vice-Chair Kramer noted that he has invested a lot of time in this process and the group has done a lot of work. He said that this is definitely a setback, but we need to move forward. He said he would like to have a work session to determine the next step.

Mr. Veenker noted that they will need to know at least ten days prior to the OMB hearing.

Vice-Chair Kramer continued by saying that he wants to move this forward but does not want to saddle a future Board with the same problem inherited by this Board. Chair Runyon agreed and repeated that he would like to hear from Mr. Stone.

Ms. Gambee observed that the SWPRD Board has other ideas within the group; they recognize that it is hard to work within the OMB structure.

Agenda Item – Ordinance to Repeal Personnel Ordinance

Human Resources Manager Nichole Biechman pointed out that with the adoption of the Wasco County Employee Handbook and the supporting policies, the Personnel Ordinance is obsolete and will need to be repealed to eliminate any

confusion or conflict between the documents. She noted that today will be the first reading of the ordinance with a second reading and vote to take place at the August 2nd session.

Commissioner Hege read the title of the Ordinance into the record: Ordinance 17-001 in the matter of an ordinance repealing the Wasco County Personnel Ordinance 1985-0363 and all subsequent amendments.

Agenda Item – Tygh Valley Water District Appointment

Ms. Gambee introduced Dan Jaffe, one of two applicants for a position on the Tygh Valley Water District Board. Mr. Jaffe stated that he has been a resident in Tygh Valley for 10 years and retired a little more than a year ago. He said that he loves the community and the effective water system; he wants to support that. Ms. Gambee added that Mr. Jaffe had been one of the write-in candidates for the Tygh Valley Fire District and recently won the coin toss for that position.

Ms. Gambee went on to review her memo (included in the packet), explaining that there are three vacant positions on the Tygh Valley Water Board; a County appointment to fill one vacancy will create a quorum on the Water Board which will enable them to appoint two others to fill the remaining vacancies. She reported that the other applicant, Sam Cobb, had held a seat on the Board but had misunderstood the write-in process. Thinking that accepting a write-in position would unseat one of the other members, he declined his write-in seat. She stated that the appointment was posted in The Dalles Chronicle and the Wampin Rock as well as being physically posted at the Tygh Valley Post Office and area businesses. She commented that her hope is that the Water Board will appoint whichever applicant is not appointed by the County.

Commissioner Hege asked why the County Board of Commissioners cannot appoint both applicants since there are three vacancies. Ms. Gambee replied that it is a gray area and an unusual circumstance. She said that the County Board of Commissioners needs to fill the Water Board to the quorum level and the Water Board can then fill the remaining vacancies.

Mr. Jaffe stated that he has spoken the Mr. Cobb's wife who told him that Mr. Cobb wants to serve, he just misunderstood the process. He said that however the Board of Commissioners proceeds, neither applicant will be upset.

Vice-Chair Kramer said it is difficult but the goal is to have the Board filled so the District can move forward in providing water to residents and submitting the

necessary reports to the State.

{{{Vice-Chair Kramer moved to approve Order 17-053 appointing Dan Jaffe to the Tygh Valley Water District Board of Directors. Commissioner Hege seconded the motion.}}

Discussion

Commissioner Hege said he wants to strongly encourage the District Board to appoint Mr. Cobb to one of the two remaining positions. Ms. Gambee replied that they are working on that. She added that there is another willing volunteer who was not able to get her application into the County Board in time; she is still interested in serving as well. She stated that she will be attending the next couple of Tygh Valley Water District Board meetings; the District Board has not been filing the necessary audits and she will be helping them with that. She said that they can make the appointments at their next meeting.

Commissioner Hege said that it is exciting to have people willing to serve their community; it is an important component for the community.

The motion passed unanimously.}}

Chair Runyon said that the Board appreciates Mr. Cobb's interest and hopes he will be appointed to one of the remaining vacant positions.

Department Reports – 911 Phone Service Provider

Sheriff Magill reported that there was another 911 outage on Monday, July 17th; he stated that the incident will be added to the letter (included in the packet). He said that he will be sending the letter in any case but wanted to ask if the Board would like to add their signatures to the letter.

*****The Board was in consensus to add their signatures to the letter regarding Century Link 911 outages.*****

Sheriff Magill stated that he has a contact at the State for Century Link and will be contacting them before the end of the day to let them know it is coming.

Dispatch Operations Manager Joe Davitt explained that he gets a prerecorded notification from Century Link when there is an outage. He said that his directive from the State is to call the local center and then Oregon Emergency

Management to report the outage. He said that the recent one lasted 16 minutes and they have not yet provided him with the cause for the outage; it is usually equipment failure.

Commissioner Hege asked if this is typical. Mr. Davitt replied that it is not; when there is a power outage, there is backup for 911 but that is not true of the Century Link service; something needs to be done.

Commissioner Hege asked what the regulations are for Century Link in providing this service. Sheriff Magill responded that it is not been made clear to him. He said that they have had some bad experiences with Century Link services over the last couple of months; the letter is intended as a catalyst for discussions that will lead to a solution.

Commissioner Hege asked if there are options to move to another service provider. Sheriff Magill replied that it is somewhat political; Century Link is the approved provider for the services.

Chair Runyon asked if Century Link has responded to inquiries. Mr. Davitt answered saying that they are slow to respond; he sent them an email yesterday and has not yet received a reply. Sheriff Magill added that it took them nearly a month to respond regarding the January incident. Mr. Davitt noted that during the October outage, when so many counties were affected, he called our communications center and the call was routed through several counties all the way to Clark County, Washington.

Commissioner Hege asked that the Board be kept updated on progress with the 911 issue, saying that it is an unacceptable circumstance for a critical service.

Department Reports – Emergency Management

Sheriff Magill reported that the final internal meeting in preparation for the upcoming eclipse was held yesterday. He stated that there will be a couple of additional meetings just before the event, including a meeting with area partners.

Chair Runyon asked what potential problems they expect in Wasco County. Sheriff Magill replied that fire is the number one concern followed by traffic issues. He reported that he sent out 193 letters to landowners and have had two call back so far to say that they will be posting no trespassing signs. He stated that he will be posting deputies around the County to respond to any issues that

arise.

Ms. Biechler added that flyers advising what precautions should be taken will go out to staff with the next payroll.

Chair Runyon called for a recess at 10:02 a.m.

The session reconvened at 10:06 a.m.

Department Reports – ASA Contract Extensions

Emergency Manager Juston Huffman explained that three weeks ago he was tasked with the update of the Ambulance Service Area Plan and was moving through that process with assistance from Ms. White. The extension of the contracts is the first step to bring the County back into compliance with State regulations.

Chair Runyon asked if the agreements are the same as previous agreements. Mr. Huffman replied that they are essentially the same, it just extends the term.

Commissioner Hege asked if there is a group that is part of this process. Mr. Huffman responded that there are two committees that will need to meet as part of the review process; we will be convening those.

Ms. White explained that research revealed that we have not had a signed contract in place for some time with any of the area providers; it is important to get the extensions signed so that those agreements are in place prior to the eclipse. Once the agreements are in place, we will work to get people appointed to the committees that both review the plan and audit the providers to make sure they are fiscally sound, adequately equipped and meet State standards for training and compliance. She added that the current plan is prescriptive regarding the make-up of the committees and their purpose.

{{{Vice-Chair Kramer moved to approve the ASA contract extensions as a slate:

- **ASA 1 Mosier**
- **ASA 2 The Dalles**
- **ASA 3 Dufur**
- **ASA 4 Maupin**
- **ASA 5 South Wasco County**

- **ASA 6 John Day Recreation Area**
- **ASA 7 Southwest Wasco County**
- **ASA 8 Pine Hollow/Wamic**

Commissioner Hege seconded the motion which passed unanimously.}}

Agenda Item – Enterprise Zone Immediate Opportunity MOU

Commissioner Hege reviewed the memo included in the Board Packet. He stated that the Board has talked about the Civic Loan previously; this is not how we normally apply these funds but there is a proposal to use the last of the funds set aside for immediate opportunity projects to satisfy the remaining Civic Auditorium debt.

Chair Runyon noted that all the other funding went to physical projects and this is to satisfy a debt. He said that the intent of the distributions was for economic development and asked how this fits that criteria.

Commissioner Hege replied that he is not sure he can make an argument for that. He said that the Civic Auditorium is a benefit to the community and it is not unreasonable to help the Civic but he is not sure he can justify it as economic development. He pointed at that it is a relatively small amount of money and it will help the Civic; they have \$900 per month going out that could be applied elsewhere.

Corliss Marsh of The Dalles said that she is concerned about the process, noting that one person on the committee is very close to the Civic and was the one to suggest the distribution to the Civic; for whatever reason, the other members of the committee agreed to it. She said that the perception is that there is a conflict of interest in having a person on the committee that is close to a project that is being funded. She said that she does not think that the money is meant for past debt but for future economic development.

Chair Runyon commented that the Civic is a non-profit that is used by the public; by not having to make \$900 monthly debt payments money can be channeled to projects that could support economic development.

Ms. Marsh stated that the City approved this as part of a report; it was not on their agenda. She restated that if the Civic had applied for money to do something, she could support it; paying off debt is not good use and does not

align with the principle intended use of the Immediate Opportunity funds.

Commissioner Hege replied that there are parts of him that agrees with Ms. Marsh. He said that he thinks there are benefits to doing it but it is not what he would want to see going forward. He stated that he would like to see funds being used to leverage grants to do projects in the community. He added that the sooner the Civic is up and running, the sooner the community will benefit; this is a unique circumstance that we are not likely to see again.

Chair Runyon said that he agrees that the City did not follow proper process and they should also have outlined a broader picture of how the debt relief would benefit the Civic and the community.

{{{Vice-Chair Kramer moved to approve the Immediate Opportunity MOU between The Dalles Civic Auditorium and the City of the Dalles/Wasco County. Commissioner Hege seconded the motion which passed unanimously.}}}

Chair Runyon commented that if there are to be any further distributions, he would suggest that the committee appoint a chair to help ensure a transparent process. He said that he wants the Civic to succeed but it is unusual how it came up.

Agenda Item - Finance

BUDGET ADJUSTMENT

Finance Director Mike Middleton reviewed the memo included in the packet explaining that the Codes Enforcement DEQ grant to fund a vehicle, trailer and staff time to assist low-income, elderly and disabled residents with abatement was not included in the budget due to the timing of its arrival. He said that this resolution will rectify that situation.

{{{Vice-Chair Kramer moved to approve Resolution 17-008 increasing appropriations offset by grant revenue within a fund. Commissioner Hege seconded the motion which passed unanimously.}}}

INVESTMENT POLICY

Mr. Middleton explained that this is the policy previously presented to the Board and submitted to the Oregon Short Term Fund Board for review and approval. He reported that the OSTFB had asked for clarification on which plan in the

policy we would be using, so he has added some clarifying language to satisfy that request. He said that once the policy is in place, he and the Treasurer will get started on investing funds.

Chair Runyon commented that the Board has been trying to get started on this for years but until Mr. Middleton and County Treasurer Elijah Preston came on board, they were not able to make any headway.

{{{Commissioner Hege moved to approve the Wasco County Investment Policy. Vice-Chair Kramer seconded the motion which passed unanimously.}}}

JUNE FINANCE REPORT

Mr. Middleton reviewed the report included in the Board Packet. He pointed out that although we have reached the end of the fiscal year, the books will remain open until the end of August as some revenues and expenses should be recognized in the 2017 Fiscal Year. He said we are in a good position and he does not anticipate any major audit adjustments.

Chair Runyon asked if there might still be some clean-up findings from the last two years of upheaval. Mr. Middleton replied that there may be one or two related to reconciliations as they were still trying to catch that up during the last fiscal year. He noted that findings are just an awareness prompt; adjustments are more significant – we are getting better as staff gets up to speed.

The Board expressed their appreciation for the regularity and thoroughness of the finance reports. Mr. Middleton reported that he is doing something similar for the Museum Commission to help them better understand their budgeting process.

Commission Call

Chair Runyon noted that the Public Works Department has some openings. Public Works Director Arthur Smith reported that they conducted interviews last Thursday and are considering how they want to move forward.

Chair Runyon announced that he would be at the National Association of Counties through Monday, July 24th. He stated that he serves on the Veterans Committee and Economic Workforce Committee; he will also be accepting an award on behalf of the County for our 100% Love Culture.

**Consent Agenda – 6.21.2017 Regular Session and 7.3.2017 Special
Session Minutes**

**{{{Commissioner Hege moved to approve the Consent Agenda. Vice-Chair
Kramer seconded the motion which passed unanimously.}}}**

Chair Runyon adjourned the meeting at 10:48 a.m.

Summary of Actions

Motions Passed

- **To approve the Younglove Tooley Terrace Satisfaction of Lien.**
- **To approve Order 17-052 appointing Brian Tuck as 4H & Extension Service District Budget Officer.**
- **To approve the third budget amendment to the agreement between the State of Oregon and Wasco County for Project 15007 increasing the Architect line item by up to \$4,000 and the Environmental line item by \$7,500.**
- **To approve Order 17-053 appointing Dan Jaffe to the Tygh Valley Water District Board of Directors.**
- **To approve the ASA contract extensions as a slate:**
 - **ASA 1 Mosier**
 - **ASA 2 The Dalles**
 - **ASA 3 Dufur**
 - **ASA 4 Maupin**
 - **ASA 5 South Wasco County**
 - **ASA 6 John Day Recreation Area**
 - **ASA 7 Southwest Wasco County**
 - **ASA 8 Pine Hollow/Wamic**
- **To approve the Immediate Opportunity MOU between The Dalles Civic Auditorium and the City of the Dalles/Wasco County.**
- **To approve Resolution 17-008 increasing appropriations offset by grant revenue within a fund.**
- **To approve the Wasco County Investment Policy.**
- **To approve the Consent Agenda – 6.21.2017 Regular Session & 7.3.2017 Special Session.**


Consensus

- **To sign the position letter regarding the MCCOG administered agencies.**
- **To add their signatures to the letter regarding Century Link 911 outages.**

Wasco County
Board of Commissioners


Rod L. Runyon, Board Chair


Steven D. Kramer, Vice-Chair


Scott C. Hege, County Commissioner

**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
JULY 19, 2017**

DISCUSSION LIST

ACTION AND DISCUSSION ITEMS:

1. [Tooley Terrace Lien Satisfaction](#) – Siri Olson
2. [Budget Officer Appointment](#)
3. [Position Letter](#)
4. [NORCOR Bond](#) – Rod Runyon

Discussion Item
Tooley Terrace Lien Satisfaction

- [Lien for Tooley Terrace Properties](#)
- [Satisfaction of Lien - Younglove](#)

MAY 25, 2004

THIS DOCUMENT IS BEING RE-RECORDED SO THAT
EACH TAXPAYER AND FINAL ASSESSMENT IS INDEXED
SEPARATELY.

THE ORIGINAL COUNTY COURT RESOLUTION WAS
RECORDED JUNE 5, 2003 AS MF# 2003-3256.

KAREN LEBRETON COATS, WASCO COUNTY CLERK
BY LINDA BROWN, CHIEF DEPUTY

Microfilm No. 20042804(12)

FILED
WASCO COUNTY

2004 MAY 25 A 11:32

KAREN LEBRETON COATS
COUNTY CLERK

STATE OF OREGON
COUNTY OF WASCO
I certify that this document was received
and recorded in the _____ records.

Karen LeBreton Coats, County Clerk
A+T _____ LC _____ Deputy

20042804(12)

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IN THE COUNTY COURT OF THE STATE OF OREGON
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF ASSESSING)
CERTAIN LOTS AND TRACTS OF)
LAND WITHIN WASCO COUNTY,) RESOLUTION
A PROPORTIONATE SHARE OF THE)
COST OF TOOLEY TERRACE ROAD)
IMPROVEMENT PROJECT.)

WHEREAS, the Wasco County Court has heretofore announced its intent to improve, called for remonstrances, held a hearing, formed an improvement district, declared its intent to improve, received a report of the engineer, given notice of the proposed assessments and held a hearing on the proposed assessments related to Tooley Terrace Road improvements, all as provided by law; and

WHEREAS, the proposed improvements have been completed at a cost of \$263,528.49, of which \$263,528.49 is to be divided and assessed among the properties, lots and tracts of land within the district, according to the method of assessment proposed in the approved report of the Engineer.

NOW, THEREFORE, THE COUNTY COURT OF WASCO COUNTY, OREGON, RESOLVES AS FOLLOWS:

Section 1. Assessment. The cost of Tooley Terrace Road improvements, assessable to properties, lots and tracts of land benefited within the improvement district, is assessed upon each property, lot or tract in its

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Page

1 - RESOLUTION

20042604 (12)

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proportionate share of the total assessable project cost as set out in the assessment roll which follows:

<u>Name & Address</u>	<u>Description</u>	<u>Final Assessment</u>
Allan & Signe Tencer 12700 Riviera Place NE Seattle, WA 98125	2N 13E 17AB, Tax Lot 1100 Reference #1293	\$6,757.14
David & Lucinda Schlager 4721 Adeline Way The Dalles, OR 97058	2N 13E 17AC, Tax Lot 200 Reference #1284	\$6,757.14
Wayne Harmon 4551 Basalt Street The Dalles, OR 97058	2N 13E 17AC, Tax Lot 300 Reference #1308	\$0.00
James Patton 4708 Simonelli Road The Dalles, OR 97058	2N 13E 17AC, Tax Lot 400 Reference #1307	\$6,757.14
Harold & Hazel Davis 4724 Simonelli Road The Dalles, OR 97058	2N 13E 17AC, Tax Lot 500 Reference #1306	\$6,757.14
Daniel Bartuff 4728 Simonelli Road The Dalles, OR 97058	2N 13E 17AC, Tax Lot 600 Reference #1305	\$6,757.14
Peter Patricelli 1935 W. 28 th Avenue Eugene, OR 97405	2N 13E 17AC, Tax Lot 700 Reference #1304	\$6,757.14
Virgil & Sandra Snow 1210 E. 13 th The Dalles, OR 97058	2N 13E 17AC, Tax Lot 800 Reference #1303	\$6,757.14
Hollie Harrison P.O. Box 27 Condon, OR 97823	2N 13E 17AC, Tax Lot 900 Reference #1302	\$6,757.14
Odysseus Enterprises LLC 101 SW Main #1800 Portland, OR 97204	2N 13E 17B, Tax Lot 300 Reference #1280	\$6,757.14
Ted & Sandra White 17417 SE Rajessa Pl Portland, OR 97236-1095	2N 13E 17B, Tax Lot 400 Reference #1300	\$6,757.14

2 - RESOLUTION

20042604(12)

1			
2	Clifford Kendall	2N 13E 17BA, Tax Lot 800	\$6,757.14
3	% Mark Dix 10900 Forest Ave S. Seattle, WA 98178	Reference #1295	
4			
5	Andres & Jessie Gonzalez	2N 13E 17BD, Tax Lot 100	\$6,757.14
6	4723 Simonelli Road The Dalles, OR 97058	Reference #1316	
7	Samuel & Kathy Sprenger	2N 13E 17BD, Tax Lot 200	\$6,757.14
8	4725 Simonelli Road The Dalles, OR 97058	Reference #1315	
9	Tony Carothers	2N 13E 17BD, Tax Lot 300	\$6,757.14
10	5565 Mann Lane The Dalles, OR 97058	Reference #1309	
11	Tooley Water District	2N 13E 17BD, Tax Lot 400	\$6,757.14
12	4727 Simonelli Road The Dalles, OR 97058	Reference #13758	
13	Richard & Edith Pantow	2N 13E 17BD, Tax Lot 500	\$6,757.14
14	4727 Simonelli Road The Dalles, OR 97058	Reference #1310	
15	John & Janice Crompton	2N 13E 17BD, Tax Lot 600	\$6,757.14
16	4729 Simonelli Road The Dalles, OR 97058	Reference #1311	
17	John & Janice Crompton	2N 13E 17BD, Tax Lot 700	\$6,757.14
18	4729 Simonelli Road The Dalles, OR 97058	Reference #1312	
19	David Hecht	2N 13E 17BD, Tax Lot 800	\$6,757.14
20	503 S Dickinson St. Madison, WI 53703	Reference #1314	
21	Donald Goodenough	2N 13E 17BD, Tax Lot 900	\$6,757.14
22	% John & Janice Crompton 4729 Simonelli Road The Dalles, OR 97058	Reference #1313	
23			
24	Emma Younglove	2N 13E 17BD, Tax Lot 1000	\$6,757.14
25	c/o Bert & Thelma Younglove 4826 SE 113 th Portland, OR 97266	Reference #1334	
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3 - RESOLUTION

20042604(12)

1	Dustin & Jenelle Arzino 4750 Simonelli Road The Dalles, OR 97058	2N 13E 17BD, Tax Lot 1100 Reference #1333	\$6,757.14
2			
3	Charles Johnson P.O. Box 1725 Pocatello, ID 83204	2N 13E 17BD, Tax Lot 1200 Reference #1326	\$6,757.14
4			
5	Jeffrey Johnston Carrie Buchanan P.O. Box 1245 Sisters, OR 97759	2N 13E 17BD, Tax Lot 1300 Reference #1332	\$6,757.14
6			
7	Joseph Marshall % Ray Segale P.O. Box 16516 Seattle, WA 98116-0516	2N 13E 17BD, Tax Lot 1400 Reference #1331	\$6,757.14
8			
9	Joseph Marshall % Ray Segale P.O. Box 16516 Seattle, WA 98116-0516	2N 13E 17BD, Tax Lot 1500 Reference #1330	\$956.14
10			
11	Donnie Campbell c/o Bill Campbell 1423 NE 314 th Ave Washougal, WA 98671-9268	2N 13E 17BD, Tax Lot 1600 Reference #1329	\$6,757.14
12			
13	Donnie Campbell 1423 NE 314 th Ave Washougal, WA 98671-9268	2N 13E 17BD, Tax Lot 1601 Reference #1328	\$6,757.14
14			
15	Wayne Harmon Elizabeth Harmon 4551 Basalt St W The Dalles, OR 97058	2N 13E 17BD, Tax Lot 1800 Reference #1327	\$5,899.28
16			
17	First National Acceptance Co % Antone Dietz 4555 Basalt The Dalles, OR 97058	2N 13E 17BD, Tax Lot 1900 Reference #1325	\$6,757.14
18			
19	Richard Marick 14394 Middle Rock Creek LN Arlington, OR 97812	2N 13E 17BD, Tax Lot 2000 Reference #1324	\$6,757.14
20			
21	Richard & Beverly Francis 61499 Longview St. Bend, OR 97702	2N 13E 17BD, Tax Lot 2100 Reference #1320	\$6,757.14
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4 - RESOLUTION

20042604 (12)

1	Richard & Beverly Francis	2N 13E 17BD, Tax Lot 2200	\$6,757.14
2	61499 Longview St.	Reference #1321	
	Bend, OR 97702		
3	Larry & Susan Russ	2N 13E 17BD, Tax Lot 2300	\$6,757.14
4	4540 Basalt	Reference #1323	
	The Dalles, OR 97058		
5	William & Gloria Doolittle	2N 13E 17BD, Tax Lot 2400	\$6,757.14
6	315 11 th Ave E	Reference #1322	
	Seattle, WA 98102		
7	Jeffrey & Deborah Barrett	2N 13E 17BD, Tax Lot 2500	\$6,757.14
8	4570 Basalt St W	Reference #1319	
	The Dalles, OR 97058		
9	Irene Bentley	2N 13E 17BD, Tax Lot 2600	\$6,757.14
10	Shirley Hafner	Reference #1318	
	4580 Basalt St. W		
11	The Dalles, OR 97058		
12	Wasco County	2N 13E 17BD, Tax Lot 2700	\$6,757.14
13	511 Washington Street	Reference #1317	
	The Dalles, OR 97058		
14	TOTAL FINAL ASSESSMENT		
15			\$283,528.49

Section 2. Docket Entry. Upon passage of this Resolution by the Wasco County Court, the County Clerk is instructed and directed to enter in the Docket of County Liens the following matters in relation to the assessments:

- A. The foregoing legal description of the property assessed.
- B. The name of the owner or owners or a statement that the owner is unknown.
- C. The sum assessed upon each lot or tract of land.
- D. The date of the docket entry.

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5 - RESOLUTION


20042604 (12)

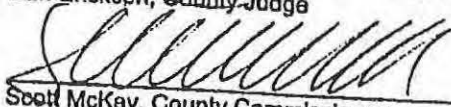
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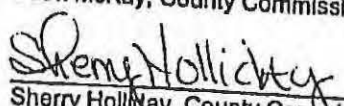
1 Section 3. Notices/Collection of Assessments. The Administrative Assistant
2 to the County Court is hereby directed to give notice of the foregoing
3 assessment by publication, which notice shall be substantially in the form of
4 Exhibit 1 attached hereto and by this reference made a part hereof. At the
5 time of the publication the County Treasurer/Tax Collector shall also cause a
6 notice of collection of assessment to be mailed to the owner of each lot or
7 tract of land at the owners last known address. The Treasurer/Tax Collector
8 shall thereafter diligently proceed to collect the assessed amounts in the
9 manner provided for by law.
10

11 PASSED AND ADOPTED THIS 4th DAY OF JUNE, 2003.

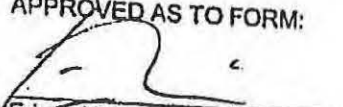
12 WASCO COUNTY COURT

13 
14 Dan Ericksen, County Judge

15 
16 Scott McKay, County Commissioner

17 
18 Sherry Holliday, County Commissioner

19 APPROVED AS TO FORM:

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21 Eric J. Nisley
22 Wasco County District Attorney
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6 - RESOLUTION

20042604(12)

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"EXHIBIT 1"

NOTICE OF COLLECTION OF ASSESSMENT

NOTICE IS HEREBY GIVEN that the Wasco County Court has heretofore assessed the cost of the Tooley Terrace Road Improvements, in Wasco County, Oregon, upon each lot, parcel and part thereof benefited thereby in the improvement district, with the proportionate share of that part of the cost of the Improvement district, which assessment was on the 5th day of June, 2003, entered in the Docket of County Liens as follows:

Allan & Signe Tencer 12700 Riviera Place NE Seattle, WA 98125	2N 13E 17AB, Tax Lot 1100 Reference #1293	\$6,757.14
David & Lucinda Schlager 4721 Adeline Way The Dalles, OR 97058	2N 13E 17AC, Tax Lot 200 Reference #1284	\$6,757.14
Wayne Harmon 4551 Basalt Street The Dalles, OR 97058	2N 13E 17AC, Tax Lot 300 Reference #1308	\$0.00
James Patton 4708 Simonelli Road The Dalles, OR 97058	2N 13E 17AC, Tax Lot 400 Reference #1307	\$6,757.14
Harold & Hazel Davls 4724 Simonelli Road The Dalles, OR 97058	2N 13E 17AC, Tax Lot 500 Reference #1306	\$6,757.14
Daniel Bartruff 4728 Simonelli Road The Dalles, OR 97058	2N 13E 17AC, Tax Lot 600 Reference #1305	\$6,757.14
Peter Patricelli 1935 W. 28 th Avenue Eugene, OR 97405	2N 13E 17AC, Tax Lot 700 Reference #1304	\$6,757.14
Virgil & Sandra Snow 1210 E. 13 th The Dalles, OR 97058	2N 13E 17AC, Tax Lot 800 Reference #1303	\$6,757.14

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20042604(12)

1	Hollie Harrison P.O. Box 27 Condon, OR 97823	2N 13E 17AC, Tax Lot 900 Reference #1302	\$6,757.14
2			
3	Odysseus Enterprises LLC 101 SW Main #1800 Portland, OR 97204	2N 13E 17B, Tax Lot 300 Reference #1280	\$6,757.14
4			
5	Ted & Sandra White 17417 SE Rajassa Pl Portland, OR 97236-1095	2N 13E 17B, Tax Lot 400 Reference #1300	\$6,757.14
6			
7	Clifford Kendall % Mark Dix 10900 Forest Ave S. Seattle, WA 98178	2N 13E 17BA, Tax Lot 800 Reference #1295	\$6,757.14
8			
9	Andres & Jessie Gonzalez 4723 Simonelli Road The Dalles, OR 97058	2N 13E 17BD, Tax Lot 100 Reference #1316	\$6,757.14
10			
11	Samuel & Kathy Sprenger 4725 Simonelli Road The Dalles, OR 97058	2N 13E 17BD, Tax Lot 200 Reference #1315	\$6,757.14
12			
13	Tony Carothers 5565 Mann Lane The Dalles, OR 97058	2N 13E 17BD, Tax Lot 300 Reference #1309	\$6,757.14
14			
15	Tooley Water District 4727 Simonelli Road The Dalles, OR 97058	2N 13E 17BD, Tax Lot 400 Reference #13758	\$6,757.14
16			
17	Richard & Edith Pontow 4727 Simonelli Road The Dalles, OR 97058	2N 13E 17BD, Tax Lot 500 Reference #1310	\$6,757.14
18			
19	John & Janice Crompton 4729 Simonelli Road The Dalles, OR 97058	2N 13E 17BD, Tax Lot 600 Reference #1311	\$6,757.14
20			
21	John & Janice Crompton 4729 Simonelli Road The Dalles, OR 97058	2N 13E 17BD, Tax Lot 700 Reference #1312	\$6,757.14
22			
23	David Hecht 503 S Dickinson St. Madison, WI 53703	2N 13E 17BD, Tax Lot 800 Reference #1314	\$6,757.14
24			
25	Donald Goodenough % John & Janice Crompton 4729 Simonelli Road The Dalles, OR 97058	2N 13E 17BD, Tax Lot 900 Reference #1313	\$6,757.14
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2 - NOTICE OF COLLECTION OF ASSESSMENT

20042604 (12)

1	Emma Younglove c/o Bert & Thelma Younglove 4828 SE 113 th Portland, OR 97266	2N 13E 17BD, Tax Lot 1000 Reference #1334	\$8,757.14
2			
3	Dustin & Jonelle Arzino 4750 Simonelli Road The Dalles, OR 97058	2N 13E 17BD, Tax Lot 1100 Reference #1333	\$8,757.14
4			
5	Charles Johnson P.O. Box 1725 Pocatello, ID 83204	2N 13E 17BD, Tax Lot 1200 Reference #1328	\$8,757.14
6			
7	Jeffrey Johnston Carrie Buchanan P.O. Box 1245 Sisters, OR 97759	2N 13E 17BD, Tax Lot 1300 Reference #1332	\$8,757.14
8			
9	Joseph Marshall % Ray Segala P.O. Box 16516 Seattle, WA 98116-0516	2N 13E 17BD, Tax Lot 1400 Reference #1331	\$8,757.14
10			
11	Joseph Marshall % Ray Segala P.O. Box 16516 Seattle, WA 98116-0516	2N 13E 17BD, Tax Lot 1500 Reference #1330	\$958.14
12			
13	Donnie Campbell c/o Bill Campbell 1423 NE 314 th Ave Washougal, WA 98671-9268	2N 13E 17BD, Tax Lot 1600 Reference #1329	\$8,757.14
14			
15	Donnie Campbell 1423 NE 314 th Ave Washougal, WA 98671-9268	2N 13E 17BD, Tax Lot 1601 Reference #1328	\$8,757.14
16			
17	Wayne Harmon Elizabeth Harmon 4551 Basalt St W The Dalles, OR 97058	2N 13E 17BD, Tax Lot 1800 Reference #1327	\$5,899.28
18			
19	First National Acceptance Co % Antoné Dietz 4555 Basalt The Dalles, OR 97058	2N 13E 17BD, Tax Lot 1800 Reference #1325	\$8,757.14
20			
21	Richard Marick 14394 Middle Rock Creek LN Arlington, OR 97812	2N 13E 17BD, Tax Lot 2000 Reference #1324	\$8,757.14
22			
23	Richard & Beverly Francis 81499 Longview St. Bend, OR 97702	2N 13E 17BD, Tax Lot 2100 Reference #1320	\$8,757.14
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3 - NOTICE OF COLLECTION OF ASSESSMENT

20042804(12)

1	Richard & Beverly Francis 81499 Longview St. Bend, OR 97702	2N 13E 17BD, Tax Lot 2200 Reference #1321	\$8,757.14
2			
3	Larry & Susan Russ 4540 Basalt The Dalles, OR 97058	2N 13E 17BD, Tax Lot 2300 Reference #1323	\$8,757.14
4			
5	William & Gloria Doolittle 315 11 th Ave E Seattle, WA 98102	2N 13E 17BD, Tax Lot 2400 Reference #1322	\$8,757.14
6			
7	Jeffrey & Deborah Barrett 4570 Basalt St W The Dalles, OR 97058	2N 13E 17BD, Tax Lot 2500 Reference #1319	\$8,757.14
8			
9	Irene Bentley Shirley Hafner 4580 Basalt St. W The Dalles, OR 97058	2N 13E 17BD, Tax Lot 2600 Reference #1318	\$8,757.14
10			
11	Wasco County 511 Washington Street The Dalles, OR 97058	2N 13E 17BD, Tax Lot 2700 Reference #1317	\$8,757.14
12			

13 Notice is hereby further given that the sum assessed upon any lot,
 14 parcel or part thereof, as set forth in this notice, is not paid in full by July 15,
 15 2003, or is not paid in annual installments to the County Treasurer, the
 16 County may thereafter proceed to foreclose the assessment lien upon said
 17 property according to law.

18
 19 Notice is further given pursuant to Oregon Law and County Policy,
 20 that the owner of any property so assessed shall file with the County
 21 Treasurer a written Property Owner Assessment Response Form to either
 22 pay said assessment in full or in 10 annual installments; the first payment
 23 being payable by July 15, 2003. The Property Owner Assessment Response
 24 Form shall be sent to all property owners and must be returned to the Wasco
 25 County Treasurer by June 30, 2003.
 26

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4 - NOTICE OF COLLECTION OF ASSESSMENT

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DATED at The Dalles, Oregon, this 5th day of June, 2003.

Kathy McBride
Kathy McBride, Administrative Asst.

PUBLISHED: June 8, 2003

Microfilm No. ~~20033256~~

FILED
WASCO COUNTY.

2003 JUN -5 A 10:51

KAREN LEATH COATS
COUNTY CLERK
STATE OF OREGON
County of Wasco, OR
I certify that this document was received
and recorded in the
DEED records.
Karen Leath Coats, County Clerk
OF OREGON
A+T LC Recording Deputy

Page

5 - NOTICE OF COLLECTION OF ASSESSMENT

(11)

20042604 (12)

After recording return to:

Wasco County Commissioners Journal
c/o Wasco County Clerk's Office
511 Washington Street, Suite 201
The Dalles, OR 97058

SATISFACTION OF LIEN

Notice is hereby given that Wasco County, a municipal corporation and political subdivision of the State of Oregon, has received payment in full from Bert Younglove and Thelma Younglove for assessment entered on the County's lien docket by Resolution, Microfilm No 2004-2604 the sum of \$6,757.14, which has been assessed against the following described real property:

Assessor's Map No. 2N 13E 17BD, Tax Lot 1000, Reference Number 1334

The Wasco County Board of Commissioners acknowledges receipt of payment of the above-referenced lien in full, and does hereby release and discharge the above-referenced real property from the lien.

Dated this 19th day of July, 2017.

WASCO COUNTY
BOARD OF COMMISSIONERS

APPROVED AS TO FORM:

Rod L. Runyon, Chair

Kristen Campbell
Wasco County Counsel

Steven D. Kramer, Vice-Chair

Scott C. Hege, County Commissioner

STATE OF OREGON)
) §
COUNTY OF WASCO)

Personally appeared before me this 19th day of July, 2017, the above-named Rod L. Runyon, Wasco County Commissioner, Scott C. Hege, Wasco County Commissioner and Steven D. Kramer, Wasco County Commissioner, and acknowledged the foregoing instrument to be their voluntary act and deed.

Notary Public for Oregon

Discussion Item
Extension Service District Budget Officer

- [Order 17-052 Appointing Brian Tuck as 4H & Extension Service District Budget Officer](#)

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
IN AND FOR THE
WASCO COUNTY 4-H & EXTENSION SERVICE DISTRICT

IN THE MATTER OF THE APPOINTMENT OF)
BRIAN TUCK AS WASCO COUNTY 4-H &) ORDER
EXTENSION SERVICE DISTRICT BUDGET) #17-052
OFFICER.)

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Court being present; and

IT APPEARING TO THE COURT: That Lynn Long, appointed Budget Officer for the Wasco County 4H & Extension Service District, has retired and resigned his position as Budget Officer; and

IT FURTHER APPEARING TO THE COURT: That Lynn Long's term as the Wasco County 4-H & Extension Service District Budget Officer does not expire until December 31, 2017; and

IT FURTHER APPEARING TO THE COURT: That Brian Tuck, OSU Extension Regional Administrator for Hood River, Sherman & Wasco Counties, is willing and is qualified to be appointed to serve as the Wasco County 4-H & Extension Service District Budget Officer.

NOW, THEREFORE, IT IS HEREBY ORDERED: That Lynn Long be and is hereby appointed as the Wasco County 4-H & Extension Service District Budget Officer to complete Lynn Long's term; said term to expire on December 31, 2017.

DATED this 19th day of July, 2017.

WASCO COUNTY
BOARD OF COMMISSIONERS

Rod L. Runyon, Commission Chair

APPROVED AS TO FORM:

Steven D. Kramer, Vice-Chair

Kristen Campbell
Wasco County Counsel

Scott C. Hege, County Commissioner

Discussion Item
Position Letter

- [Letter Regarding MCCOG Programs](#)



BOARD OF COUNTY COMMISSIONERS

511 Washington St, Ste. 101 • The Dalles, OR 97058
p: [541] 506-2520 • f: [541] 506-2551 • www.co.wasco.or.us

Pioneering pathways to prosperity.

To: MCOG Board of Directors
1113 Kelly Avenue
The Dalles, OR 97058

July 19, 2017

Dear Board Members,

Created in 1979, MCOG was formed as a multi-purpose organization to work on issues and solve problems that cross city and county boundaries for multi-jurisdictional solutions. MCOG has become the administrative home for programs such as Building Codes and the Area Agency on Aging, among others, in an effort to provide more efficient and effective services than could be accomplished individually by member entities.

While one option may be to redesign MCOG to reduce administrative costs in order to direct more money into programs, other entities now exist with the capacity and capability of taking on individual programs in a way that would not only offer efficiency but provide a more effective focus on each program's purpose and service delivery. For these reasons, the Wasco County Board of Commissioners would support the a process in which suitable parent agencies are found for MCOG program so that each may grow and thrive to best serve our citizens across the jurisdictions they serve.

Respectfully,
Wasco County
Board of Commissioners

Rod L. Runyon, Commission Chair

Steven D. Kramer, Commission Vice-Chair

Scott C. Hege, County Commissioner

Discussion Item
NORCOR Bond

- [No documents have been submitted for this item](#)
[– RETURN TO AGENDA](#)

**WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
JULY 19, 2017**

CONSENT AGENDA

1. [Minutes](#)
 - a. [6.21.2017 Regular Session](#)
 - b. [7.3.2017 Special Session](#)



WASCO COUNTY BOARD OF COMMISSIONERS
REGULAR SESSION
JUNE 21, 2017

PRESENT: Scott Hege, County Commissioner
Steve Kramer, County Commissioner
Rod Runyon, Commission Chair
STAFF: Tyler Stone, Administrative Officer
Kathy White, Executive Assistant

At 9:00 a.m. Chair Runyon opened the Regular Session of the Board of Commissioners with the Pledge of Allegiance.

Ms. White explained that two re-appointments on the Consent Agenda are there in error – Order 17-038 appointing Del Cesar to the Board of Property Tax Appeals and Order 17-040 appointing Dee Ashley to the Board of Property Tax Appeals. In addition, she stated that Order 17-038 should be for Delphene Thorton to be reappointed to the Board of Property Tax Appeals. She asked that these corrections be added to the motion when approving the consent agenda.

Mr. Stone asked to add DEQ monitoring proposals to the Discussion List.

Discussion List – Surveyor Contract

Wasco County Surveyor Bradley Cross explained that this agreement with Hood River County will better align costs to ensure Wasco County is being appropriately compensated for the time he spends as their Surveyor. He added that it will make budgeting easier for both counties.

Commissioner Hege asked if the agreement will accommodate changes. Mr. Cross replied that the agreement places him in Hood River two days each week. He stated that the work load for each county ebbs and flows and seems to even out over time. He said that if for some reason the work load in Hood River

County completely falls off, that would have an impact on the arrangement.

Vice-Chair Kramer noted that the biannual invoicing would be an opportunity to make adjustments if necessary.

Commissioner Hege asked if Mr. Cross will be tracking his time. Mr. Cross responded that although the fee for his services in Hood River County is fixed, he will still be tracking his time.

Mr. Stone said that he supports the arrangement as long as we are monitoring services and covering our costs. Should too much time be needed in Hood River County, then discussions should be opened to modify the arrangement.

{{{Commissioner Hege moved to approve the Intergovernmental Agreement between Wasco County and Hood River County for the provision of County Surveyor services. Commissioner Kramer seconded the motion which passed unanimously.}}}

Discussion Item – May Finance Report

Finance Director Mike Middleton reviewed his report included in the Board Packet. He noted that when budgeting property taxes the County anticipates receiving 94% on time with most of the balance being collected later; this year we will probably get over 94% which will decrease what we predicted to receive later.

Mr. Middleton pointed out that fees are at 112% of budget prediction. He explained that last year we were at 132% of budget for the fees and therefore had budgeted higher; we will need to budget even higher to be closer to actuals.

Commissioner Hege noted that April of 2017 fees were three times higher than last year's average. Mr. Middleton replied that it was largely due to the extreme winter weather that delayed activities requiring permits; once the snow cleared, activity spiked.

Mr. Middleton went on to say that Miscellaneous Revenue was up due to the collection process for the Tooley Terrace project. He said that there were three outstanding liens - one has already paid; one will be paid off in July and one will be paid off in August.

Commissioner Hege asked if we had any SRS funding last year. Mr. Middleton replied that he would have to look but believes over \$200,000 came in for 2016;

that was down for this year. Commissioner Hege commented that we budgeted \$112,000 for this year. Mr. Middleton replied that he would have to look but thinks that payments are made rather than a lump sum.

Chair Runyon observed that the WCCCF Fund has been renamed to Youth Think which accurately reflects the purpose of that fund; he thanked Mr. Middleton for the correction.

Discussion List – Rock Fort Deed

Mr. Stone stated that this discussion began when the City of The Dalles was looking for property to put in the marine terminal; at that time we agreed to do that if they would also take on Rock Fort. This is finally coming to fruition and the deed will complete that agreement, transferring the property to the City of The Dalles.

Chair Runyon asked if the Sheriff's Office will have any more responsibility for Rock Fort. Mr. Stone replied that they would not, it will be under the City's jurisdiction.

Commissioner Hege pointed out that the deed does not specify the size of the parcel. Mr. Stone said that he thinks it is around 5 acres; it butts up to the Corps of Engineers/BPA substation and goes all the way to Rock Fort.

{{{Commissioner Kramer moved to approve the deed, with the addition of acreage, transferring ownership of Rock Fort to the City of The Dalles. Commissioner Hege seconded the motion which passed unanimously.}}}

Chair Runyon stated that the next step will be for the City to accept the deed.

Consent Agenda – Minutes, Agreements, Reappointments

{{{Commissioner Hege moved to approve the Consent Agenda with changes noted by staff. Commissioner Kramer seconded the motion which passed unanimously.}}}

The Board pointed out that the annual burn ban is on the consent agenda and will go into effect on July 1st.

Discussion List – DEQ Proposal

Mr. Stone reported that the DEQ has asked to bring in the same type of equipment they have used in the past to monitor air quality for a year-long study. They will place one monitoring station at Public Works and another

across the road at a higher elevation. Both locations are County-owned – 2705 E. 2nd Street and 211 E. 10th Street.

Chair Runyon asked if there have been more meetings regarding the air quality issue. Mr. Stone replied that there was one with DEQ and one with OSHA. The indoor air quality at Public Works shows higher levels of CO₂ later in the day which is to be expected. He said that the only thing the monitoring showed regarding the fumes from the tie treatment is that there could be a slightly elevated risk if you lived there for 70 years and were there 24/7.

**Agenda Item – Outdoor Mass Gathering Permit Application
Public Hearing**

At 9:26 a.m. Chair Runyon opened the Public Hearing regarding PLAOMG-17-04-0002: Outdoor Mass Gathering permit for a music festival campout entitled “Northwest 420 Fest” April 20-23, 2017. Maximum attendance is 1,500 including staff and volunteers.

Chair Runyon explained the hearing process and asked the following questions:

- *Do any Commissioners wish to disqualify themselves for any personal or financial interest in this matter?* Commissioner Kramer recused himself from the process, retaining his ability to make comment or ask questions. He cited his relationship, by marriage, with the property owners.
- *Does any member of the audience wish to challenge the right of any Commissioner to hear this matter?* There were none.
- *Is there any member of the audience who wishes to question the jurisdiction of this body to act on behalf of Wasco County in this matter?* There were none.
- *Do any Commissioners need to disclose ex-parte contacts?* There were none.

Chair Runyon asked Senior Planner Dustin Nilsen to present the Staff Report.

Commissioner Hege observed that this is an application for an event that is proposed to happen in the past. Mr. Nilsen responded that the application was received prior to the event but was incomplete, missing a required signature that did not come in until April 4th – just two weeks prior to the event. He stated

that the applicant was notified that there would not be enough time to have the hearing prior to the event; they elected to move forward with the event with a hearing following that. Mr. Nilsen stated that this is not the normal process; all other Outdoor Mass Gathering Hearings have occurred prior to the event.

Mr. Nilsen reviewed his report and presentation included in the Board Packet. He stated that the County cannot add rules to the permit process – those are determined by the State. The County can expand the definition of Outdoor Mass Gathering. He explained that the statutes state that if the applicant meets or demonstrated the ability to meet the minimum requirements, the County *shall* issue the permit.

At the end of his presentation, Mr. Nilsen stated that there had been no approval from the Sheriff, Public Health or the Fire Marshall. He said that these things might have been accomplished had there been more time. He stated that the Planning Department must recommend denial of the application.

Commissioner Hege asked if there is language in the statute directing what must be done in the case where the applicant does not meet the minimum requirements. Mr. Nilsen replied that he would hope that the Board's decision would be based on law but that there is not a provision stating that the Board "shall not approve" under certain circumstances.

Commissioner Hege asked if there has been anything provided after the fact for the missing items. Mr. Nilsen responded that he contacted some of the will-serve businesses; Bishop did provide porta-potties and Best Defense was on-site.

Chair Runyon asked if the Health Department visited the site. Mr. Nilsen replied not to his knowledge. He said that those inspections occur through the application process but the process was not completed.

Chair Runyon opened the floor to the applicant and public comment.

Mike Filbin said that he leased the ground for them to put on the event and then he got a letter from the County saying that he would be fined. He said that they should be fined; he doesn't know what he is doing here.

Jeremy Posey, owner of Energy Falls, stated that he hired Roman Fey as his event coordinator. He stated that at no time was he told that the event was not in compliance. He said that Mr. Fey lied to him and agreed that Energy Falls would pay. He stated that he wanted to be in compliance but Mr. Fey did not inform

him until 2:19 p.m. the day of the event.

Chair Runyon asked if Mr. Posey was involved with the application. Mr. Posey replied that he was not; Mr. Fey lied to him and to his Aunt. He stated that he hired Mr. Fey as the coordinator but he did not share information.

Mr. Nilsen said that the Planning Department did send notice to both the owner and the coordinator.

Mr. Posey said that he did not receive notice until April 19th.

Mr. Filbin stated that he could confirm that Mr. Fey did misrepresent. He stated that the event was supposed to be about stainless steel brewing equipment but then items were posted on Facebook about marijuana. He said that they jumped on Mr. Fey about that but Mr. Fey claimed that the postings were just a way to get people to attend. He said that he told Mr. Fey that they wanted no part in anything to do with drugs. He stated that it was all phony. He said that he did not get notification that he would be liable for a fine until April 24th.

Chair Runyon asked where Mr. Fey is. Mr. Posey replied that Mr. Fey did not show up; he was fired. He stated that Mr. Fey did a lot of things behind his back. Chair Runyon asked if Mr. Fey was a partner or an employee. Mr. Posey replied that he had hired Mr. Fey as an event coordinator to promote the business.

Commissioner Hege asked if the applicant is Energy Falls. Mr. Nilsen confirmed. Commissioner Hege asked who is then responsible. Mr. Nilsen replied that the statute holds the landowner responsible; the applicant is required to comply, but responsibility falls back to the landowner. He said that is why the signature of the landowner is required. He stated that when the application was submitted, the only signature was Roman Fey. He said that Jennifer Filbin then signed but also was not a landowner. Finally, Katherine Filbin – one of the landowners – came in and signed the application; at that point, there was not enough time to complete the process.

Commissioner Hege asked if the food vendors had been inspected by Public Health. Mr. Posey replied that as far as he knows all the food vendors were local and licensed.

Commissioner Hege asked if there had been any involvement by Public Health; had they inspected for drainage? Mr. Posey replied that he did not know.

Commissioner Hege asked if there had been a physician on-site. Mr. Posey

replied that they had a full medical tent but he does not know if there was a physician.

Commissioner Hege asked if they had an approved fire plan. Mr. Posey stated that Mr. Fey had said he called the Fire Marshall's office but did not hear back from them. Mr. Filbin added that there is not a fire district in the area.

Commissioner Hege responded that the absence of a fire district is exactly why they needed the fire plan.

Commissioner Hege asked if there had been a traffic plan. Mr. Posey replied that they had contacted ODOT and had put out signs and designated parking, etc.

Commissioner Hege noted that Hwy197 is not a County road. Mr. Nilsen responded that Public Works just coordinates for that portion of the application; traffic can impact right-of-ways and other access roads.

Chair Runyon asked Mr. Posey if this had been his first event. Mr. Posey replied that it was. Chair Runyon asked how much communication there had been between Mr. Posey, Mr. Fey and the Filbins. Mr. Posey responded that they had never sat down together. Mr. Fey suggested the Filbin property and selected the site.

Commissioner Hege asked how many people had attended the event. Mr. Posey replied that they had 105 ticket sales. Commissioner Hege asked how long the event has lasted. Mr. Posey replied that it was Thursday, Friday and Saturday. Mr. Nilsen noted that the application was for 1,500 and listed as a commercial event.

Jennifer Filbin stated that she was the "go-between." She said that Mr. Fey and his brothers came and presented it as a trade show for brewery and restaurant equipment. She said when they called it "420," they said it was just for advertisement. She stated that she told them that her family did not want anything to do with dope. She said she questioned them again when the Facebook postings appeared and they again told her it was just for advertising purposes. She reported that on March 8th, Mr. Fey asked her to sign papers at the Planning Department; he asked again on March 16th and then she did. She said that Mr. Nilsen stated that one of the parents would have to sign so she got her mother to sign. She said that at that point, she thought everything was okay; on April 24th her parents got the letter regarding the fine. She said that had they known, they would not have gone forward with the event. She added that they

had signed an agreement saying that if they backed out of the event they would be liable for 70% of the costs.

Chair Runyon asked Mr. Nilsen how much contact he had had with the Filbins. Mr. Nilsen replied that Planning realized in November that the event would be problematic; all the material and correspondence is documented. He stated that he was only in contact with Jennifer Filbin regarding the signatures; all the communication was with the applicant through Roman Fey – he was the contact listed on the application.

Commissioner Hege asked if there was communication prior to April 19th. Mr. Nilsen replied that there was; Planning offered options and warned that the event was not in compliance.

Chair Runyon asked if it had been explained to the Filbins that the owner is ultimately responsible. Mr. Nilsen replied that they had not been advised of that; landowners are not engaged in the process except to consent to the use of their property. He stated that no action can be taken until there is a violation. Ms. Filbin commented that when the check was cashed, she took that to be an indication that everything was good. Chair Runyon explained that the fee is to pay for the process and is not a guarantee of approval. Mr. Filbin said that they should get that money back; the County shouldn't get double paid.

Chair Runyon said that he assumes Mr. Posey has read the materials about putting on an event and asked him what he thinks should happen. Mr. Posey responded that he relied on his coordinator and paid all the bills.

County Counsel Kristen Campbell stated that it is important to understand that landowners are imputed with knowledge of the law that governs their land; it is not a defense to say that they did not know the law.

Mr. Filbin stated that the event applicant insured the event and he contacted his insurance company to make sure it was adequately covered. He stated that he puts on rodeos and insures those events.

Ms. Filbin stated that the paperwork doesn't say anywhere that the landowner will be held responsible. She asked how they would know; they sign things all the time.

Commissioner Hege said that unfortunately the event coordinator should have communicated with the owners and did not. Ms. Filbin asked why they weren't advised when they came in to sign. Commissioner Hege replied that as

landowners, they bear responsibility for what happens on their land.

Commissioner Hege asked what happens if the Board denies the permit. Mr. Nilsen replied that the Board has the right to assess a penalty not to exceed \$10,000. He added that notice was sent by certified letter to Energy Falls at 212 Terminal Avenue. Mr. Posey stated that he never received it.

Commissioner Hege asked if there is any path for approval. Mr. Nilsen replied that the Board would have to retroactively find that the applicant met requirements that were not met. He said that the Board is the only authority to approve or disapprove.

Commissioner Hege said that he believes the Filbins were duped but he does not want to get into a situation where the Board approves something that was not done. He stated that at the same time, he does not want to punish the wrong people.

Mr. Stone stated that the applicant did not meet the requirement; the Board can deny the application and then decide on the imposition of a fine for moving forward without the proper approvals. He said that this is challenging but his understanding is that significant effort was made to with the applicant to ensure requirements were met; for whatever reason they ignored them. He said that staff recommends denial – the Board approves or denies; imposes a fine or not.

Commissioner Hege stated that moving forward, when applicants are sent letters, perhaps the landowners should be included. Mr. Nilsen observed that that is the process for land use decisions as well – this is not a land use decision, but that process could be adopted for the Outdoor Mass Gathering permits.

Chair Runyon asked what the costs were for the event. Mr. Posey replied that it was about \$17,000 after ticket sales. Chair Runyon said he would like to see Mr. Fey.

Radio news reporter Rodger Nichols stated that from a newsperson's viewpoint, he would see these people as victims. He said obviously the Board must deny but maybe just a symbolic fine would be in order.

Ms. Campbell stated that for legal precedent, we do not want to absolve landowners of their responsibility; their signature is to inform us that they are in the loop.

Chair Runyon stated that he understands that but thinks that our communications should be improved for future applications.

Mr. Filbin said that if someone comes on their property without their knowledge they can be sued. He said he sent it through his insurance company to make sure everything was good. He said he never got paid on the lease but backed off of collections because he understood what Mr. Posey was facing.

Mr. Nilsen said that what we don't want is for applicants to write the fee into their profit margin; we don't want to create incentive for them to ignore the process and ask for forgiveness afterward.

Chair Runyon asked if all the vendors were local. Mr. Posey replied that not all were local; he is local and the food vendors were local but some vendors were out of Portland. Chair Runyon asked if he has copies of their licenses. Mr. Posey said that he did not but could give the Board the names of the vendors.

Mr. Stone asked if Energy Falls is Mr. Posey's business. Mr. Posey stated that it is. Mr. Stone observed that that makes Mr. Posey the applicant.

Ms. Filbin said that she understands the risk of not imposing a fine; the County is concerned that others will do this as well. She cautioned that it will be made known that the Planning Department did not let them know that they would be held responsible and gave notice after the fact. She said that is what they will put out there; the fine will not make this better.

Commissioner Hege pointed out that Katherine Filbin's signature is on the application saying that they will comply. He said that he understands people don't always read what they sign, but they need to do so.

Mr. Stone commented that we are not saying that a fine should be levied; we are saying that we have to move through a process. Hopefully this is a learning experience for everyone involved but the process has to be followed.

Ms. Filbin stated that this should go out as a cautionary tale. Mr. Stone stated that approval and fines are up to the Board.

Commissioner Hege stated that he thinks in the future, landowners should be notified. He stated that if the Filbins had been notified, the Board would have not have been able to be empathetic.

Chair Runyon closed public testimony and opened deliberations.

Commissioner Kramer stated that Wasco County is open to new ideas and Outdoor Mass Gatherings, but we have rules and regulations we need to follow. He said that he believes the landowners and business owners are ultimately

responsible for the legal ramifications. He said that if a fine is levied, the landowner can seek repayment from the business owner/applicant who is in default of their responsibilities; that process protects the landowner. Issues with our procedures are separate from this and we should discuss those and modify them as needed.

Commissioner Hege stated that this is not a good situation; the Board cannot approve the permit as there was not compliance. We do need better communication.

{{Commissioner Hege moved to deny the application for an Outdoor Mass Gathering as proposed in planning file number PLAOMG-17-04-0002, because the request did not comply with the applicable health and safety regulations contained in ORS 433.735 to 433.770 and OAR 333 Division 39 based on the findings and conditions contained in the Summary and Staff Report dated June 14th, 2017. Chair Runyon seconded the motion which was passed by Chair Runyon and Commissioner Hege; Commissioner Kramer had recused himself from the hearing.}}

Chair Runyon said that Wasco County has been very open, much to the chagrin of some and the pleasure of others, to allowing Outdoor Mass Gatherings. He said that to his knowledge there has only been one other that was a problem and it ended up not taking place. He stated this one has been a quagmire and had to be dealt with. He acknowledged the concerns of the Administrative Officer, Planning and County Counsel. He stated that he does not think the landowners were trying to do anything wrong and he sees where the process can be improved. He stated that he has always believed that where there is a board in place, they have the right to make a decision that considers the humanity of a situation; if it were just about the rules, you would not need a board to make the decision. He said that he believes there needs to be a fine, but thinks the fine could be set and then waived. He commented that we have only had a few of these gatherings and the County is learning as well.

Commissioner Hege said that there has been a robust discussion. He stated that this event did not go as it should have. He said that the Board denied as it should have, but he does not know if there is a benefit to levying a fine and then waiving it. He stated that going forward, if someone wants to use this as a precedent, they are likely to find a different answer. He said he wants to make sure the landowners are notified to close that loop; then if we see this again, the outcome will be different.

Ms. Campbell said she would advise either levying a fine or not. She stated that each application is assessed on a case by case basis, independent of any other application. She added that at the same time, the Board can be assured that the next party in violation will remind the Board of their decision in this case.

Commissioner Hege commented that hopefully the next time there will not be someone saying that they did not know. He said that he thinks if the Board sees this happening again, there will be consequences. Chair Runyon stated that he appreciates that the landowner followed through on the insurance.

*****The Board was in consensus that due to mitigating factors a fine should not be levied, but that this decision applies only to this applicant; future applications will be reviewed independently.*****

Chair Runyon called a recess at 10:42 a.m.

The session reconvened at 10:48 a.m.

Agenda Item – Employee Handbook

Human Resources Manager Nichole Biechler noted that this is the second time the handbook has come before the Board. She reported that she had the opportunity to meet with each Commissioner individually and she is confident that all their questions have been addressed. She stated that the second piece of this is the employee policies all of which are included in the handbook and have been reviewed by CIS and County Counsel. She noted that if policies are changed, it will be reflected in the handbook and asked if they Board wants to approve the handbook each time or just the policies. She added that sometimes changes are reflective of State or Federal laws as they are enacted.

Chair Runyon said that if there is a change specific to Wasco County he would expect the Board to be involved, but legislated changes can just be reviewed by counsel for compliance, unless the Administrative Officer believes it should come before the Board.

Mr. Stone asked for clarification as to whether the Board was granting staff the authority to update policy. Chair Runyon replied that if it is a new policy it should come before the Board. Mr. Stone said that he would recommend that the Board grant staff authority to modify policy based on legislated changes; other than that, it should come to the Board for approval.

Vice-Chair Kramer commented that the handbook is driven by policy; the board should approve policies as updated but the book is just a guide to those policies.

Ms. Beichler stated that since the handbook is new, she would like to see it approved today.

{{Vice-Chair Kramer moved to approve all presented policies as a slate. Commissioner Hege seconded the motion which passed unanimously.}}

*****The Board was in consensus to move forward with the Wasco County Employee Handbook as presented.*****

Agenda Item – MCEDD IGA/EDC Quarterly Report

MCEDD Project Manager Carrie Pipinich reviewed the staff report included in the Board Packet along with the Strategic Action Plan. She noted that the Plan will serve as the lens and guiding document. Economic Development Chair Kathy Ursprung added that while it serves as a guide, it will not limit activities; the Commission will respond to other opportunities that present themselves. She noted that they added livability as a focus to the plan this year.

Ms. Ursprung went on to say that they are building on their good start from last year and are already reaping benefits from their new, more active role. She said that they can only expect this to continue to grow with more effort applied. Chair Runyon commented that this is much improved over years past. Commissioner Hege concurred saying that he likes to see the community capacity increased, not just staff. He said that helping the community to get started is important; helping them to help themselves gives them a more vested interest.

Ms. Pipinich reviewed the MCEDD annual IGA saying that the only real change is the payment schedule that was suggested by Mr. Middleton. She noted that the Scope of Work is intended to be a broader document to allow flexibility to respond to unforeseen opportunities.

Mr. Stone commented that MCEDD asked for an additional \$5,000 this year which was approved as a grant with expected deliverables. He said that he believes the grant and base funding should be separated within the agreement to make it clear that the grant is not annual funding and has some requirements. He reminded the Board that the base funding for MCEDD was increased by

\$10,000 last year.

Chair Runyon asked if the extra \$5,000 is within our control. Mr. Stone replied affirmatively saying that the funding would come from the Special Economic Development Fund.

Commissioner Hege said that he remembers when the request came in, it was to give more staff time to work on community capacity. Ms. Ursprung agreed saying that in part it would be to provide more technical assistance.

Mr. Stone said that the document would be modified prior to signatures. Ms. Ursprung asked if there will be a separate reporting piece for the additional \$5,000. Mr. Stone confirmed that there would be additional reporting tied to the grant funding.

{{{Commissioner Hege moved to approve the MCEDD IGA with modifications recommended by staff. Vice-Chair Kramer seconded the motion which passed unanimously.}}}

Agenda Item - Mapping Agreements

GIS AGREEMENTS

GIS Coordinator Tycho Granville stated that the four GIS IGAs are for services provided to partner agencies – City of The Dalles, Mid-Columbia Fire and Rescue, Northern Wasco County Public Utility District and Sherman County. He said that most have been with us since 2001; the IGA allows us to provide them with raw, customizable data and general technical support. He stated that they will be looking at the fees over the next several months to determine what each partner is actually using, what we can provide with increased capacity and what the market rates are. He stated that Sherman County has not used much at all but anticipates an increase. He said that he hopes to come back by the first of the year with recommendations.

Information Systems Director Paul Ferguson noted that the IGAs renew at the beginning of the fiscal year and so far the program as a whole has been good for Wasco County. He said that he now sees some increased usage and added value; it is a good time to review pricing. He said that his goal is to complete this process by the first of the year to allow it to be incorporated in budgeting not only for Wasco County but the partner agencies as well. He said they will be looked at individually; we want to be fair and equitable.

Commissioner Hege asked if Sherman County citizens have access to the GIS data. Mr. Ferguson replied that Sherman County has not wanted us to share the information publicly; he said that there is a new house bill that requires all data be shared with the State – that could impact access for citizens. He added that Sherman County has a new person overseeing their GIS data which makes this a good time for a review.

Mr. Stone noted that our costs go up each year and we need to recognize that in the agreements with a cost inflator or some other mechanism. He said that it is also important to recognize that we are not only serving these entities but many others. He asked what the funding is for the house bill. Mr. Ferguson replied that it is unfunded. He added that Information Systems Association was a strong voice in advocating that counties need to be able to charge for their work as that is what funds the program. Mr. Granville added that we already have a data sharing agreement with the State but they want to be able to dictate the format.

Commissioner Hege asked if the State will be able to sell the data. Mr. Ferguson replied that the State cannot sell the data; they will just provide access.

{{{Commissioner Hege moved to approve the GIS IGA between Wasco County and Mid-Columbia Fire and Rescue. Vice-Chair Kramer seconded the motion which passed unanimously.}}}

{{{Commissioner Hege moved to approve the GIS IGA between Wasco County and Northern Wasco County Public Utility District. Vice-Chair Kramer seconded the motion which passed unanimously.}}}

{{{Commissioner Hege moved to approve the GIS IGA between Wasco County and Sherman County. Vice-Chair Kramer seconded the motion which passed unanimously.}}}

{{{Commissioner Hege moved to approve the GIS IGA between Wasco County and the City of The Dalles. Vice-Chair Kramer seconded the motion which passed unanimously.}}}

Commissioner Hege noted that there has been some Ascend roll-out and asked if there is any connection to the GIS mapping system. Mr. Granville replied that they have a script to pull the Ascend data into the GIS system. Mr. Ferguson added that the Ascend web has not been opened to the public, just to the title companies and service fee payers. He said that testing of the script has looked good and they hope to have it publicly available in the near future.

ORMAP GRANT AGREEMENT

Mr. Cross stated that this agreement is to continue the ORMAP mapping project to upgrade all the Assessor's maps in the GIS system, improving accuracy. He stated that this will map data previously collected and collect new data in the Mosier area; summer interns will be collecting those data points. He noted that they have a year in which to complete that work but plan to have it done in 6 months and hand it over to Lane County for mapping. He added that we now have a full-time employee to oversee that work. He announced that the first section of work through this process is complete and will go live soon.

Ms. White noted that the date on the agreement in the packet is incorrect but has been corrected in the document that will be signed today. The date in the packet would have the work done retroactively; it was just a clerical oversight.

{{{Vice-Chair Kramer moved to approve the Department of Revenue ORMAP Intergovernmental Agreement Contract #3619-17 with the corrected date. Commissioner Hege seconded the motion which passed unanimously.}}}

Mr. Ferguson asked if we want to explore multi-year agreements with partner agencies for GIS services. Commissioner Hege said that he thought that is something that should be looked at. Mr. Stone added that we should look at other partners for GIS services as well.

Agenda Item – Facilities Agreements

PAINTING AGREEMENT

Facilities Manager Fred Davis said that the painting contract is for work that needs to be done at Annex C. He reported that Annex C received a coat of paint the year after the County purchased it. He said that the building has had at least five sections added on over time and some of the stucco used to standardize the appearance is now failing.

Mr. Davis went on to say that Hardwick's was the lowest bid; we have used them before and been happy with their work. He said that he had an old bid from one of the contractors who declined to update the bid; a third contractor was contacted but did not bid as they do not deal with lead issues. He stated that timing has pushed the project beyond this fiscal year; we are contracted into

August and he has already worked with Finance to make sure everything is in place. He said he is recommending approval of the agreement with Hardwick. Chair Runyon asked where funding for the project is coming from. Mr. Davis replied it is from Capital Improvements.

Vice-Chair Kramer pointed out that the agreement states that color will be determined; he asked if it will continue to be a light color. Mr. Davis replied that he will not stray far from the current color of the building which is a light color, especially where there is a lot of sun exposure.

{{Commissioner Hege moved to approve the Personal Services Agreement between Hardwick's Custom Painting, Inc. and Wasco County for the painting of Annex C located at 435 East 7th Street, The Dalles, Oregon. Vice-Chair Kramer seconded the motion which passed unanimously.}}

BELL DESIGN ADDENDUM

Mr. Davis stated that the engineering firm developing plans to repair and reinforce the courthouse steps is running into challenges and has asked for more time. He noted that the plans will allow us to go straight out for bid.

{{Vice-Chair Kramer moved to approve the Bell Design Contract Addendum to extend the completion date to June 30th. Commissioner Hege seconded the motion which passed unanimously.}}

Chair Runyon reported that he had driven by the County property located at the corner of 10th and Walnut Streets and observed that the house was already gone. Mr. Davis responded that it has all been pushed into the basement and the contractor has chipped the debris, sorting the metal out from the rest. The contractor will remove the debris and crumble the cement foundation into the hole which we will then back fill. He added that the property will be fenced and can be used for winter equipment storage once the proper permits are obtained. He said that a rolling gate will be installed and the property will be visually protected as well.

Agenda Item – Insurance Report

Insurance Agent Mike Courtney introduced his colleagues, Mike Stratton and Breanna Wimber. He went on to review the insurance proposals included in the Board Packet. He noted that the premium increase for CIS is 1.8%. He reported that there was one vehicle claim in this fiscal year where we grounded a boat and paid out \$4,200.

Mr. Courtney went on to say that our safety calculation dropped from .79 to .74. He stated that there was some confusion around the premium for personnel; he is not sure how the error occurred but it has been straightened out and we are back on track.

Commissioner Hege asked about the safety reduction. Mr. Stone said that we had been up around 1 and at one point had gotten to 1.05 but it has been consistently dropping. He said that with the type of work done through the Sheriff's Office, Public Works and Facilities, there is a lot of opportunity for injury. Mr. Courtney commented that there was recently a back injury.

Chair Runyon asked if there is safety training. Mr. Stone replied that there is – there are safety committees, safety meetings and online training. Mr. Courtney added that it is about a culture of safety.

Commissioner Hege asked how we do comparatively. Mr. Stone replied that we do very well; the average is 1. Mr. Courtney commented that he often cites Wasco County as an example of how do it right; he said he would not expect that we could get our number much lower – we might be able to get it down to .70.

Commissioner Hege noted the increase in values from a total of \$49 million to \$50 million. Mr. Courtney explained that it is a 1.2% increase. The increases is trended; appraisals are done every five years.

{{{Vice-Chair Kramer moved to approve the CIS Insurance Proposal. Commissioner Hege seconded the motion which passed unanimously.}}}

{{{Commissioner Hege moved to approve the SAIF Insurance Proposal. Vice-Chair Kramer seconded the motion which passed unanimously.}}}

Agenda Item – QLife Budget

Mr. Middleton explained that QLife has their own budget committee which approved this budget. It has not yet been adopted by the QLife Board; they meet tomorrow for their Budget Hearing and he expects it will be adopted with no changes. He stated that the big discussion is the Maupin project which is over budget; they are transferring up to \$200,000 to complete the project and will be going out to rebid the work.

Vice-Chair Kramer asked if we are being fairly compensated by QLife for our administrative services. He said that he does not know how much time the EAS Office Manager is spending but sees that the Administrative Officer is spending

5-8 hours per week. Commissioner Hege asked if the \$54,000 in the QLife Budget will cover that expense. Mr. Stone replied that theoretically it will, but we will have a better picture next year.

Chair Runyon asked when the budget would come back to the Board for approval. Mr. Middleton replied that it is approved by the QLife Budget Committee and adopted by the QLife Board. It is brought to the City of The Dalles and Wasco County for acknowledgement as the oversight agencies.

Chair Runyon recessed the session at 12:05 p.m. for lunch.

The Session reconvened at 1:30 p.m.

Agenda Item – MCCOG Questions

Mr. Stone reported that Mr. Lease has declined the invitation to attend this session to discuss the County's answers to his submitted questions. Mr. Stone suggested that the answers be entered into the record. Commissioner Hege asked what the difference is between the red and green fonts. Vice-Chair Kramer explained that the answers in red came from MCCOG/Building Codes; the answers in green came from Wasco County. He stated that both County and MCCOG staff did a lot of work to answer these questions and it is disappointing that Mr. Lease refused the invitation.

Questions/Concerns (submitted by Wayne Lease) Wasco County: 5/17/2017

Mr. Kramer: What is your definition of local control? Whereby programming, budgeting and operational authority is vested in the local governing body; be it a city, county or special purpose district.

Legal Council: District Attorney as opposed to the use of a Private Firm? As far as we know all 36 Counties currently use a contracted counsel and/or employ in-house counsel other than the District Attorney. Wasco County was likely the last county to step away from using the District Attorney to represent the County on legal issues. Wasco County, as is true with other counties, was already using contracted counsel for issues outside the DA's area of expertise.

Research leads us to believe that in every county the DA is an elected official which presents potential conflicts; in addition, District Attorney's offices face the same budget challenges that other public offices face and simply do not have time to take on County legal issues.

Legal responsibility for MCBCS being out of compliance. Where was

MCCOGs Legal Counsel? MCCOG BOD Minutes indicate his presence in other legal mandates? MCCOG's Legal Counsel, Will Carey, was familiar with and approved all things concerning the MCBCS loans. The fact that he was not present at the meetings when the loans were approved is immaterial.

If Wasco County was mandated to get the Code Inspection Program in compliance as per the Oregon BCD then monetary compensation for being out of compliance is due the previous building permit purchases for not having on file the operation plan. The State of Oregon collected a substantial amount of revenue from permit sure charge fees and you are not holding them culpable. Why? MCCOG is unaware of Wasco County's mandate to get the program into compliance, but MCBCS has never been out of compliance, and there has always been an Operating Plan in place. Note the attached letter of March 2, 2015, whereby Building Codes Division closed its investigation into allegations of wrongdoing. The one time MCBCS was late in its efforts to update the Operating Plan and submit it to the State was when fees were increased. The State did then accept MCCOG's Operating Plan 30 days late, with no penalties assessed. MCCOG has been in compliance with an updated Operating Plan ever since that time.

Every jurisdiction is required to pay the State surcharge collected from the permits. All fees are, and have been, collected and remitted to the state in a legally acceptable manner. There is no reason for MCCOG to hold the State culpable for accepting those fees; nor has it attempted to do so.

Wasco County is required to meet State Statute for Building Codes. Wasco County Building Codes has not entered into a compliance agreement with State Building Codes.

How is possible to request and be granted operation of a Code Inspection Program without a public hearing? If a local jurisdiction wanted to assume the building program then yes, they are required to hold public hearings. However, according to State Building Codes, only municipalities (defined as cities & counties) have jurisdiction, and it is up to those cities or counties to determine with whom they will contract for building code services. When the State approached MCCOG to see if MCCOG had interest in managing the local Building Codes program in 2006, MCCOG conducted several public meetings & hearings on that topic.

To date how much approximate revenue is in the building permit reserve fund? How much approximate revenue is in being comingled in the MCCOG

General Fund which belongs to MCBCS? There is currently \$3,557,602 in MCBCS's reserve fund. Transfers from BCS to MCCOG's General Fund are made in compliance with existing law and standard accounting practices for direct and administrative charges. Therefore, General Funds are not comingled with other departmental funds, nor does any of the MCCOG General Fund belong to MCBCS.

What is the status of the building permit revenue used by MCCOG for the other programs MCCOG administers? Is there an accurate accounting of all permit fee reserve revenue used by MCCOG? In July, 2013, there was a \$100,000 loan from the Building Codes Reserve to the Transportation Department. The purpose was to match grant funds to develop the Transportation Center. To date, there is \$78,732 of outstanding debt remaining; payoff is scheduled to occur in June of 2023. There is no use of building permit revenue by other MCCOG programs, nor is permit fee reserve revenue used by MCCOG.

What is the combined outstanding debt of the five member counties of MCCOG and how do the Counties intend to compensate MCBCS regarding the misappropriation of these funds? MCCOG is not aware of the total outstanding debt of the member counties, although a review of those counties most recent audits should contain that information. In addition to the Transportation Department loan noted above, there was a loan to MCCOG's General Fund from the Building Codes Reserve in July, 2011 in the amount of \$492,715 for the acquisition of the MCCOG office building on Kelley. To date, there is \$401,970 of debt remaining; payoff is scheduled to occur in June, 2021. The outstanding loan values due to the Building Codes Reserve, if not satisfied by MCCOG, would fall to the member counties to be repaid in a manner to be determined. There has been no misappropriation of funds, so this question is moot.

Can MCCOG continue to survive without the use of the MCBCS permit fee reserves and what is the life expectancy of MCCOG without the use of these funds? Is abolishing MCCOG being considered and will the debt (revenue) payable to MCBCS (the people) will continue to be ignored? Realistically, MCCOG would have a very difficult time surviving without the funds charged to Building Codes for direct and administrative charges. That is also true of the other programs under the MCCOG umbrella, however. Collectively, those programs provide the needed support for oversight, governance, fiscal services, IT, insurance, rent and other expenses common to any organization or business. If MCCOG ceases to exist, the loans due Building Codes would have to be repaid; either by MCCOG or the member entities.

It is my understanding the State of Oregon has refused to indemnify Wasco County against a possible legal action. Does this imply Wasco Counties' insurance provider will compensate them for imputative damages? MCCOG is unaware of any indemnification status or issues between the State of Oregon & Wasco County.

Any claims against Wasco County will be forwarded to our insurance company.

Has the previous and present public and private decision makers of MCCOG have no shame, and how much longer will the insurance provider for Wasco County continue to insure them while ignoring Federal and State the law? Ignorance of the law is not an excuse! Part of this question is rhetorical (unanswerable), and part is directed to Wasco County.

Wasco County does not currently insure MCCOG.

Department Report – County Clerk

ELECTIONS

County Clerk Lisa Gambée stated that yesterday was the last date for write-in candidates to accept or decline positions. She stated that the Tygh Valley Fire District had a three-way tie; one write in was not a real person which made it a two-way tie – both write-ins accepted the position. She said that there was a coin toss this morning to determine the winner which was Dan Jaffe. The other open position will be appointed by the remaining members of the Board.

Ms. Gambée went on to say that the Tygh Valley Water District had four of five positions open. There was a write-in campaign with one person accepting Position 5 which meant he had to resign Position 3, leaving Position 3 vacant. She explained that there is not a quorum. By statute the Board of County Commissioners appoints someone to one of the vacant positions which will fill the quorum; the members would then appoint to fill the remaining positions.

Commissioner Hege asked what will happen if no one applies. Ms. Gambée replied that the South Wasco Alliance has been talking about water and septic issues and has agreed to become a community partner to try to identify someone who would be willing to fill those positions. She explained that candidates must be registered to vote and live within district boundaries. She stated that if they are unsuccessful, it means dissolution of the district; another entity would have to take that on, possibly the County. She said she is still researching the process.

PINE HOLLOW

Mr. Stone stated that South Wasco Park and Recreation District was formed to support recreation with the boat ramps being their first priority. He reported that they applied for and were granted funds from ODFW contingent upon Oregon Marine Board backing. He said that they had worked closely with OMB through the application process but were notified late last week that they were not successful – their application would not be recommended for approval but would be deferred. The OMB staff wanted to see a track record of success for the District before they were willing to recommend granting those funds. He said that the staff report will state that unless the County signs off as a guarantor, the application will be deferred until such time as SWPRD can demonstrate a record of successes.

Mr. Stone went on to say that they will probably have a discussion with the Oregon Marine Board when they meet to try do demonstrate that there have been successes. He said that this has been a 2-year project for Ms. Gambée and at least an 8-year project for him. He said that they have formed a board, solicited support and volunteer hours as well as funding and have done extensive grant work.

Ms. Gambée said that OMB staff worked with SWPRD to make sure everything was lined out to ensure success; there was never any mention of this requirement. She said it is very disappointing given the amount of time and effort that has been put in toward the goal of getting the boat ramps repaired. She said that there is no way for SWPRD to meet the OMB requirements.

Chair Runyon stated that he will be accompanying Ms. Gambée to talk to the Board. Vice-Chair Kramer said that he received a letter drafted by SWPRD Chair Brackman to the OMB. He commented that the letter is well-written and needs to be submitted to the Board. Ms. Gambée agreed but said that she has asked that Mr. Brackman allow Mr. Stone to provide feedback for the letter.

Commissioner Hege asked what would happen if Wasco County signed off on the project as guarantor. Ms. Gambée said that in that case the staff report would recommend grant approval but it would put the County on the hook for 20 years.

Commissioner Hege asked what that means. Ms. Gambée replied that it would mean that if the ramps were not continuously operated for the next 20 years, the County would have to pay all of the money back to the OMB.

Ms. Gambee went on to say that the ODFW almost granted their funding without conditions but they wanted to insure that the ramp was designed and installed correctly with some OMB oversight. She said that one strategy is to see if the SWPRD can get the plans from OMB and provide them to ODFW to see if they would grant the funding based on those plans. She said that no other plans have been explored.

Mr. Stone explained that the plans were to come with the funding; the OMB has very specific requirements – it would be a nice ramp.

Ms. Gambee continued by saying that the OMB was not open to accomplishing the project in phases; they want it done all at once and they want someone on the line to pay back the money.

Commissioner Hege commented that if it is maintained, there would be no default. Ms. Gambee stated that Mr. Stone had offered to open an escrow account that could be used for maintenance but they turned the offer down saying that there are more ways to default such as unintended uses.

Commissioner Hege said that he has worked with the OMB for decades and all they really want to do is make sure the facilities are built, open and maintained. He said he has never heard of default. Mr. Stone said that the OMB has several defaults occurring including Portland. Vice-Chair Kramer commented that the OMB is backing away from risk – they have three times as much requests for funding as they have available funds. Commissioner Hege pointed out that it is not their money, it is boaters' money; OMB is just the steward. He asked if we have the same fear or would we be willing to back them.

Mr. Stone went on to say that the reason we went through the process of forming a district was to get out of the boat ramp business. He said that he offered to put \$30,000 aside to take on some of that risk.

Ms. Gambee said that one of the suggestions has been to form a taxing district. The current district is non-taxing and so would have to be dissolved and then a taxing district would have to be put before the voters; there was clearly no support for that among citizens. She said this is extremely disappointing; they will have to explore other options.

Commissioner Hege commented that it seems the key element is the possible dissolution of the SWPRD which seems highly unlikely. Ms. Gambee said that the SWPRD does not have an office or an official phone number; it is a volunteer

board that does not want to spend money on overhead – they want to spend it on supporting recreation. She said that they publicly notice their meetings and follow Roberts Rules; it is well-run.

Commissioner Hege said that a bond, a taxing authority or a co-signer would work; even someone with means could personally guarantee it. Mr. Stone stated that he offered to allow the District to use a number at the County and the County address for their contact information. He said that he is pretty disappointed that we offered to let the OMB be part of this process from the beginning in anticipation of applying for this grant. He said we are regrouping. He said that this may be an opportunity to turn the reservoir into a fishing and swimming area.

Commissioner Hege said that it is unfortunate as OMB is the ideal funding source. Chair Runyon noted that with his depth of knowledge it might be good for Commissioner Hege to attend the meeting. Commissioner Hege responded that he would make some calls.

Chair Runyon said that he does not know the rules but the people around the table are empowered to make decisions; just because the staff says no, does not mean they have to deny the application. Mr. Stone commented that the application itself scored very high. Chair Runyon pointed out that even the report from MCEDD supports this project.

Ms. Gambie asked the press to hold the story – the OMB staff memo is not yet official and she wants to maintain optimism for the project. Vice-Chair Kramer added that we need to plead our case before the OMB and not place all our woes on the staff recommendation. He noted that the staff person who helped throughout the application process has been overridden by someone else. He said that we need to bring all the expertise we have to present to the OMB. He stated that Mr. Brackman will also be there.

Chair Runyon opened an Executive Session at 2:00 p.m. pursuant to ORS 192.660(2)(e) Real Property Transactions and ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed. He asked the public to exit the room until the conclusion of the executive session at which time they would be invited back into the room. He cautioned the press to not report on anything discussed in the executive session other than the general topic as described.

At 3:36 p.m. Chair Runyon closed the executive session and returned to the

regular session.

Agenda Item – Real Property: Sales Agreement

{{{Commissioner Kramer moved to approve the purchase from Mid-Columbia Medical Center of the real property located in Wasco County, Oregon at 200 East 4th Street, Assessor's tax lot 1N 13E 3BC 2400, commonly known as the Planetree Heath Resource Center Property for the sum of \$315,000. Commissioner Hege seconded the motion which passed unanimously.}}}

Commissioner Hege stated that now that this is moving forward, we need to move quickly on how the property will be used.

Mr. Stone observed that in addition to the purchase price of the house, there will be some costs incurred to make the necessary repairs to make it functional and up to Code.

Chair Runyon commented that this is a great property and it will serve the County well.

Chair Runyon adjourned the meeting at 3:39 p.m.

Summary of Actions

Motions Passed

- **To approve the Intergovernmental Agreement between Wasco County and Hood River County for the provision of County Surveyor services.**
- **To approve the Intergovernmental Agreement between Wasco County and Hood River County for the provision of County Surveyor services.**
- **To approve the deed, with the addition of acreage, transferring ownership of Rock Fort to the City of The Dalles.**
- **To approve the Consent Agenda with changes noted by staff:**
 - **6.7.2017 Regular Session Minutes**
 - **6.8.2017 Work Session Minutes**
 - **15-Mile Watershed Reappointments**
 - **Bill Hammel Order 17-024**
 - **Monte Wasson Order 17-025**
 - **James Olsen Order 17-026**
 - **Bill Markman Order 17-027**
 - **Board of Review Reappointments**
 - **Jerry Duling Order 17-028**

- **David Cooper Order 17-029**
 - **Rich Remington Order 17-030**
 - **Board of Property Tax Appeals Reappointments**
 - **Scott Hege Order 17-037**
 - **Delphene Thorton Order 17-038**
 - **Ken Polehn Order 17-039**
 - **John Hutchison Order 17-041**
 - **Vickie Ellett Order 17-042**
 - **Wasco County Economic Development Commission Reappointments**
 - **Terry Moore Order 17-032**
 - **Early Learning Hub Governance Board Reappointment**
 - **Debby Jones Order 17-031**
 - **Historic Columbia River Highway Advisory Committee Reappointment**
 - **Judy Davis Order 17-033**
 - **Library Service District Board of Directors Reappointments**
 - **Rita Rathkey Order 17-034**
 - **Carolyn Wood Order 17-035**
 - **Solid Waste Advisory Committee Reappointment**
 - **Frank Kay Order 17-043**
 - **Special Transportation Funds Advisory Committee Reappointments**
 - **Lee Bryant Order 17-044**
 - **Louise Sargent Order 17-046**
 - **Urban Renewal Advisory Committee Reappointment**
 - **Steve Kramer Order 17-047**
 - **Juvenile Crime Prevention Biennial Agreement for Funding**
 - **Order 17-048 Banning Burning effect July 1, 2017**
 - **Order 17-023 Designating a Newspaper for the Publication of the Annual Tax Foreclosure List**
 - **USDA PHIS Wildlife Services Work and Financial Plan**
 - **Order 17-049 Surplussing County-owned House Located at 1915 West 10th Street, The Dalles, OR.**
- **To deny the application for an Outdoor Mass Gathering as proposed in planning file number PLAOMG-17-04-0002, because the request did not comply with the applicable health and safety regulations contained in ORS 433.735 to 433.770 and OAR 333 Division 39 based on the findings and conditions contained in the Summary and Staff Report dated June 14th, 2017.**
- **To approve all presented policies as a slate.**
 - **2017 Bereavement Leave Policy**

- **2017 Employee Personnel Records Policy**
 - **2017 Family and Medical Leave**
 - **2017 Mobile Communications Device Policy**
 - **2017 No Harassment Policy**
 - **2017 No Retaliation Policy**
 - **2017 On-the-Job Injury or Illness Policy**
 - **2017 Sick Leave Policy**
 - **2017 Smoke Free Workplace Policy**
 - **2017 Vehicle Policy**
- **To approve the MCEDD IGA with modifications recommended by staff (to indicate in the agreement that \$5,000 of funding is a one-time grant rather than basic annual funding).**
 - **To approve the GIS IGA between Wasco County and Mid-Columbia Fire and Rescue.**
 - **To approve the GIS IGA between Wasco County and Northern Wasco County Public Utility District.**
 - **To approve the GIS IGA between Wasco County and Sherman County.**
 - **To approve the GIS IGA between Wasco County and the City of The Dalles.**
 - **To approve the Department of Revenue ORMAP Intergovernmental Agreement Contract #3619-17 with the corrected date.**
 - **To approve the Personal Services Agreement between Hardwick's Custom Painting, Inc. and Wasco County for the painting of Annex C located at 435 East 7th Street, The Dalles, Oregon.**
 - **To approve the Bell Design Contract Addendum to extend the completion date to June 30th.**
 - **To approve the CIS Insurance Proposal.**
 - **To approve the SAIF Insurance Proposal.**
 - **To approve the purchase from Mid-Columbia Medical Center of the real property located in Wasco County, Oregon at 200 East 4th Street, Assessor's tax lot 1N 13E 3BC 2400, commonly known as the Planetree Heath Resource Center Property for the sum of \$315,000.**

Consensus

- **That due to mitigating factors a fine should not be levied, but that this decision applies only to this applicant; future applications will be reviewed independently. (Regarding PLAOMG 17-04-0002 denial)**
- **To move forward with the Wasco County Employee Handbook as presented.**

Wasco County
Board of Commissioners

Rod L. Runyon, Board Chair

Scott C. Hege, County Commissioner

Steven D. Kramer, County Commissioner



**WASCO COUNTY BOARD OF COMMISSIONERS
SPECIAL SESSION
JULY 3, 2017**

PRESENT: Rod Runyon, Commission Chair
Steve Kramer, Commission Vice-Chair (by phone)
STAFF: Kathy White, Executive Assistant
ABSENT: Scott Hege, County Commissioner

At 9:00 a.m. Chair Runyon opened the Special Session of the Board of Commissioners with the Pledge of Allegiance.

Agenda Item – Sale of County-owned Lands

County Assessor Jill Amery observed that this has been a long time coming; last year the Board approved a policy with procedures for the selling of County-owned lands. This will be the first such sale since the policy was approved; the plan is to have this on an annual basis.

Ms. Amery went on to say that the County owns over 100 properties – some are used by the County, some are leased from the County and others came to the County through foreclosure or the 1999 remapping process. She noted that those properties too small to be buildable are offered to contiguous property owners through a sealed-bid process.

Ms. Amery explained that this sale includes six improved properties – five in The Dalles and one in Dufur – as well as ten lots in Shaniko. She stated that she had planned for this to be a smaller sale for the first year, but wanted to get the Shaniko properties in the auction for people who may want to use them as camping rentals for the 2017 eclipse event.

Chair Runyon observed that the Commission has had this as a goal for many years but it was difficult to move it forward until Ms. Amery and the County-owned Lands Cross Functional Team developed a process through which it can happen. He

commended the group on the work they have done.

Ms. Amery responded that it was truly a team effort that included the Sheriff's Office, County Counsel and assistance from other Oregon counties more experienced in this process.

Vice-Chair Kramer stated that he will not be available for the August 4th auction. Ms. Amery replied that it is not necessary. She added that the link included in the notice is not yet live but her office will have something up by Wednesday which is the first date of publication for the auction.

Vice-Chair Kramer joined Chair Runyon in praising the work done to move these properties back out to the tax roll.

{{{Chair Runyon moved to approve Order 17-051 Directing the Sheriff to Sell certain County land at public auction as provided in ORS 275.110. Vice-Chair Kramer seconded the motion which passed unanimously.}}}

Chair Runyon adjourned the session at 9:07 a.m.

Summary of Actions

Motions Passed

- **To approve Order 17-051 directing the Sheriff to sell certain County land at public auction as provided in ORS 275.110.**

Wasco County
Board of Commissioners

Rod L. Runyon, Board Chair

Steven D. Kramer, Vice-Chair

Absent from Session
Scott C. Hege, County Commissioner

Agenda Item
Repealing Personnel Ordinance

- [Ordinance 17-001 Repealing 1985 Personnel Ordinance and All Amendments Thereof](#)

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF AN ORDINANCE)
REPEALING THE WASCO COUNTY) ORDINANCE
PERSONNEL ORDINANCE 1985-0363) #17-001
AND ALL SUSEQUENT AMENDMENTS)

WHEREAS, on May 8, 1985, the Wasco County Court (“Board”) adopted Ordinance 1985-0363 (“Ordinance”) to adopt an amended Personnel Ordinance to replace and/or implement various Wasco County personnel policies.

WHEREAS, the policies contained in the Ordinance have been consistently updated and revised since that Ordinance and any amendments to the Ordinance were subsequently adopted.

WHEREAS, on or around June 21, 2017 the Board reviewed an Wasco County Employee handbook comprehensively compiling and updating all personnel related policies.

WHEREAS, the Board considered this matter after a duly noticed public meeting and concluded that the policies contained in the Employee Handbook are current and comprehensive and render the contents of the Ordinance and its amendments obsolete or superseded.

WHEREAS, the Board has determined that personnel policies were to be amended, from time to time, to remain consistent with applicable state or federal law.

WHEREAS, the Board is authorized under ORS 198.510 to enact, amend or repeal ordinances or regulations.

NOW THEREFORE, The BOARD OF COUNTY COMMISSIONERS OF WASCO COUNTY, OREGON, ORDAINS as follows:

Section 1. REPEALED. Ordinance 1985-0363, and all subsequent amendments, is repealed in its entirety.

Section 2. Any personnel action taken shall be consistent with the applicable Wasco County policy in effect at the time of such action.

Section 2. EFFECTIVE DATE. The effective date of this Ordinance will be the thirtieth day after its second reading.

DATED at Wasco County, Oregon, this 2nd day of August, 2017.

WASCO COUNTY
BOARD OF COMMISSIONERS

Rod Runyon, Commission Chair

Steve Kramer, Commission Vice-Chair

Scott Hege, County Commissioner

Original – Clerk
cc: Assessor
County Counsel

Agenda Item
Tygh Valley Water District Appointment

- [Staff Memo](#)
- [Dan Jaffe Application](#)
- [Sam Cobb Application](#)
- [Order 17-053 making and appointment to the Tygh Valley Water District Board](#)



Memo:

Appointment to the Tygh Valley Water District Board of Directors

In the May 16, 2017 Special District Election, the Tygh Valley Water District was unable to fill a quorum for the board of directors. Per ORS 198.320(1), *"If a majority of the membership of the governing body is vacant or if a majority cannot agree, the vacancies shall be filled promptly by the county court of the county in which the administrative office of the district is located."* This means the Wasco Board of County Commissioners will need to appoint one member to the Tygh Valley Water District board, which can then proceed to appoint directors to the two other open positions.

The Tygh Valley Water District was formed for the purpose of supplying inhabitants of the District with water for domestic purposes as provided by ORS 264. The Tygh Valley Water District Board is elected by and represents the rate payers of the District. Applicants for an appointment to fill a position on the Board must be registered to vote and live within the District boundaries.

A request for applicants was announced in The Dalles Chronicle, the WamPinRock News, and through flyers posted at the Tygh Valley Post Office, the Tygh Valley General Store and Molly B's Café (which are located within the district boundaries). Applications were due by Wednesday, July 12, 2017 at 5 pm.

A review of the applicants and appointment of a Director is requested of the Commissioners to fulfill statutory requirements. This will allow Tygh Valley Water District to continue to do business with a quorum of board members.

Lisa Gambée

Lisa Gambée
Wasco County Clerk

FILED
WASCO COUNTY

INFORMATION AND QUALIFICATION FORM

Tygh Valley Water District Board of Directors
VOLUNTEER POSITIONS
TYGH VALLEY, WASCO COUNTY, OREGON

JUL -5 P 4: 30
LISA GAMBEE
COUNTY CLERK

BACKGROUND

The Tygh Valley Water District Board is elected by and represents the rate payers of the District. This application is for an appointment to fill a position on the Board. Board members must be registered to vote and live within the District boundaries.

The Tygh Valley Water District was formed for the purpose of supplying inhabitants of the District with water for domestic purposes as provided by ORS 264.

The Tygh Valley Water District Board meets for 2-3 hours at 6:30 p.m. on the first Thursday of each month. Board officers have additional duties which will require an additional commitment of time.

APPLICATION

Provide personal qualifications for this specific volunteer position.
Supplementary information may be attached. Do not provide confidential information.

Applications are due no later than 5 pm on Wednesday, July 12, 2017.

Name: DAN P. JAFFE

Address: [REDACTED]

Phone (home) [REDACTED] Cell [REDACTED] Phone (work) [REDACTED]

E-mail address: (NO CAPS) [REDACTED]

Signature: Dan P. Jaffe

Date: JUNE 28 2017

Number of years as a Wasco County resident: 10

Your objectives/goals? Desired contributions and accomplishments? MY OBJECTIVE IS TO BE A PARTICIPANT IN MY COMMUNITY WELFARE. BEING "RETIRED" GIVES ME OPPORTUNITY TO BE AVAILABLE AS NECESSARY TO BE OF SERVICE.

Approximate hours/week available for this commitment? OPEN

Comments: I LOOK FORWARD TO BE HELPFUL IN THIS.

Education (school, college, training, apprenticeships, degrees, etc.)

GRADUATED B.S. IN Date(s):
BUSINESS ADMINISTRATION Date(s):
FROM PORTLAND STATE Date(s):
UNIVERSITY Date(s):

Experience (work, volunteering, leadership roles, achievements etc.)

FLOORCOVERING INSTALLATION, & Date(s):
SALES Date(s):
LAST EMPLOYER - PAULSON'S Date(s):
FLOORCOVERING Date(s):

General Comments/Additional Relevant Information

WATER MANAGEMENT IS CRITICAL TO A GOOD
QUALITY OF LIFE. I HAVE BEEN GRATEFUL
FOR THE PEOPLE IN TYGH VALLEY WHO PROVIDED
SUCH A COST-EFFICIENT NECESSITY IN THE
PAST. I HOPE TO PARTICIPATE IN CONTINUING
TO KEEP TYGH VALLEY A BEAUTIFUL PLACE
TO LIVE.

Send completed form to:

Wasco County
511 Washington Street, Suite 101
The Dalles OR 97058
Email: kathyw@co.wasco.or.us
Work (541) 506-2520
fax (541) 506-2551

FILED
WASCO COUNTY

INFORMATION AND QUALIFICATION FORM

Tygh Valley Water District Board of Directors
VOLUNTEER POSITIONS
TYGH VALLEY, WASCO COUNTY, OREGON

2017 JUL 10 A 9:23
LISA GAMBEE
COUNTY CLERK

BACKGROUND

The Tygh Valley Water District Board is elected by and represents the rate payers of the District. This application is for an appointment to fill a position on the Board. Board members must be registered to vote and live within the District boundaries.

The Tygh Valley Water District was formed for the purpose of supplying inhabitants of the District with water for domestic purposes as provided by ORS 264.

The Tygh Valley Water District Board meets for 2-3 hours at 6:30 p.m. on the first Thursday of each month. Board officers have additional duties which will require an additional commitment of time.

APPLICATION

Provide personal qualifications for this specific volunteer position.
Supplementary information may be attached. Do not provide confidential information.

Applications are due no later than 5 pm on Wednesday, July 12, 2017.

Name: Sam Cobb

Address: [REDACTED]

Phone (home) [REDACTED] Phone (work) Same

E-mail address: _____

Signature: Sam Cobb

Date: 7-6-17

Number of years as a Wasco County resident: 15

Your objectives/goals? Desired contributions and accomplishments? Business owner -
Would like to be apart of this community
in a constructive way as Tygh Valley water
Board

Approximate hours/week available for this commitment? Any

Comments: _____

Education (school, college, training, apprenticeships, degrees, etc.)

John Hurschi High Date(s): [redacted]

Aurora VO-Tech Date(s): [redacted]

Date(s):

Date(s):

Experience (work, volunteering, leadership roles, achievements etc.)

Howmet Corp / Jet Engines Date(s): [redacted]

Texas Parks & Wildlife Dept Date(s): [redacted]

(Park Ranger) Date(s):

owner Molly B's Diner / High Valley Date(s): [redacted] present.

General Comments/Additional Relevant Information

Mis understood paper work. I declined "Board Director #1" spot. Did not understand that this was for position that I've held for 13 yrs. My intent of "declining" was on the paper work was not my intent.

Send completed form to:

Wasco County
511 Washington Street, Suite 101
The Dalles OR 97058
Email: kathyw@co.wasco.or.us
Work (541) 506-2520
fax (541) 506-2551

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON
IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF THE APPOINTMENT OF)
_____ TO TYGH VALLEY WATER DISTRICT) O R D E R
BOARD OF DIRECTORS) #17-053

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That the May 16, 2017 Special District Election did not successfully fill enough seats on the Tygh Valley Water District Board to constitute a quorum; and

IT FURTHER APPEARING TO THE BOARD: That, pursuant to ORS 198.320, authorizes the Wasco County Board of Commissioners

appoint an individual to the Tygh Valley Water District Board of Directors to appoint individuals to the Board to create a quorum; and

IT FURTHER APPEARING TO THE BOARD: That _____ is willing and is qualified to be appointed to the Tygh Valley Water District Board of Directors.

NOW, THEREFORE, IT IS HEREBY ORDERED: That _____ be and is hereby appointed to the Tygh Valley Water District Board of Directors for a term to expire on June 30, 2019.

DATED this 19th day of July, 2015.

WASCO COUNTY BOARD
OF COMMISSIONERS

Rod L. Runyon, Commission Chair

Steven D. Kramer, Vice-Chair

APPROVED AS TO FORM:

Kristen Campbell
Wasco County Counsel

Scott C. Hege, County Commissioner

Agenda Item
911 Phone Service Provider

- [Letter to Century Link](#)



SHERIFF'S OFFICE

511 Washington St., Ste.102 • The Dalles, OR 97058
p: [541] 506-2580 • f: [541] 506-2581 • www.co.wasco.or.us

Pioneering pathways to prosperity.

July 19, 2017

Century Link
285 Webber Street
The Dalles, OR 97058

Re: Service Outages

Century Link outages over the past 8 months have compromised 911 emergency services for hours and sometimes days at a time, leaving Wasco County citizens vulnerable and without the ability to summon help.

- On November 11, 2016 outages occurred on and off resulting in almost 36 hours of intermittent 911 services.
- On March 15, 2017 Wasco County 911 submitted a trouble request to CenturyLink, reporting major static on our 911 phone lines which lasted several hours.
- From May 18 through May 21, 2017, a period of three days, we experienced intermittent 911 services.
- On July 3, 2017 the Wasco County's Operations Manager was notified of a possible 911 service outage. This turned out to be a non-impacting 911 PSAP outage.

The number of 911 service outages in such a short span of time places our citizens at risk and is unacceptable. Please contact us as soon as possible regarding what steps Century Link is taking to reduce the likelihood of such outages occurring in the future.

Sincerely,

Lane Magill
Wasco County Sheriff

Agenda Item

Ambulance Service Area Contract Extensions

- [Staff Memo](#)
- [ASA 1 – Contract Extension - Mosier](#)
- [ASA 2 Contract Extension – The Dalles](#)
- [ASA 3 Contract Extension - Dufur](#)
- [ASA 4 Contract Extension - Maupin](#)
- [ASA 5 Contract Extension – South County](#)
- [ASA 6 Contract Extension – John Day Recreation Area](#)
- [ASA 7 Contract Extension – Southwest County](#)
- [ASA 8 Contract Extension – Wamic/Pine Hollow](#)

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS
FROM: KATHY WHITE
SUBJECT: AMBULANCE SERVICE AREA CONTRACT EXTENSIONS
DATE: 7/14/2017

BACKGROUND INFORMATION

The County was recently contacted regarding the expiration of ASA contracts which prompted research into the process. Through that work we discovered that although work was done in late 2011 and early 2012 to extend contracts to allow the completion of the ASA Plan, those contracts were either never executed or, if executed, they were never filed with the County Clerk. As a temporary remedy, we propose to enter into extension agreements with the existing providers. That extension will allow time for the second part of this process – the update of the ASA Plan.

The Wasco County Ambulance Service Area Plan requires review and approval by the State every five years; that review should have occurred by January 1, 2017. OHA is aware of the steps we are taking and is working with us towards a successful update of our ASA Plan.

AMENDED WASCO COUNTY AMBULANCE SERVICE AREA CONTRACT
BETWEEN WASCO COUNTY AND HOOD RIVER FIRE DEPARTMENT
TO PROVIDE AMBULANCE SERVICE FOR THE ASA-1 MOSIER AREA

This Amended Contract made and entered into this 19th day of July, 2017,
by and between the WASCO COUNTY and HOOD RIVER FIRE DEPARTMENT.

WHEREAS, in January, 2009, as amended on December 11, 2011, the
Wasco County Court entered into a Contract (“Contract”) with Hood River Fire
Department to provide Advanced Life Support/Basic Life Support Ambulance
Service (ALS/BLS) to the Wasco County Ambulance Service Area 1 (ASA-1 The
Mosier Area) as outlined and described in the Wasco County Ambulance Service
Area Plan; and

WHEREAS, Wasco County is in the process of updating and amending the
Wasco County Ambulance Service Area Plan and the Ordinance
Regulating Ambulance Service in Wasco County.

WHEREAS, the Wasco County Board of Commissioners wish to renew the
Contract retroactive to June 30, 2012; and

WHEREAS, the Wasco County Board of Commissioners find it necessary to extend the term of the renewed Contract through and including December 31, 2017 in order to allow adequate time for the adoption of the updated and amended Wasco County Ambulance Service Area Plan and the Ordinance Regulating Ambulance Service in Wasco County.

NOW THEREFORE, the parties agree as follows:

1. The Contract is renewed retroactive to June 30, 2012, and all of its provisions shall be deemed to have been in effect continuously since that time.
2. This Amended Contract shall terminate on December 21, 2017, unless either party terminates this Contract upon providing sixty (60) days written notice to the other party.
3. The Wasco County Board of Commissioners reserves the right to discipline, suspend or cancel this Amended Contract at any time according to the conditions outlined in the Ordinance and ASA Plan for non-compliance or maintaining level of care.
4. This Amended Contract when signed by both the Wasco County Board of Commissioners and Mid-Columbia Fire and Rescue shall be considered as a binding Contract under the conditions outlined above and the Wasco County Ambulance Ordinance and the Wasco County Ambulance Service Area Plan.

Dated this 19th day of July, 2017.

WASCO COUNTY
BOARD OF COMMISSIONERS

MID-COLUMBIA FIRE AND RESCUE

Rod L. Runyon, Commission Chair

Leonard Damian, Fire Chief

Steven D. Kramer, Commission Vice-Chair

Date: _____

Scott C. Hege, County Commissioner

APPROVED AS TO FORM:

Kristen Campbell
Wasco County Counsel

AMENDED WASCO COUNTY AMBULANCE SERVICE AREA CONTRACT
BETWEEN WASCO COUNTY AND MID-COLUMBIA FIRE AND RESCUE
TO PROVIDE AMBULANCE SERVICE FOR THE ASA-2 THE DALLES AREA

This Amended Contract made and entered into this 19th day of July, 2017,
by and between the WASCO COUNTY and MID-COLUMBIA FIRE AND RESCUE.

WHEREAS, in January, 2009, as amended on December 11, 2011, the
Wasco County Court entered into a Contract (“Contract”) with Mid-Columbia
Fire and Rescue to provide Advanced Life Support/Basic Life Support
Ambulance Service (ALS/BLS) to the Wasco County Ambulance Service Area 2
(ASA-2 The Dalles Area) as outlined and described in the Wasco County
Ambulance Service Area Plan; and

WHEREAS, Wasco County is in the process of updating and amending the
Wasco County Ambulance Service Area Plan and the Ordinance
Regulating Ambulance Service in Wasco County.

WHEREAS, the Wasco County Board of Commissioners wish to renew the
Contract retroactive to June 30, 2012; and

WHEREAS, the Wasco County Board of Commissioners find it necessary to extend the term of the renewed Contract through and including December 31, 2017 in order to allow adequate time for the adoption of the updated and amended Wasco County Ambulance Service Area Plan and the Ordinance Regulating Ambulance Service in Wasco County.

NOW THEREFORE, the parties agree as follows:

1. The Contract is renewed retroactive to June 30, 2012, and all of its provisions shall be deemed to have been in effect continuously since that time.
2. This Amended Contract shall terminate on December 31, 2017, unless either party terminates this Contract upon providing sixty (60) days written notice to the other party.
3. The Wasco County Board of Commissioners reserves the right to discipline, suspend or cancel this Amended Contract at any time according to the conditions outlined in the Ordinance and ASA Plan for non-compliance or maintaining level of care.
4. This Amended Contract when signed by both the Wasco County Board of Commissioners and Mid-Columbia Fire and Rescue shall be considered as a binding Contract under the conditions outlined above and the Wasco County Ambulance Ordinance and the Wasco County Ambulance Service Area Plan.

Dated this 19th day of July, 2017.

WASCO COUNTY
BOARD OF COMMISSIONERS

MID-COLUMBIA FIRE AND RESCUE

Rod L. Runyon, Commission Chair

Robert F. Palmer, Fire Chief

Steven D. Kramer, Commission Vice-Chair

Date: _____

Scott C. Hege, County Commissioner

APPROVED AS TO FORM:

Kristen Campbell
Wasco County Counsel

AMENDED WASCO COUNTY AMBULANCE SERVICE AREA CONTRACT
BETWEEN WASCO COUNTY AND DUFUR VOLUNTEER AMBULANCE
TO PROVIDE AMBULANCE SERVICE FOR THE ASA-3 DUFUR AREA

This Amended Contract made and entered into this 19th day of July, 2017,
by and between the WASCO COUNTY and DUFUR VOLUNTEER AMBULANCE.

WHEREAS, in January, 2009, as amended on December 11, 2011, the
Wasco County Court entered into a Contract (“Contract”) with Dufur Volunteer
Ambulance to provide Advanced Life Support/Basic Life Support Ambulance
Service (ALS/BLS) to the Wasco County Ambulance Service Area 3 (ASA-3 The
Dufur Area) as outlined and described in the Wasco County Ambulance Service
Area Plan; and

WHEREAS, Wasco County is in the process of updating and amending the
Wasco County Ambulance Service Area Plan and the Ordinance
Regulating Ambulance Service in Wasco County.

WHEREAS, the Wasco County Board of Commissioners wish to renew the
Contract retroactive to June 30, 2012; and

WHEREAS, the Wasco County Board of Commissioners find it necessary to extend the term of the renewed Contract through and including December 31, 2017 in order to allow adequate time for the adoption of the updated and amended Wasco County Ambulance Service Area Plan and the Ordinance Regulating Ambulance Service in Wasco County.

NOW THEREFORE, the parties agree as follows:

1. The Contract is renewed retroactive to June 30, 2012, and all of its provisions shall be deemed to have been in effect continuously since that time.
2. This Amended Contract shall terminate on December 21, 2017, unless either party terminates this Contract upon providing sixty (60) days written notice to the other party.
3. The Wasco County Board of Commissioners reserves the right to discipline, suspend or cancel this Amended Contract at any time according to the conditions outlined in the Ordinance and ASA Plan for non-compliance or maintaining level of care.
4. This Amended Contract when signed by both the Wasco County Board of Commissioners and Dufur Volunteer Ambulance shall be considered as a binding Contract under the conditions outlined above and the Wasco County Ambulance Ordinance and the Wasco County Ambulance Service Area Plan.

Dated this 19th day of July, 2017.

WASCO COUNTY
BOARD OF COMMISSIONERS

DUFUR VOLUNTEER AMBULANCE

Rod L. Runyon, Commission Chair

Jason Davis, EMS Chief

Steven D. Kramer, Commission Vice-Chair

Date: _____

Scott C. Hege, County Commissioner

APPROVED AS TO FORM:

Kristen Campbell
Wasco County Counsel

AMENDED WASCO COUNTY AMBULANCE SERVICE AREA CONTRACT
BETWEEN WASCO COUNTY AND SOUTHERN WASCO COUNTY AMBULANCE
SERVICE, INC.
TO PROVIDE AMBULANCE SERVICE FOR THE ASA-4 THE MAUPIN AREA

This Amended Contract made and entered into this 19th day of July, 2017,
by and between the WASCO COUNTY and MID-COLUMBIA FIRE AND RESCUE.

WHEREAS, in January, 2009, as amended on December 11, 2011, the
Wasco County Court entered into a Contract (“Contract”) with Mid-Columbia
Fire and Rescue to provide Advanced Life Support/Basic Life Support
Ambulance Service (ALS/BLS) to the Wasco County Ambulance Service Area 4
(ASA-4 The Maupin Area) as outlined and described in the Wasco County
Ambulance Service Area Plan; and

WHEREAS, Wasco County is in the process of updating and amending the
Wasco County Ambulance Service Area Plan and the Ordinance
Regulating Ambulance Service in Wasco County.

WHEREAS, the Wasco County Board of Commissioners wish to renew the
Contract retroactive to June 30, 2012; and

WHEREAS, the Wasco County Board of Commissioners find it necessary to extend the term of the renewed Contract through and including December 31, 2017, in order to allow adequate time for the adoption of the updated and amended Wasco County Ambulance Service Area Plan and the Ordinance Regulating Ambulance Service in Wasco County.

NOW THEREFORE, the parties agree as follows:

1. The Contract is renewed retroactive to June 30, 2012, and all of its provisions shall be deemed to have been in effect continuously since that time.
2. This Amended Contract shall terminate on December 31, 2017, unless either party terminates this Contract upon providing sixty (60) days written notice to the other party.
3. The Wasco County Board of Commissioners reserves the right to discipline, suspend or cancel this Amended Contract at any time according to the conditions outlined in the Ordinance and ASA Plan for non-compliance or maintaining level of care.
4. This Amended Contract when signed by both the Wasco County Board of Commissioners and Mid-Columbia Fire and Rescue shall be considered as a binding Contract under the conditions outlined above and the Wasco County Ambulance Ordinance and the Wasco County Ambulance Service Area Plan.

Dated this 19th day of July, 2017.

WASCO COUNTY
BOARD OF COMMISSIONERS

Southern Wasco County Ambulance
Service, Inc.

Rod L. Runyon, Commission Chair

Virginia Fuller, Manager

Steven D. Kramer, Commission Vice-Chair

Date: _____

Scott C. Hege, County Commissioner

APPROVED AS TO FORM:

Kristen Campbell
Wasco County Counsel

AMENDED WASCO COUNTY AMBULANCE SERVICE AREA CONTRACT
BETWEEN WASCO COUNTY AND JEFFERSON COUNTY EMERGENCY MEDICAL
SERVICES DISTRICT
TO PROVIDE AMBULANCE SERVICE FOR THE ASA-5 THE SOUTH COUNTY AREA

This Amended Contract made and entered into this 19th day of July, 2017,
by and between the WASCO COUNTY and JEFFERSON COUNTY EMERGENCY
MEDICAL SERVICES DISTRICT.

WHEREAS, in January, 2009, as amended on December 11, 2011, the
Wasco County Court entered into a Contract (“Contract”) with Jefferson County
Emergency Medical Services District to provide Advanced Life Support/Basic
Life Support Ambulance Service (ALS/BLS) to the Wasco County Ambulance
Service Area 5 (ASA-5 The South County Area) as outlined and described in the
Wasco County Ambulance Service Area Plan; and

WHEREAS, Wasco County is in the process of updating and amending the
Wasco County Ambulance Service Area Plan and the Ordinance
Regulating Ambulance Service in Wasco County.

WHEREAS, the Wasco County Board of Commissioners wish to renew the Contract retroactive to June 30, 2012; and

WHEREAS, the Wasco County Board of Commissioners find it necessary to extend the term of the renewed Contract through and including December 31, 2017, in order to allow adequate time for the adoption of the updated and amended Wasco County Ambulance Service Area Plan and the Ordinance Regulating Ambulance Service in Wasco County.

NOW THEREFORE, the parties agree as follows:

1. The Contract is renewed retroactive to June 30, 2012, and all of its provisions shall be deemed to have been in effect continuously since that time.
2. This Amended Contract shall terminate on December 31, 2017, unless either party terminates this Contract upon providing sixty (60) days written notice to the other party.
3. The Wasco County Board of Commissioners reserves the right to discipline, suspend or cancel this Amended Contract at any time according to the conditions outlined in the Ordinance and ASA Plan for non-compliance or maintaining level of care.
4. This Amended Contract when signed by both the Wasco County Board of Commissioners and Jefferson County Emergency Medical

Services District shall be considered as a binding Contract under the conditions outlined above and the Wasco County Ambulance Ordinance and the Wasco County Ambulance Service Area Plan.

Dated this 19th day of July, 2017.

WASCO COUNTY
BOARD OF COMMISSIONERS

JEFFERSON COUNTY EMERGENCY
MEDICAL SERVICES DISTRICT

Rod L. Runyon, Commission Chair

Elizabeth Heckathorn, District Chief

Steven D. Kramer, Commission Vice-Chair

Date: _____

Scott C. Hege, County Commissioner

APPROVED AS TO FORM:

Kristen Campbell
Wasco County Counsel

AMENDED WASCO COUNTY AMBULANCE SERVICE AREA CONTRACT
BETWEEN WASCO COUNTY AND CITY OF FOSSIL VOLUNTEER AMBULANCE
TO PROVIDE AMBULANCE SERVICE FOR THE ASA-6 THE JOHN DAY
RECREATION AREA

This Amended Contract made and entered into this 19th day of July, 2017,
by and between the WASCO COUNTY and CITY OF FOSSIL VOLUNTEER
AMBULANCE.

WHEREAS, in January, 2009, as amended on December 11, 2011, the
Wasco County Court entered into a Contract (“Contract”) with City of Fossil
Volunteer Ambulance to provide Advanced Life Support/Basic Life Support
Ambulance Service (ALS/BLS) to the Wasco County Ambulance Service Area 6
(ASA-6 The John Day Recreation Area) as outlined and described in the Wasco
County Ambulance Service Area Plan; and

WHEREAS, Wasco County is in the process of updating and amending the
Wasco County Ambulance Service Area Plan and the Ordinance
Regulating Ambulance Service in Wasco County.

WHEREAS, the Wasco County Board of Commissioners wish to renew the Contract retroactive to June 30, 2012; and

WHEREAS, the Wasco County Board of Commissioners find it necessary to extend the term of the renewed Contract through and including December 31, 2017, in order to allow adequate time for the adoption of the updated and amended Wasco County Ambulance Service Area Plan and the Ordinance Regulating Ambulance Service in Wasco County.

NOW THEREFORE, the parties agree as follows:

1. The Contract is renewed retroactive to June 30, 2012, and all of its provisions shall be deemed to have been in effect continuously since that time.
2. This Amended Contract shall terminate on December 31, 2017, unless either party terminates this Contract upon providing sixty (60) days written notice to the other party.
3. The Wasco County Board of Commissioners reserves the right to discipline, suspend or cancel this Amended Contract at any time according to the conditions outlined in the Ordinance and ASA Plan for non-compliance or maintaining level of care.
4. This Amended Contract when signed by both the Wasco County Board of Commissioners and City of Fossil Volunteer Ambulance shall

be considered as a binding Contract under the conditions outlined above and the Wasco County Ambulance Ordinance and the Wasco County Ambulance Service Area Plan.

Dated this 19th day of July, 2017.

WASCO COUNTY
BOARD OF COMMISSIONERS

CITY OF FOSSIL VOLUNTEER
AMBULANCE

Rod L. Runyon, Commission Chair

Carol MacInnes, Ambulance Coordinator

Steven D. Kramer, Commission Vice-Chair

Date: _____

Scott C. Hege, County Commissioner

APPROVED AS TO FORM:

Kristen Campbell
Wasco County Counsel

AMENDED WASCO COUNTY AMBULANCE SERVICE AREA CONTRACT
BETWEEN WASCO COUNTY AND SOUTHERN WASCO COUNTY AMBULANCE
SERVICE, INC.
TO PROVIDE AMBULANCE SERVICE FOR THE ASA-7 SOUTHWEST COUNTY
AREA

This Amended Contract made and entered into this 19th day of July, 2017,
by and between the WASCO COUNTY and SOUTHERN WASCO COUNTY
AMBULANCE SERVICE, INC.

WHEREAS, in January, 2009, as amended on December 11, 2011, the
Wasco County Court entered into a Contract (“Contract”) with Southern Wasco
County Ambulance Service, Inc. to provide Advanced Life Support/Basic Life
Support Ambulance Service (ALS/BLS) to the Wasco County Ambulance Service
Area 7 (ASA-7 The Southwest County Area) as outlined and described in the
Wasco County Ambulance Service Area Plan; and

WHEREAS, Wasco County is in the process of updating and amending the
Wasco County Ambulance Service Area Plan and the Ordinance
Regulating Ambulance Service in Wasco County.

WHEREAS, the Wasco County Board of Commissioners wish to renew the Contract retroactive to June 30, 2012; and

WHEREAS, the Wasco County Board of Commissioners find it necessary to extend the term of the renewed Contract through and including December 31, 2017, in order to allow adequate time for the adoption of the updated and amended Wasco County Ambulance Service Area Plan and the Ordinance Regulating Ambulance Service in Wasco County.

NOW THEREFORE, the parties agree as follows:

1. The Contract is renewed retroactive to June 30, 2012, and all of its provisions shall be deemed to have been in effect continuously since that time.
2. This Amended Contract shall terminate on December 31, 2017, unless either party terminates this Contract upon providing sixty (60) days written notice to the other party.
3. The Wasco County Board of Commissioners reserves the right to discipline, suspend or cancel this Amended Contract at any time according to the conditions outlined in the Ordinance and ASA Plan for non-compliance or maintaining level of care.
4. This Amended Contract when signed by both the Wasco County Board of Commissioners and Southern Wasco County Ambulance

Service, Inc. shall be considered as a binding Contract under the conditions outlined above and the Wasco County Ambulance Ordinance and the Wasco County Ambulance Service Area Plan.

Dated this 19th day of July, 2017.

WASCO COUNTY
BOARD OF COMMISSIONERS

SOUTHERN WASCO COUNTY
AMBULANCE SERVICE, INC.

Rod L. Runyon, Commission Chair

Virginia Fuller, Manager

Steven D. Kramer, Commission Vice-Chair

Date: _____

Scott C. Hege, County Commissioner

APPROVED AS TO FORM:

Kristen Campbell
Wasco County Counsel

AMENDED WASCO COUNTY AMBULANCE SERVICE AREA CONTRACT
BETWEEN WASCO COUNTY AND WAMIC RURAL FIRE PROTECTION DISTRICT
TO PROVIDE AMBULANCE SERVICE FOR THE ASA-8 WAMIC/PINE HOLLOW
AREA

This Amended Contract made and entered into this 19th day of July, 2017,
by and between the WASCO COUNTY and WAMIC RURAL FIRE PROTECTION
DISTRICT.

WHEREAS, in January, 2009, as amended on December 11, 2011, the
Wasco County Court entered into a Contract (“Contract”) with Wamic Rural Fire
Protection District to provide Advanced Life Support/Basic Life Support
Ambulance Service (ALS/BLS) to the Wasco County Ambulance Service Area 8
(ASA-8 Wamic/Pine Hollow Area) as outlined and described in the Wasco County
Ambulance Service Area Plan; and

WHEREAS, Wasco County is in the process of updating and amending the
Wasco County Ambulance Service Area Plan and the Ordinance
Regulating Ambulance Service in Wasco County.

WHEREAS, the Wasco County Board of Commissioners wish to renew the Contract retroactive to June 30, 2012; and

WHEREAS, the Wasco County Board of Commissioners find it necessary to extend the term of the renewed Contract through and including December 31, 2017, in order to allow adequate time for the adoption of the updated and amended Wasco County Ambulance Service Area Plan and the Ordinance Regulating Ambulance Service in Wasco County.

NOW THEREFORE, the parties agree as follows:

1. The Contract is renewed retroactive to June 30, 2012, and all of its provisions shall be deemed to have been in effect continuously since that time.
2. This Amended Contract shall terminate on December 31, 2017, unless either party terminates this Contract upon providing sixty (60) days written notice to the other party.
3. The Wasco County Board of Commissioners reserves the right to discipline, suspend or cancel this Amended Contract at any time according to the conditions outlined in the Ordinance and ASA Plan for non-compliance or maintaining level of care.
4. This Amended Contract when signed by both the Wasco County Board of Commissioners and Wamic Rural Fire Protection District shall

be considered as a binding Contract under the conditions outlined above and the Wasco County Ambulance Ordinance and the Wasco County Ambulance Service Area Plan.

Dated this 19th day of July, 2017.

WASCO COUNTY
BOARD OF COMMISSIONERS

WAMIC RURAL FIRE PROTECTION
DISTRICT

Rod L. Runyon, Commission Chair

Chris Beeler, Manager

Steven D. Kramer, Commission Vice-Chair

Date: _____

Scott C. Hege, County Commissioner

APPROVED AS TO FORM:

Kristen Campbell
Wasco County Counsel

Agenda Item
Immediate Opportunity MOU

- [Staff Memo](#)
- [The Dalles Civic Auditorium Immediate Opportunity MOU](#)

MEMORANDUM

TO: BOARD OF COUNTY COMMISSIONERS
FROM: KATHY WHITE
SUBJECT: ENTERPRISE ZONE IMMEDIATE OPPORTUNITY PROJECTS
DATE: 7/14/2017

BACKGROUND INFORMATION

At the 6.15.2016 Session the Board of Commissioners approved a list of Immediate Opportunity Projects to which the City of The Dalles and Wasco County agreed to distribute up to a total of \$250,000 set aside from the Design LLC 3rd Enterprise Zone Initial Fee. As of now, all but \$2,300 of those funds have been distributed based on recommendations from the Immediate Opportunity Funds team composed of the City of The Dalles Manager Julie Krueger, City of The Dalles Mayor Steve Lawrence, County Administrator Tyler Stone and County Commissioner Scott Hege.

Further calculations for additional space being constructed for the Design LLC 3rd Enterprise Zone have resulted in an additional \$78,737.76 payment for the initial fee. The team reconvened to discuss recommendations for both the remaining \$2,300 Immediate Opportunity Funds and the additional \$78,737.76 initial fee; they are recommending that \$1,341.45 of the additional monies be retained in the Immediate Opportunity Fund to be distributed to The Dalles Civic Auditorium in the amount of \$3,641.45 through the MOU included in this packet; this will expend all Immediate Opportunity funds. The team further recommends that the remaining additional initial fee funds (\$77,396.31) should be divided between the City of The Dalles (\$38,698.15) and the County (\$38,698.16).

Memorandum of Understanding

Between Wasco County/City of The Dalles and The Dalles Civic Auditorium

WHEREAS, Wasco County (“County”) and The City of The Dalles (“City”) are co-sponsors of a nonurban enterprise zone through which Design LLC has been granted a third tax abatement and entered into an Enterprise Zone Tax Abatement Agreement (“Agreement”) with County and City, said Agreement dated July 27, 2015 ; and,

WHEREAS, the Agreement includes an initial payment to County and City; and

WHEREAS, County and City have agreed to jointly distribute a portion of the initial payment to assist in the funding of immediate opportunity projects that support existing community services; and

WHEREAS, County and City have determined that The Dalles Civic Auditorium (“Civic”) shall receive funding in the amount listed below for the following immediate opportunity project:

- \$3,641.45 to satisfy an outstanding debt of The Dalles Civic Auditorium.

City/County Resolves to:

- 1. Provide funding as outlined above.
- 2. Send funds within 10 business days of this agreement.

Civic Auditorium Resolves to:

- 1. Pay their outstanding debt within 10 days of receiving funds.
- 2. To provide to the County documents verifying the satisfaction of the debt within 30 days of loan closure.

COUNTY

Date: July 19, 2017

CITY

Date: July 10, 2017

Wasco County
Board of Commissioners

Rod L. Runyon, Commission Chair

Steve Lawrence, Mayor

Steven D. Kramer, Commission Vice-Chair

Julie Krueger, City Manager

Scott C. Hege, County Commissioner

APPROVED AS TO FORM:

CIVIC:

Date: _____

Kristen Campbell, County Counsel

Dennis Morgan, President

Agenda Item Finance

- [Budget Adjustment](#)
- [Investment Policy](#)
- [June Financial Report](#)

Finance Item Budget Adjustment

- [Staff Memo](#)
- [Resolution 17-008 Increasing Appropriations](#)



Date: 7/12/2017

To: Board of Commissioners

From: Mike Middleton
Finance Director

Re: Budget Change for Planning Grant

The Planning Department has received a state grant from the DEQ for Abatement Assistance and Recycling Program. This grant has been discussed with the BOCC, unfortunately it was not included in the Adopted budget – primarily due to timing considerations.

The grant is a 100% reimbursement with no cash match required. There will be no impact on the fund balance of the county funds. The vehicle and trailer will be purchased out of the Administration Vehicle line and the remainder out of the Planning Department line items. The grant expenses will be tracked with a project number.

I am requesting the Board of County Commissioners pass this budget resolution to increase the budgeted expenses and revenues to accommodate the Oregon State DEQ grant.

Sincerely,

Mike Middleton
Finance Director

IN THE BOARD OF COMMISSIONERS OF THE STATE OF OREGON

IN AND FOR THE COUNTY OF WASCO

IN THE MATTER OF INCREASING)
APPROPRIATIONS OFFSET BY GRANT) RESOLUTION
REVENUE WITHIN A FUND) #17-008

NOW ON THIS DAY, the above-entitled matter having come on regularly for consideration, said day being one duly set in term for the transaction of public business and a majority of the Board of Commissioners being present; and

IT APPEARING TO THE BOARD: That there are requests for an increase in General Fund Planning Department (supplies) and General Fund Administration Department (capital vehicle) budgets fully offset by an increase to the General Fund Planning Department Revenue (state grant); and

IT FURTHER APPEARING TO THE BOARD: That the planned expenditure in General Fund Planning Department exceeds the estimate used for the Adopted Wasco County Budget for Fiscal Year 2017-2018.

IT FURTHER APPEARING TO THE BOARD: That the General

Fund will have revenue fully offsetting the expense meaning this is not a decrease in fund balance.

NOW, THEREFORE, IT IS HEREBY RESOLVED: That \$xxx in unanticipated General Fund Planning Department (Training) increase in the budget be offset by an increase in the General Fund Planning Department Revenue of \$xxx. The fiscal year 2016-17 budget is hereby amended as follows:

Fund	Classification	Increase/Decrease
101	Planning (supplies)	\$2,500 Increase
101	Planning (professional services)	\$8,172 Increase
101	Administration (capital vehicle)	\$35,450 Increase
101	Planning (state grant revenue)	\$46,122 Increase

DATED this 19th day of July, 2017.

WASCO COUNTY
BOARD OF COMMISSIONERS

Rod L. Runyon, Commission Chair

APPROVED AS TO FORM:

Steven D. Kramer, Vice-Chair

Kristen Campbell
Wasco County Counsel

Scott C. Hege, County Commissioner

Finance Item

Investment Policy

- [Staff Memo](#)
- [Oregon Short Term Fund Board Review](#)
- [Wasco County Investment Policy](#)



Date: 7/12/2017

To: Board of Commissioners

From: Mike Middleton
Finance Director

Re: Investment Policy

The next step in the Investment Policy change is now here. The comments from the Oregon Short Term Fund Board (OSTFB) have been received and the statutory policy review is satisfied.

The only comment was to make a selection on the options. It referenced Section VIII, 2 of the policy. This was a typo. The section quoted and applicable to the comment was Section IX, 2 (Investment Parameters – Liquidity Risk). The selection had already been made, but this paragraph had not been edited to match. In the table of Maturity Constraints, 25% is the minimum investment to be maturing in less than 60 Days. Paragraph IX,2.i. has been edited to match the table and respond to the comment.

I am requesting the Board of County Commissioners adopt the investment policy with the edit made based off the OSTFB comment.

Sincerely,

Mike Middleton
Finance Director



OREGON SHORT TERM
FUND BOARD
350 WINTER STREET NE, SUITE 100
SALEM, OREGON 97310-0840
(503) 378-4833
FAX (503) 373-1179

OREGON SHORT TERM FUND BOARD

June 28, 2017

Wasco County
Board of County Commissioners
511 Washington Street, Suite 302
The Dalles, OR 97058

Subject: Wasco County Investment Policy Review on April 13, 2017

Dear Board of County Commissioners,

Wasco County's investment policy was submitted by Mr. Mike Middleton to the Oregon Short Term Fund ("OSTF") Board (the "Board") for review.

The OSTF Board's statutory obligation is to "review and comment to the governing body" (ORS 294.135(a)) on the written investment policy submitted to the Board. To assist in the policy revision process, the Board developed a model policy laying out the elements that it believes are important in policies. These are also the elements against which submitted policies are reviewed. As part of the local government investment policy review process, resources of the Office of the State Treasurer's staff are provided to assist as needed on policy revisions or development.

The Oregon Short Term Fund Board reviewed Wasco County's (the "County") investment policy at the OSTF Board meeting on April 13, 2017, and the Board is pleased to inform you that the statutory policy review requirement has been satisfied.

During the review, the OSTF Board offered the following comments:

- Section VIII, 2 – The Board noted that the investment policy states:

"The value of at least 25% of funds available for investing or three months of budgeted operating expenditures will be invested in the Oregon Short Term Fund, with a qualified depository institution, or investments maturing in less than 60 days to provide sufficient liquidity for expected disbursements"

The Board recommended that the policy be updated to reflect which option Wasco County has chosen. Ms. Olson stated she will update the County's policy to reflect this information.

Should any member of the Board of County Commissioners wish to discuss the policy, please call Angela Schaffers at the Office of the State Treasurer at (503) 431-7900.

Sincerely,



Douglas E. Goe
Oregon Short Term Fund Board Chair
(503) 943-4810

- cc: Wasco County Board of County Commissioners
- Rod Runyon, Chairman, Wasco County Commissioner ✓
 - Scott Hege, Wasco County Commissioner
 - Steve Kramer, Wasco County Commissioner
 - Angela Schaffers, Oregon State Treasury

Investment Policy for Wasco County

I. Purpose

This Investment Policy defines the parameters within which funds are to be invested by Wasco County. The Wasco County is a County whose purpose is to manage the county efficiently for taxpayers providing governmental services. This policy also formalizes the framework, pursuant to ORS 294.135, for the Wasco County's investment activities to ensure effective and judicious management of funds within the scope of this policy.

These guidelines are intended to be broad enough to allow designated investment staff to function properly within the parameters of responsibility and authority, yet specific enough to adequately safeguard the investment assets.

II. Governing Authority

Wasco County's investment program shall be operated in conformance with Oregon Revised Statutes and applicable federal law. Specifically, this investment policy is written in conformance with ORS 294.035; 294.040; 294.052; 294.135; 294.145; and 294.810. All funds within the scope of this policy are subject to laws established by the state of Oregon. Any revisions or extensions of these sections of the ORS shall be assumed to be part of this Investment Policy immediately upon being enacted.

III. Scope

This policy applies to activities of Wasco County with regard to investing the financial assets of operating funds, capital funds, bond proceeds, and bond reserve funds. Funds managed by Wasco County that are governed by other investment policies are excluded from this policy; however, all funds are subject to Oregon Law. The amount of funds falling within the scope of this policy over the next three years is expected to range between \$1 million and \$10 million.

IV. General Objectives

The primary objectives, in priority order, of investment activities shall be:

1. Preservation of Invested Capital

Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The goal is to mitigate credit risk and interest rate risk.

2. Liquidity

The investment portfolio shall remain sufficiently liquid to meet all reasonably anticipated operating requirements. Furthermore, the portfolio should consist largely of securities with active secondary or resale markets. A portion of the portfolio also may be placed in the Oregon Short Term Fund which offers next-day liquidity. Where possible and prudent, the portfolio should be structured so that investments mature concurrent with anticipated demands.

3. Return

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into consideration the safety and liquidity needs of the portfolio. Although return consists of both principal return (gains and losses due to market value fluctuations) and income return (yield), this policy discourages active trading and turnover of investments. Investments should generally be held to maturity

V. Standards of Care

1. Prudence

The standard of prudence to be used by investment officials shall be the "prudent person" standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and this investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported and appropriate action is taken to control adverse developments within a timely fashion as defined in this policy.

The "prudent person" standard states:

"Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

2. Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. Disclosure shall be made to the governing body. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees and officers shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the Wasco County. Officers and employees shall, at all times, comply with the State of Oregon Government Standards and Practices code of ethics set forth in ORS Chapter 244.

3. Delegation of Authority and Responsibilities

i. Governing Body

The Board of Commissioners will retain ultimate fiduciary responsibility for invested funds. The governing body will receive reports, pursuant to, and with sufficient detail to comply with ORS 294.085 and 294.155.

ii. Delegation of Authority

Authority to manage investments within the scope of this policy and operate the investment program in accordance with established written procedures and internal controls is granted to the County Treasurer and the Finance Director, hereinafter referred to as Investment Officer, and derived from the following: ORS 294.035 to 294.053, 294.125 to 294.145, and 294.810.

No person may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Investment Officer. The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials.

All participants in the investment process shall seek to act responsibly as custodians of the public trust. No officer or designee may engage in an investment transaction except as provided under the terms of this policy and supporting procedures.

iii. Investment Committee

The Board of Commissioners may seek to establish an investment committee to provide guidance to the Investment Officer(s) and monitor investment policy compliance. The Investment Committee should consist of at least three (3) members at a minimum. The Treasurer is the committee chair and the committee should also have one (1) Commissioner and one other member of the public selected by the Board of Commissioners.

iv. Investment Municipal Advisor

The Board of Commissioners may engage the services of one or more external investment managers to assist in the management of the entity's investment portfolio in a manner consistent with this investment policy. Investment advisers may be hired on a non-discretionary basis. All investment transactions by approved investment advisers must be pre-approved in writing by the Investment Officer and compliant with this Investment Policy. If Wasco County hires an investment adviser to provide investment management services, the adviser is authorized to transact with its direct dealer relationships on behalf of Wasco County.

VI. Transaction Counterparties, Investment Advisers and Depositories

1. Broker/Dealers

The Investment Officer shall determine which broker/dealer firms and registered representatives are authorized for the purposes of investing funds within the scope of this investment policy. A list will be maintained of approved broker/dealer firms and affiliated registered representatives.

The following minimum criteria must be met prior to authorizing investment transactions. The Investment Officer may impose more stringent criteria.

- i. Broker/Dealer firms must meet the following minimum criteria:
 - A. Be registered with the Securities and Exchange Commission (SEC)
 - B. Be registered with the Financial Industry Regulatory Authority (FINRA)
 - C. Provide most recent audited financials
 - D. Provide FINRA Focus Report filings
- ii. Approved broker/dealer employees who execute transactions with Wasco County must meet the following minimum criteria:
 - A. Be a registered representative with the Financial Industry Regulatory Authority (FINRA);
 - B. Be licensed by the state of Oregon;
 - C. Provide certification (in writing) of having read; understood; and agreed to comply with the most current version of this investment policy.
- iii. The Investment Officer may want to establish policy for engaging broker/dealer firms and registered representatives that are more restrictive than stated in this policy. Additional requisites or due diligence items may include:
 - A. Positive references from at least three other local government clients.
 - B. As part of the periodic due diligence review, inquiries with other local government clients with regard to their recent experiences with

broker/dealer firms or registered representatives and any change in relationship status.

- C. Requirement that approved registered representatives provide notification within 30 days of any formal investigations or disciplinary actions initiated by federal or state regulators.
- D. Requirement that prospective registered representatives have an established history of advising local governments with similar amounts of assets under management.

iv. Periodic (at least annual) review of all authorized broker/dealers and their respective authorized registered representatives will be conducted by the Investment Officer. Factors to consider would be:

- A. Pending investigations by securities regulators
- B. Significant changes in net capital
- C. Pending customer arbitration cases
- D. Regulatory enforcement actions

2. Direct Issuers

Obligations that are permitted for purchase by this policy may be purchased directly from the issuer.

3. Investment Advisers

A list will be maintained of approved advisers selected by conducting a process of due diligence.

i. The following items are required for all approved Investment Advisers:

- A. The investment adviser firm must be registered with the Securities and Exchange Commission (SEC) or licensed by the state of Oregon (*Note: Investment adviser firms with assets under management > \$100 million must be registered with the SEC, otherwise the firm must be licensed by the state of Oregon*).
- B. All investment adviser firm representatives conducting investment transactions on behalf of Wasco County must be registered representatives with FINRA.
- C. All investment adviser firm representatives conducting investment transactions on behalf of Wasco County must be licensed by the state of Oregon.
- D. Certification, by all of the adviser representatives conducting investment transactions on behalf of this entity, of having read, understood and agreed to comply with this investment policy.

ii. A periodic (at least annual) review of all investment advisers under contract will be conducted by the Investment Officer to determine their continued eligibility within the portfolio guidelines. Factors to consider would be:

- A. Pending investigations by securities regulators
- B. Significant changes in net capital
- C. Pending customer arbitration cases
- D. Regulatory enforcement actions

iii. The Investment Officer may want to establish guidelines or policy for engaging

investment advisers' services that are more restrictive than stated in this policy. Additional requisites or due diligence items may include:

- A. Positive references from at least three other local government clients of a prospective investment adviser firm.
- B. As part of the periodic due diligence review, inquiries with other local government clients of approved investment advisers with regard to their recent experiences with the adviser and any change in the relationship status.
- C. Requirement that approved investment advisers provide notification within 30 days of a relationship termination by an Oregon based local government.
- D. Requirement that approved investment adviser provide notification within 30 days of any formal investigations or disciplinary actions initiated by federal or state regulators.
- E. Requirement that prospective investment advisers have an established history of advising local governments with similar amounts of assets under management.

4. Depositories

All financial institutions who desire to become depositories must be qualified Oregon Depositories pursuant to ORS Chapter 295.

5. Competitive Transactions

- i. The Investment Officer shall obtain and document competitive bid information on all investments purchased or sold in the secondary market. Competitive bids or offers should be obtained, when possible, from at least three separate brokers/financial institutions or through the use of a nationally recognized trading platform.
- ii. In the instance of a security for which there is no readily available competitive bid or offering on the same specific issue, then the Investment Officer shall document quotations for comparable or alternative securities.
- iii. When purchasing original issue instrumentality securities, no competitive offerings will be required as all dealers in the selling group offer those securities at the same original issue price. However, the Investment Officer is encouraged to document quotations on comparable securities.
- iv. If an investment adviser provides investment management services, the adviser must retain documentation of competitive pricing execution on each transaction and provide upon request.

VII. Administration and Operations

1. Delivery vs. Payment

All trades of marketable securities will be executed (cleared and settled) by delivery vs. payment (DVP) to ensure that securities are deposited in the Wasco County's safekeeping institution prior to the release of funds.

2. Third-Party Safekeeping

Securities will be held by an independent third-party safekeeping institution selected by the Wasco County. All securities will be evidenced by safekeeping receipts in the Wasco County name. Upon request, the safekeeping institution shall make available a copy of its Statement on Standards for Attestation Engagements (SSAE) No. 16.

3. Internal Controls

The investment officer and the Board of Commissioners are jointly responsible for establishing and maintaining an adequate internal control structure designed to reasonably assure that invested funds are invested within the parameters of this Investment policy and, protected from loss, theft or misuse. Specifics for the internal controls shall be documented in writing. The established control structure shall be reviewed and updated periodically by the Board of Commissioners.

The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived and the valuation of costs and benefits requires estimates and judgments by management.

The internal controls shall address the following points at a minimum:

- i. Compliance with Investment Policy
 - ii. Control of collusion
 - iii. Separation of transaction authority from accounting and record keeping
 - iv. Custodial safekeeping
 - v. Avoidance of physical delivery of securities whenever possible and address control requirements for physical delivery where necessary
 - vi. Clear delegation of authority to subordinate staff members

 - vii. Confirmation of transactions for investments and wire transfers in written or digitally verifiable electronic form
 - viii. Dual authorizations of wire and automated clearing house (ACH) transfers
 - ix. Staff training
 - x. Review, maintenance and monitoring of security procedures both manual and automated
4. An external auditor shall provide an annual independent review to assure compliance with Oregon state law and Wasco County policies and procedures.

VIII. Suitable and Authorized Investments

1. Permitted Investments

The following investments are permitted pursuant to ORS 294.035, 294.040, and ORS 294.810. *(Note: Permitted investments may be more restrictive than ORS 294.035 and 294.810).*

- *US Treasury Obligations: U.S. Treasury and other government obligations that carry the full faith and credit guarantee of the United States for the timely payment of principal and interest.*
- *US Agency Obligations: Senior debenture obligations of US federal agencies and instrumentalities or U.S. government sponsored enterprises (GSE).*
- *Oregon Short Term Fund*
- *Corporate Indebtedness*
 1. *Commercial Paper issued under the authority of section 3(a)2 or 3(a)3 of the*

Securities Act of 1933.

2. Corporate Bonds

- *Repurchase Agreements*
- *Municipal Debt*
- *Bankers Acceptances*
- *Qualified Institution Time Deposits/Savings Accounts/Certificates of Deposit*

2. Approval of Permitted Investments

If additional types of securities are considered for investment, per Oregon state statute they will not be eligible for investment until this Policy has been amended and the amended version adopted by Wasco County.

3. Prohibited Investments

i. Private Placement or "144A" Securities

Private placement or "144A" securities are not allowed. For purposes of the policy, SEC Rule 144A securities are defined to include commercial paper privately placed under section 4(a)(2) of the Securities Act of 1933.

ii. US Agency Mortgage-backed Securities

US agency mortgage-backed securities such as those securities issued by FNMA and FHLMC are not allowed.

iii. Securities Lending

The Wasco County shall not lend securities nor directly participate in a securities lending program.

4. Demand Deposits and Time Deposits

- i. All demand deposits and time deposits (Examples of time deposits are: certificates of deposit and savings accounts) shall be held in qualified Oregon depositories in accordance with ORS Chapter 295.
- ii. Demand deposits in qualified depository institutions are considered cash vehicles and not investments and are therefore outside the scope and restrictions of this policy. Pursuant to ORS 294.035(3)(d), time deposits, certificates of deposit and savings accounts are considered investments and within the scope of this policy.

5. Repurchase Agreements

- i. ORS 294.035 (3)(j) requires repurchase agreement collateral to be limited in maturity to three years and priced according to percentages prescribed by written policy of the Oregon Investment Council or the Oregon Short Term Fund Board.
- ii. ORS 294.135 (2) limits the maximum term of any repurchase agreement to 90 days.
- iii. The OSTF Board has adopted the following margins:
 - A. US Treasury Securities: 102%
 - B. US Agency Discount and Coupon Securities: 102%
 - C. Mortgage Backed and Other*: 103%

*Limited to those securities described in ORS 294.035(1)

IX. Investment Parameters

1. Credit Risk

Credit risk is the risk that a security or a portfolio will lose some or all of its value due to a real or perceived change in the ability of the issuer to repay its debt. Credit risk will be mitigated by the following guidelines:

i. Diversification

It is the policy of Wasco County to diversify its investments. Where appropriate, exposures will be limited by security type; maturity; issuance, issuer, and security type. Allowed security types and investment exposure limitations are detailed in the table below.

ii. Recognized Credit Ratings

Investments must have a rating from at least two of the following nationally recognized statistical ratings organizations (NRSRO): Moody’s Investors Service; Standard & Poor’s; and Fitch Ratings Service as detailed in the table below. Ratings used to apply the guidelines below should be investment level ratings and not issuer level ratings.

iii. Portfolio Average Credit Rating

The minimum weighted average credit rating of the portfolio’s rated investments shall be Aa/AA/AA by Moody’s Investors Service; Standard & Poor’s; and Fitch Ratings Service respectively.

iv. Exposure Constraints and Minimum Investment Credit Ratings

The following table limits exposures among investments permitted by this policy.

(This table contains sample restraints. Local Governments should also consult applicable State Statutes and legal guidelines):

Issue Type	Maximum % Holdings	Minimum Ratings Moody’s / S&P / Fitch
US Treasury Obligations	100%	None
US Agency Securities	100%	-
Per Agency (Senior Obligations Only)	33%	-
Oregon Short Term Fund	Maximum allowed per ORS 294.810	-
Bankers’ Acceptances	25% ⁽¹⁾	A1+/P1/F1+
Time Deposits/Savings Accounts/Certificates of Deposit ⁽²⁾	50%	-
Per Institution	25%	
Repurchase Agreements	5%	-
Corporate Debt (Total)	15% ⁽³⁾	-
Corporate Commercial Paper	15% ⁽³⁾	
Per Issuer	2.5% ⁽⁴⁾	A1/P1/F1
Corporate Bonds	10% ⁽³⁾	
Per Issuer	2.5% ⁽⁴⁾	Aa2/AA/AA
Municipal Debt (Total)	10%	-
Municipal Commercial Paper	10%	A1/P1/F1
Municipal Bonds	10%	Aa2/AA/AA

⁽¹⁾ 25% Maximum per ORS 294.035(D)

⁽²⁾ As authorized by ORS 294.035(3)(d)

⁽³⁾ 35% Maximum per ORS 294.035(D)

⁽⁴⁾ 5% Maximum per ORS 294.035(D)

v. Determining a Security’s Rating

A single rating will be determined for each investment by utilizing the lowest security level rating available for the security from Standard and Poor’s, Moody’s Investor Services and Fitch Ratings respectively.

vi. Restriction on Issuers With Prior Default History

Per ORS 294.040, the bonds of issuers listed in ORS 294.035 (3)(a) to (c) may be purchased only if there has been no default in payment of either the principal of or the interest on the obligations of the issuing county, port, school district or city, for a period of five years next preceding the date of the investment.

2. Liquidity Risk

Liquidity risk is the risk that an investment may not be easily marketable or redeemable. The following strategies will be employed to mitigate liquidity risks:

- i. The value of at least 25% of funds available for investing or three months of budgeted operating expenditures will be invested in investments maturing in less than 60 days to provide sufficient liquidity for expected disbursements.
- ii. Funds in excess of liquidity requirements are allowed for investments maturing in greater than one year. However, longer-term investments tend to be less liquid than shorter term investments. Portfolio investment maturities will be limited as follows:

Total Portfolio Maturity Constraints:

Maturity Constraints	Minimum % of Total Portfolio
Under 60 days	25% or three months Estimated Operating Expenditures
Under 1 year	50%
Under 3 years	75%
Under 5 years	100%

- iii. Reserve or Capital Improvement Project monies may be invested in securities exceeding the maximum term if the maturities of such investments are made to coincide as nearly as practicable with the expected use of the funds.
- iv. Larger issuance sizes enhance liquidity as there are likely to be a greater number of investors. Issuance sizes above a minimum amount qualify a corporate or municipal debt bond issuance for index eligibility. Index eligible bonds have a significantly larger investor base which improves liquidity.
- v. Limiting investment in a specific debt issuance improves secondary market liquidity by assuring there are other owners of the issuance.

Issue Type	Maximum % of Issuance* (Par)
US Agency Securities	50%
Corporate Debt (Total)	-
Corporate Commercial Paper	100%
Corporate Bonds	25%
Municipal Bonds	25%

*The par amount issued under a single CUSIP.

3. Interest Rate Risk

Longer-term investments have the potential to achieve higher returns but are also likely to exhibit higher market value volatility due to the changes in the general level of interest rates over the life of the investment(s). Interest rate risk will be mitigated by providing adequate liquidity for short term cash needs, and by making longer-term investments only with funds that are not needed for current cash flow purposes. Certain types of securities, including variable rate securities, securities with principal pay-downs prior to maturity, and securities with embedded options, will affect the interest rate risk profile of the portfolio differently in different interest rate environments. The following strategies will be employed to control and mitigate adverse changes in the market value of the portfolio due to changes in interest rates:

- i. Where feasible and prudent, investment maturities should be matched with expected cash outflows to mitigate market risk.
- ii. To the extent feasible, investment maturities not matched with cash outflows, including liquidity investments under one year, should be staggered to mitigate re-investment risk.
- iii. No commitments to buy or sell securities may be made more than 14 days prior to the anticipated settlement date, or receive a fee other than interest for future deliveries.
- iv. The maximum percent of callable securities in the portfolio shall be 35%;
- v. The maximum stated final maturity of individual securities in the portfolio shall be five years, except as otherwise stated in this policy.
- vi. The maximum portfolio average maturity (measured with stated final maturity) shall be 2.5 years.

X. Investment of Proceeds from Debt Issuance

1. Investments of bond proceeds are restricted under bond covenants that may be more restrictive than the investment parameters included in this policy. Bond proceeds shall be invested in accordance with the parameters of this policy and the applicable bond covenants and tax laws.
2. Funds from bond proceeds and amounts held in a bond payment reserve or proceeds fund may be invested pursuant to ORS 294.052. Investments of bond proceeds are typically not invested for resale and are maturity matched with outflows. Consequently, funds within the scope of ORS 294.052 are not subject to this policy's liquidity risk constraints within section IX (2).

XI. Investment of Reserve or Capital Improvement Funds

1. Pursuant to ORS 294.135(1)(b), reserve or capital Improvement project monies may be invested in securities exceeding three years when the funds in question are being accumulated for an anticipated use that will occur more than 18 months after the funds are invested, then, upon the approval of the governing body of the county, municipality, school district or other political subdivision, the maturity of the investment or investments made with the funds may occur when the funds are expected to be used.

XII. Guideline Measurement and Adherence

1. Guideline Measurement

Guideline measurements will use market value of investments.

2. Guideline Compliance

- i. If the portfolio falls outside of compliance with adopted investment policy guidelines or is being managed inconsistently with this policy, the Investment Officer shall bring the portfolio back into compliance in a prudent manner and as soon as prudently feasible.
- ii. Violations of portfolio guidelines as a result of transactions; actions to bring the portfolio back into compliance and; reasoning for actions taken to bring the portfolio back into compliance shall be documented and reported to the Board of Commissioners.
- iii. Due to fluctuations in the aggregate surplus funds balance, maximum percentages for a particular issuer or investment type may be exceeded at a point in time. Securities need not be liquidated to realign the portfolio; however, consideration should be given to this matter when future purchases are made to ensure that appropriate diversification is maintained.

XIII. Reporting and Disclosure

1. Compliance

The Investment Officer shall prepare a report at least quarterly that allows the Board of Commissioners to ascertain whether investment activities during the reporting period have conformed to the investment policy. The report should be provided to the investment oversight body. The report will include, at a minimum, the following:

- i. A listing of all investments held during the reporting period showing: par/face value; accounting book value; market value; type of investment; issuer; credit ratings; and yield to maturity (yield to worst if callable).
- ii. Average maturity of the portfolio at period-end
- iii. Maturity distribution of the portfolio at period-end
- iv. Average portfolio credit quality of the portfolio at period-end
- v. Average weighted yield to maturity (yield to worst if callable investments are allowed) of the portfolio
- vi. Distribution by type of investment
- vii. Transactions since last report
- viii. Distribution of transactions among financial counterparties such as broker/dealers
- ix. Violations of portfolio guidelines or non-compliance issues that occurred during the prior period or that are outstanding. This report should also note actions (taken or planned) to bring the portfolio back into compliance.

2. Performance Standards/ Evaluation

At least annually, the Investment Officer shall report comparisons of investment returns to relevant alternative investments and comparative Bond Indexes. The performance of the portfolio should be compared to the performance of alternative investments such as available certificates of deposit; the Oregon Short Term Fund; US Treasury rates; or against one or bond indices with a similar risk profile (e.g., Bond indexes comprised high grade investments and maximum maturities of three years). When comparing performance, all fees and expenses involved with managing the portfolio shall be included in the computation of the portfolio's rate of return.

3. Marking to Market

The market value of the portfolio shall be calculated at least quarterly and a statement of the market value of the portfolio shall be issued at least quarterly.

4. Audits

Management shall establish an annual process of independent review by the external auditor to assure compliance with internal controls. Such audit will include tests deemed appropriate by the auditor.

XIV. Policy Maintenance and Considerations

1. Review

The investment policy shall be reviewed at least annually to ensure its consistency with the overall objectives of preservation of principal, liquidity and return, and its relevance to current law and financial and economic trends.

The annual report should also serve as a venue to suggest policies and improvements to the investment program, and shall include an investment plan for the coming year.

2. Exemptions

Any investment held prior to the adoption of this policy shall be exempted from the requirements of this policy. At maturity or liquidation, such monies shall be reinvested as provided by this policy.

3. Policy Adoption and Amendments

This investment policy and any modifications to this policy must be formally approved in writing by the Board of Commissioners of Wasco County.

This policy must be submitted to the Oregon Short Term Fund (OSTF) Board for review if:

- i. This policy allows maturities beyond 18 months unless the funds are being accumulated for a specific purpose, including future construction projects, and upon approval of the Board of Commissioners, the maximum maturity date matches the anticipated use of the funds (ORS 294.135(1)(b) and 294.135(3)).

And either:

- A. This policy has never been submitted to the OSTF Board for comment;

Or

B. Material changes have been made since the last review by the OSTF Board.

Regardless of whether this policy is submitted to the OSTF Board for comment, this policy shall be re-submitted not less than annually to the Board of Commissioners for approval.

Finance Item

June Report

- [Staff Report](#)
- [June Financials](#)

Wasco County Financial Report – through June 30th, 2017

This review is on unaudited transactions as of 6/30/17 and is for the use of Management. There WILL be differences from the final audited numbers due to timing and year end accruals. However, the numbers will be fairly close and follow-up to the financial positions will be presented to the Board of Commissioners along with the financial information in the new fiscal year.

As of the end on June, the fiscal year is complete. However, trailing transactions related to this period will continue to be paid out through the end of August. These will be both revenues and expenses.

Discussion of Revenue

General Fund

- Overall, General Fund revenue exceeds the budget by 3.2% or \$426,320. And this number will only get better. This is due to the effect of the “60 Day Receipts” rule will increase the revenue for FY17. For FY16, this “60 Day Receipts” were \$129,785. A comparable increase should be expected for the FY17 closeout meaning I expect the final revenue to exceed the budget by just over 4%.
- Property Taxes are already at 100.9% of the budgeted amount and this should rise with the 60 Day receipts. However, due to the cycles, I expect the additional property tax revenue due to the 60 Day Receipts to be minimal based on historical patterns. This is \$318,257 more than the fiscal year 2016 amount and exceeds the budgeted amount by only \$79,182.
- Licenses, Fees and Permits are now at 133.3% of the budgeted amount which is \$291,675 more than budgeted. This is in line with the expected amount to exceed the budget. This may increase with year-end accruals.
- All transfers occurred with the only exception of the Forest Health fund and there were no Search and Rescue costs to reimburse on Federal land this fiscal year.
- County Clerk revenues exceeded budget by \$60,680. This is primarily due to Recording Fees coming in at almost \$21,000 over budget and Special District Reimbursements generating an additional \$17,000 over the budget projection. All revenue lines exceeded the budgeted amount; these were just the most notable.
- Sheriff’s Office is currently under the budgeted revenue projection as is Administrative Services. This is due to timing and will change when the year-end accruals are done.
- All other General Fund departments have revenues exceeding budget projections.

Public Works Fund

- Overall, Public Works revenues are at 90.1% of the budgeted amount – this is \$268,749 under budget. The year-end accruals for FY16 were just over \$357,000. I expect a similar accrual for FY17 which will put revenues exceeding budgeted projections.
- This is primarily due to timing on the Motor Vehicle Funds which is \$376,748 under budget at this time. With the average monthly amount, this should close the gap with the budgeted

revenue to significantly curtail the shortage. I expect about another \$300,000+ which pulls the Public Works department as a whole ahead of the budgeted revenue.

Fair Fund

- The Fair Fund is now at 120% of the budgeted revenue so has a strong finish to the fiscal year. This is about an extra \$35,000.

County School Fund

- Revenue is \$200 thousand less than last year at this time. This is due to Federal Forest Receipts for FY17 are \$38 thousand to date versus \$204 thousand to date in FY16. This is no change from last month.

CDBG Grant Fund

- This is only at 6.4% of the budgeted revenue. This is due to budgeting the full amount expected and not progressing on the project to the point where the revenue has been earned yet and is expected.

Youth Think (Formerly Commission on Children's and Families) Fund

- Currently the revenue budget is at 83.2% execution. This is \$31 thousand less than the prior fiscal year. This is primarily due to not receiving the State Healthy Start funds – which was not budgeted so this is expected. The reason for the lower than budget is the timing for the receipts for other grants. This will be caught up with the year-end accruals.

Expenditures

General Fund

- Overall, expenses for the General Fund at 92.1% of budget execution or \$1,173,952 under the budgeted expenditures. This will increase as accounts payable for the period are paid out over the next two months but should still come in under budget.
 - As payroll is already complete, the real factor to consider is the Materials and Services. On average, this should be around \$350,000 which means the General Fund should remain under budget for expenses.
- The Public Works Administration in the General Fund is over budget due to the personnel cost of a retirement not being a part of the budget. (Surveyor)
- Personnel costs for the Youth Services department came in at 105% of the budgeted cost which contributed to the overall exceeding of the budget by 4.7%. This was across the board on the amounts budgeted for Youth Services.

Public Works

- Public Works Fund is at 91.2% budget execution for expenses. Personnel expenses are at 98.3% and are the closest to the budgeted amounts. There is nothing to report at this time as Public Works is well within budget limits and the accrual process should do nothing to change that.

All other funds

- None have exceeded the fund appropriation.

Summary

Wasco County has finished the year in a good position relative to the budget. The accrual period will be completed over the next two months and then the audit will follow that. This will increase and/or decrease different accounts as appropriate. There may also be some correcting entries to complete.



Wasco County Monthly Report General Fund Revenue - June 2017

Filters	
Fd	101
Cat	(Multiple Items)

Data								
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year	
Revenue								
GENERAL FUND								
NON-DEPARTMENTAL RESOURCES-R								
GENERAL FUND RESOURCES-R								
PROPERTY TAXES-R	8,596,285	8,675,467	8,380,495	100.9%	101.6%	3.5%	294,972.06	
LICENSES FEES & PERMITS-R	876,500	1,168,175	868,048	133.3%	145.4%	34.6%	300,127.42	
INTERGOV'T REV - NON SINGLE AUDIT-R	528,480	509,665	468,557	96.4%	91.9%	8.8%	41,107.95	
INTERGOV'T REV - SINGLE AUDIT-R	3,200	3,916	3,268	122.4%	102.1%	19.8%	648.43	
INVESTMENT EARNINGS-R	32,200	69,408	39,867	215.6%	141.4%	74.1%	29,540.82	
RENTS-R	1,335	1,344	1,314	100.7%	98.4%	2.3%	29.75	
MISCELLANEOUS-R	134,277	157,893	193,231	117.6%	125.5%	-18.3%	(35,337.76)	
TRANSFERS IN-R	1,548,282	1,473,282	655,628	95.2%	84.0%	124.7%	817,654.08	
GENERAL FUND RESOURCES-R Total	11,720,559	12,059,150	10,610,407	102.9%	102.8%	13.7%	1,448,742.75	
NON-DEPARTMENTAL RESOURCES-R Total	11,720,559	12,059,150	10,610,407	102.9%	102.8%	13.7%	1,448,742.75	
ASSESSMENT & TAXATION-R	17,550	36,522	37,410	208.1%	175.6%	-2.4%	(888.43)	
COUNTY CLERK-R	134,700	195,380	159,395	145.0%	127.5%	22.6%	35,984.92	
SHERIFF-R	446,092	391,607	395,473	87.8%	89.8%	-1.0%	(3,866.40)	
ADMINISTRATIVE SERVICES-R	398,376	340,205	407,423	85.4%	133.1%	-16.5%	(67,217.81)	
ADMINISTRATION-R	294,220	304,768	290,738	103.6%	95.4%	4.8%	14,030.05	
DISTRICT ATTORNEY-R	174,326	217,735	207,018	124.9%	126.8%	5.2%	10,716.89	
PLANNING-R	146,150	162,696	139,775	111.3%	97.0%	16.4%	22,921.00	
PUBLIC WORKS-R	16,065	27,665	14,690	172.2%	112.4%	88.3%	12,975.00	
YOUTH SERVICES-R	43,300	81,931	45,809	189.2%	150.6%	78.9%	36,122.31	
GENERAL FUND Total	13,391,338	13,817,658	12,308,138	103.2%	103.7%	12.3%	1,509,520.28	



Wasco County Monthly Report General Fund Revenue - June

Account	Current Budget	2017		Current	Prior Year	Year to	Current Year - Prior Year
		Current Actual YTD	Prior Year Actual YTD	Year Budget Executed	Budget Executed	Year % Change	
Revenue Total	13,391,338	13,817,658	12,308,138	103.2%	103.7%	12.3%	1,509,520.28



Wasco County Monthly Report

General Fund - Expenditures - June 2017

Filters	
Fd	101
Cat	(Multiple Items)

Data								
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year	
Expense								
GENERAL FUND								
ASSESSMENT & TAXATION-E	853,087	719,945	737,905	84.4%	86.0%	-2.4%	(17,960.41)	
COUNTY CLERK-E								
COUNTY CLERK-E	227,352	216,072	186,011	95.0%	91.4%	16.2%	30,060.63	
ELECTIONS-E	117,484	111,321	79,098	94.8%	71.3%	40.7%	32,222.38	
COUNTY CLERK-E Total	344,836	327,393	265,110	94.9%	84.3%	23.5%	62,283.01	
SHERIFF-E								
EMERGENCY MANAGEMENT-E	139,861	122,832	94,826	87.8%	76.9%	29.5%	28,006.50	
MARINE PATROL-E	50,370	50,195	48,207	99.7%	92.0%	4.1%	1,987.57	
LAW ENFORCEMENT-E	2,142,314	2,042,971	1,942,198	95.4%	95.8%	5.2%	100,773.72	
SHERIFF-E Total	2,332,545	2,215,998	2,085,231	95.0%	94.6%	6.3%	130,767.79	
ADMINISTRATIVE SERVICES-E								
INFORMATION TECHNOLOGY-E	940,477	789,431	698,903	83.9%	84.9%	13.0%	90,528.02	
COUNTY COMMISSION-E	198,042	194,955	191,109	98.4%	99.0%	2.0%	3,845.60	
EMPLOYEE & ADMINISTRATIVE SERVICES-E	904,631	795,937	530,576	88.0%	83.5%	50.0%	265,361.22	
FACILITIES-E	952,396	729,184	564,453	76.6%	78.0%	29.2%	164,730.95	
ADMINISTRATIVE SERVICES-E Total	2,995,545	2,509,506	1,985,041	83.8%	83.6%	26.4%	524,465.79	
ADMINISTRATION-E								
ADMINISTRATION-E	900,550	545,896	649,271	60.6%	76.1%	-15.9%	(103,375.44)	
PASS-THROUGH GRANTS-E	186,092	189,176	195,490	101.7%	102.0%	-3.2%	(6,313.66)	
NORCOR-E	1,943,848	1,940,221	2,071,010	99.8%	99.7%	-6.3%	(130,789.91)	
VETERANS-E	145,251	142,767	130,833	98.3%	99.7%	9.1%	11,934.17	
SPECIAL PAYMENTS-E	407,525	425,876	385,356	104.5%	101.5%	10.5%	40,520.47	
ADMINISTRATION-E Total	3,583,266	3,243,936	3,431,961	90.5%	94.5%	-5.5%	(188,024.37)	



Wasco County Monthly Report General Fund - Expenditures - June 2017

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current			Current Year - Prior Year
				Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	
DISTRICT ATTORNEY-E	576,865	574,643	554,890	99.6%	102.8%	3.6%	19,752.06
PLANNING-E	759,017	671,320	542,812	88.4%	79.8%	23.7%	128,508.72
PUBLIC WORKS-E	67,614	70,723	59,428	104.6%	89.7%	19.0%	11,294.80
YOUTH SERVICES-E	534,020	559,216	478,470	104.7%	96.8%	16.9%	80,746.00
NON-DEPARTMENTAL EXPENDITURES-E	2,907,500	2,887,662	2,235,961	99.3%	98.7%	29.1%	651,701.12
GENERAL FUND Total	14,954,294	13,780,342	12,376,808	92.1%	92.2%	11.3%	1,403,534.51
Expense Total	14,954,294	13,780,342	12,376,808	92.1%	92.2%	11.3%	1,403,534.51



Wasco County Monthly Report

Public Works - Revenue Expense - June 2017

Filters	
Fd	202
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
PUBLIC WORKS FUND							
NON-DEPARTMENTAL RESOURCES-R							
PUBLIC WORKS RESOURCES-R							
INVESTMENT EARNINGS-R	23,600	49,316	25,913	209.0%	143.2%	90.3%	23,403.24
INTERNAL SERVICES-R	3,180	3,180	3,180	100.0%	100.0%	0.0%	-
PUBLIC WORKS RESOURCES-R Total	26,780	52,496	29,093	196.0%	136.7%	80.4%	23,403.24
NON-DEPARTMENTAL RESOURCES-R Total	26,780	52,496	29,093	196.0%	136.7%	80.4%	23,403.24
PUBLIC WORKS-R							
PUBLIC WORKS-R							
LICENSES FEES & PERMITS-R	10,000	11,214	-	112.1%	0.0%	#DIV/0!	11,214.25
INTERGOV'T REV - NON SINGLE AUDIT-R	2,371,200	2,075,923	2,034,560	87.5%	98.2%	2.0%	41,362.73
INTERGOV'T REV - SINGLE AUDIT-R	100,200	114,817	576,941	114.6%	110.9%	-80.1%	(462,124.03)
MISCELLANEOUS-R	1,000	22,948	17,551	2294.8%	3510.3%	30.7%	5,396.72
SALE OF FIXED ASSETS-R	10,000	908	23,931	9.1%	159.5%	-96.2%	(23,023.75)
CHARGES FOR SERVICES-R	196,000	168,125	218,124	85.8%	111.3%	-22.9%	(49,999.20)
PUBLIC WORKS-R Total	2,688,400	2,393,935	2,871,108	89.0%	102.0%	-16.6%	(477,173.28)
PUBLIC WORKS-R Total	2,688,400	2,393,935	2,871,108	89.0%	102.0%	-16.6%	(477,173.28)
PUBLIC WORKS FUND Total	2,715,180	2,446,431	2,900,201	90.1%	102.3%	-15.6%	(453,770.04)
Revenue Total	2,715,180	2,446,431	2,900,201	90.1%	102.3%	-15.6%	(453,770.04)
Expense							
PUBLIC WORKS FUND							
PUBLIC WORKS-E							
PUBLIC WORKS-E							
PERSONAL SERVICES-E	1,624,939	1,597,825	1,366,710	98.3%	96.6%	16.9%	231,115.16



Wasco County Monthly Report Public Works - Revenue Expense - June 2017

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
MATERIALS & SERVICES-E	1,332,400	1,198,360	836,811	89.9%	79.1%	43.2%	361,548.80
CAPITAL OUTLAY-E	230,000	110,258	59,625	47.9%	79.5%	84.9%	50,633.37
PUBLIC WORKS-E Total	3,187,339	2,906,443	2,263,145	91.2%	88.8%	28.4%	643,297.33
PUBLIC WORKS-E Total	3,187,339	2,906,443	2,263,145	91.2%	88.8%	28.4%	643,297.33
PUBLIC WORKS FUND Total	3,187,339	2,906,443	2,263,145	91.2%	88.8%	28.4%	643,297.33
Expense Total	3,187,339	2,906,443	2,263,145	91.2%	88.8%	28.4%	643,297.33



Wasco County Monthly Report

All Funds Revenue Expense Summary - June 2017

Filters	
Fd	(Multiple Items)
Cat	(Multiple Items)

Data								
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year	
Revenue								
911 COMMUNICATIONS FUND	994,687	1,003,963	844,420	100.9%	91.2%	18.9%	159,542.79	
911 EQUIPMENT RESERVE	1,200	2,245	1,247	187.1%	103.9%	79.9%	997.28	
CAPITAL ACQUISITIONS FUND	912,650	923,170	708,577	101.2%	100.5%	30.3%	214,593.16	
CDBG GRANT FUND	5,478,670	349,564	49,206	6.4%	0.9%	610.4%	300,358.02	
CLERK RECORDS FUND	7,425	10,392	9,599	140.0%	146.6%	8.3%	793.39	
COMM ON CHILDREN & FAMILIES FUND	147,600	122,859	164,003	83.2%	156.3%	-25.1%	(41,144.46)	
COMMUNITY CORRECTIONS FUND	1,506,382	1,519,623	1,629,033	100.9%	148.4%	-6.7%	(109,410.06)	
COUNTY FAIR FUND	169,550	204,981	144,053	120.9%	82.3%	42.3%	60,927.75	
COUNTY SCHOOL FUND	280,200	102,461	290,926	36.6%	100.6%	-64.8%	(188,465.64)	
COURT FACILITIES SECURITY FUND	3,855	27,203	38,489	705.6%	125.2%	-29.3%	(11,285.84)	
DISTRICT ATTORNEY	2,600	4,717	2,524	181.4%	153.0%	86.9%	2,192.78	
FACILITY CAPITAL RESERVE	912,000	920,934	706,472	101.0%	100.6%	30.4%	214,462.01	
FOREST HEALTH PROGRAM FUND	380	1,643	45,965	432.4%	82.1%	-96.4%	(44,321.48)	
GENERAL FUND	13,391,338	13,817,658	12,308,138	103.2%	103.7%	12.3%	1,509,520.28	
GENERAL OPERATING RESERVE	812,000	823,019	608,878	101.4%	100.6%	35.2%	214,141.36	
HOUSEHOLD HAZARDOUS WASTE FUND	331,250	333,706	353,053	100.7%	111.5%	-5.5%	(19,346.78)	
KRAMER FIELD FUND	165	309	172	187.4%	114.5%	80.0%	137.37	
LAND CORNER PRESERVATION FUND	32,470	34,349	31,915	105.8%	115.2%	7.6%	2,433.50	
LAW LIBRARY FUND	25,700	26,871	26,258	104.6%	127.5%	2.3%	612.60	
MUSEUM	112,475	109,936	77,884	97.7%	89.7%	41.2%	32,051.34	
PARKS FUND	70,360	96,835	102,432	137.6%	129.0%	-5.5%	(5,596.61)	
PUBLIC WORKS FUND	2,715,180	2,446,431	2,900,201	90.1%	102.3%	-15.6%	(453,770.04)	
ROAD RESERVE FUND	15,000	26,331	14,633	175.5%	112.6%	79.9%	11,698.74	
SPECIAL ECON DEV PAYMENTS FUND	2,292,000	1,277,100	3,592,432	55.7%	150.3%	-64.5%	(2,315,332.26)	



Wasco County Monthly Report

All Funds Revenue Expense Summary - June 2017

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
WEED & PEST CONTROL FUND	214,100	195,253	241,646	91.2%	108.6%	-19.2%	(46,393.61)
Revenue Total	30,429,237	24,381,551	24,892,156	80.1%	88.6%	-2.1%	(510,604.41)
Expense							
911 COMMUNICATIONS FUND	1,000,111	978,390	972,897	97.8%	99.7%	0.6%	5,492.76
911 EQUIPMENT RESERVE	240,600	-	-	0.0%	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	2,802,650	315,520	-	11.3%	0.0%	#DIV/0!	315,520.00
CDBG GRANT FUND	5,508,670	265,816	44,550	4.8%	0.8%	496.7%	221,265.96
CLERK RECORDS FUND	50,825	8,698	12,382	17.1%	30.5%	-29.8%	(3,684.48)
COMM ON CHILDREN & FAMILIES FUND	209,846	132,112	155,830	63.0%	90.8%	-15.2%	(23,717.79)
COMMUNITY CORRECTIONS FUND	1,899,882	1,327,847	1,175,854	69.9%	97.4%	12.9%	151,993.39
COUNTY FAIR FUND	223,653	198,484	192,556	88.7%	95.1%	3.1%	5,928.20
COUNTY SCHOOL FUND	290,000	89,730	364,296	30.9%	97.2%	-75.4%	(274,566.04)
COURT FACILITIES SECURITY FUND	36,000	-	3,678	0.0%	10.2%	-100.0%	(3,678.00)
DISTRICT ATTORNEY	21,325	6,762	12,150	31.7%	44.2%	-44.3%	(5,388.01)
FACILITY CAPITAL RESERVE	2,734,000	90,400	-	3.3%	0.0%	#DIV/0!	90,400.00
FOREST HEALTH PROGRAM FUND	77,219	-	-	0.0%	0.0%	#DIV/0!	-
GENERAL FUND	14,954,294	13,780,342	12,376,808	92.1%	92.2%	11.3%	1,403,534.51
GENERAL OPERATING RESERVE	2,812,000	-	-	0.0%	0.0%	#DIV/0!	-
HOUSEHOLD HAZARDOUS WASTE FUND	397,506	273,163	314,890	68.7%	91.4%	-13.3%	(41,727.58)
KRAMER FIELD FUND	33,145	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	69,539	55,833	67,421	80.3%	101.0%	-17.2%	(11,588.56)
LAW LIBRARY FUND	48,000	21,020	22,041	43.8%	45.9%	-4.6%	(1,020.97)
MUSEUM	275,149	71,707	92,538	26.1%	37.2%	-22.5%	(20,831.45)
PARKS FUND	85,263	46,645	52,189	54.7%	61.1%	-10.6%	(5,543.99)
PUBLIC WORKS FUND	3,187,339	2,906,443	2,263,145	91.2%	88.8%	28.4%	643,297.33
ROAD RESERVE FUND	2,815,000	-	-	0.0%	0.0%	#DIV/0!	-
SPECIAL ECON DEV PAYMENTS FUND	2,320,800	2,127,350	1,230,000	91.7%	82.8%	73.0%	897,350.08
WEED & PEST CONTROL FUND	252,338	241,847	232,270	95.8%	92.6%	4.1%	9,576.92
Expense Total	42,345,154	22,938,106	19,585,494	54.2%	53.1%	17.1%	3,352,612.28



Wasco County Monthly Report Personnel - All Funds - June 2017

Filters	
Fd	(All)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND							
ASSESSMENT & TAXATION-E	765,243	649,503	666,774	84.9%	85.3%	-2.6%	(17,270.55)
COUNTY CLERK-E	278,066	267,100	232,177	96.1%	90.8%	15.0%	34,922.98
SHERIFF-E	1,996,421	1,940,538	1,823,913	97.2%	96.2%	6.4%	116,625.89
ADMINISTRATIVE SERVICES-E	1,695,202	1,590,179	1,257,930	93.8%	83.3%	26.4%	332,248.90
ADMINISTRATION-E	152,351	130,854	118,015	85.9%	84.7%	10.9%	12,838.94
DISTRICT ATTORNEY-E	518,265	516,093	497,324	99.6%	103.2%	3.8%	18,769.57
PLANNING-E	710,991	628,445	497,785	88.4%	78.1%	26.2%	130,660.32
PUBLIC WORKS-E	56,699	64,239	54,004	113.3%	101.4%	19.0%	10,235.15
YOUTH SERVICES-E	502,248	529,357	457,054	105.4%	100.8%	15.8%	72,303.21
GENERAL FUND Total	6,675,485	6,316,309	5,604,974	94.6%	90.3%	12.7%	711,334.41
PUBLIC WORKS FUND							
PUBLIC WORKS-E	1,624,939	1,597,825	1,366,710	98.3%	96.6%	16.9%	231,115.16
PUBLIC WORKS FUND Total	1,624,939	1,597,825	1,366,710	98.3%	96.6%	16.9%	231,115.16
911 COMMUNICATIONS FUND							
SHERIFF-E	825,122	823,043	810,918	99.7%	100.5%	1.5%	12,125.32
911 COMMUNICATIONS FUND Total	825,122	823,043	810,918	99.7%	100.5%	1.5%	12,125.32
COMM ON CHILDREN & FAMILIES FUND							
YOUTH SERVICES-E	73,971	75,734	71,654	102.4%	99.8%	5.7%	4,080.27
COMM ON CHILDREN & FAMILIES FUND Total	73,971	75,734	71,654	102.4%	99.8%	5.7%	4,080.27
COMMUNITY CORRECTIONS FUND							
SHERIFF-E	675,870	650,414	489,138	96.2%	91.2%	33.0%	161,276.04
COMMUNITY CORRECTIONS FUND Total	675,870	650,414	489,138	96.2%	91.2%	33.0%	161,276.04
COUNTY FAIR FUND							



Wasco County Monthly Report Personnel - All Funds - June 2017

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
ADMINISTRATION-E	44,103	22,403	24,429	50.8%	59.8%	-8.3%	(2,025.43)
COUNTY FAIR FUND Total	44,103	22,403	24,429	50.8%	59.8%	-8.3%	(2,025.43)
HOUSEHOLD HAZARDOUS WASTE FUND	117,584	104,585	100,513	88.9%	88.2%	4.1%	4,071.76
LAND CORNER PRESERVATION FUND	56,039	52,433	56,064	93.6%	105.3%	-6.5%	(3,631.60)
MUSEUM	44,669	28,613	33,831	64.1%	67.7%	-15.4%	(5,218.25)
PARKS FUND	36,343	14,935	16,286	41.1%	49.7%	-8.3%	(1,350.64)
WEED & PEST CONTROL FUND	93,588	100,386	90,952	107.3%	98.7%	10.4%	9,434.11
Expense Total	10,267,713	9,786,679	8,665,468	95.3%	92.0%	12.9%	1,121,211.15



Wasco County Monthly Report Materials and Services All Funds - June 2017

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND							
ASSESSMENT & TAXATION-E	87,844	70,442	71,131	80.2%	93.8%	-1.0%	(689.86)
COUNTY CLERK-E	66,770	60,293	32,933	90.3%	55.8%	83.1%	27,360.03
SHERIFF-E	262,322	219,056	230,773	83.5%	89.8%	-5.1%	(11,716.24)
ADMINISTRATIVE SERVICES-E							
INFORMATION TECHNOLOGY-E	395,223	313,404	338,116	79.3%	92.6%	-7.3%	(24,712.68)
EMPLOYEE & ADMINISTRATIVE SERVICES-E	130,750	48,260	89,217	36.9%	185.3%	-45.9%	(40,957.64)
FACILITIES-E	357,970	331,421	212,675	92.6%	77.9%	55.8%	118,746.93
ADMINISTRATION-E							
ADMINISTRATION-E	767,450	435,382	541,709	56.7%	74.6%	-19.6%	(106,327.57)
PASS-THROUGH GRANTS-E	186,092	189,176	195,490	101.7%	102.0%	-3.2%	(6,313.66)
NORCOR-E							
MATERIALS & SERVICES-E	1,943,848	1,940,221	2,071,010	99.8%	99.7%	-6.3%	(130,789.91)
VETERANS-E	15,500	12,083	14,802	78.0%	101.4%	-18.4%	(2,718.80)
SPECIAL PAYMENTS-E	407,525	425,876	385,356	104.5%	101.5%	10.5%	40,520.47
DISTRICT ATTORNEY-E	58,600	54,771	57,567	93.5%	99.1%	-4.9%	(2,796.00)
PLANNING-E	48,026	42,875	45,027	89.3%	105.5%	-4.8%	(2,151.60)
PUBLIC WORKS-E							
SURVEYOR-E	8,500	3,187	1,930	37.5%	20.9%	65.1%	1,257.11
WATERMASTER-E	2,415	3,297	3,494	136.5%	93.7%	-5.7%	(197.46)
YOUTH SERVICES-E	31,772	29,859	21,416	94.0%	52.5%	39.4%	8,442.79
GENERAL FUND Total	4,770,607	4,179,603	4,312,647	87.6%	93.3%	-3.1%	(133,044.09)
PUBLIC WORKS FUND							
PUBLIC WORKS-E							



Wasco County Monthly Report Materials and Services All Funds - June 2017

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
PUBLIC WORKS-E							
MATERIALS & SERVICES-E	1,332,400	1,198,360	836,811	89.9%	79.1%	43.2%	361,548.80
PUBLIC WORKS FUND Total	1,332,400	1,198,360	836,811	89.9%	79.1%	43.2%	361,548.80
911 COMMUNICATIONS FUND							
SHERIFF-E	174,989	155,347	161,979	88.8%	95.8%	-4.1%	(6,632.56)
911 COMMUNICATIONS FUND Total	174,989	155,347	161,979	88.8%	95.8%	-4.1%	(6,632.56)
CLERK RECORDS FUND							
COUNTY CLERK-E	30,825	8,698	12,382	28.2%	79.4%	-29.8%	(3,684.48)
CLERK RECORDS FUND Total	30,825	8,698	12,382	28.2%	79.4%	-29.8%	(3,684.48)
COMM ON CHILDREN & FAMILIES FUND							
YOUTH SERVICES-E	135,875	56,378	84,176	41.5%	84.3%	-33.0%	(27,798.06)
COMM ON CHILDREN & FAMILIES FUND Total	135,875	56,378	84,176	41.5%	84.3%	-33.0%	(27,798.06)
COMMUNITY CORRECTIONS FUND							
SHERIFF-E	853,080	306,501	326,587	35.9%	105.3%	-6.2%	(20,086.65)
COMMUNITY CORRECTIONS FUND Total	853,080	306,501	326,587	35.9%	105.3%	-6.2%	(20,086.65)
COUNTY FAIR FUND							
ADMINISTRATION-E							
COUNTY FAIR-E	179,550	176,081	168,127	98.1%	104.1%	4.7%	7,953.63
COUNTY FAIR FUND Total	179,550	176,081	168,127	98.1%	104.1%	4.7%	7,953.63
COUNTY SCHOOL FUND							
ADMINISTRATION-E							
COUNTY SCHOOL-E	290,000	89,730	364,296	30.9%	97.2%	-75.4%	(274,566.04)
COUNTY SCHOOL FUND Total	290,000	89,730	364,296	30.9%	97.2%	-75.4%	(274,566.04)
COURT FACILITIES SECURITY FUND							
ADMINISTRATION-E							
COURT FACILITIES-E	36,000	-	3,678	0.0%	10.2%	-100.0%	(3,678.00)
COURT FACILITIES SECURITY FUND Total	36,000	-	3,678	0.0%	10.2%	-100.0%	(3,678.00)
DISTRICT ATTORNEY							
DISTRICT ATTORNEY-E	19,525	4,962	7,150	25.4%	31.8%	-30.6%	(2,188.01)
DISTRICT ATTORNEY Total	19,525	4,962	7,150	25.4%	31.8%	-30.6%	(2,188.01)
FOREST HEALTH PROGRAM FUND							



Wasco County Monthly Report Materials and Services All Funds - June 2017

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
ADMINISTRATION-E							
FOREST HEALTH-E	2,219	-	-	0.0%	0.0%	#DIV/0!	-
FOREST HEALTH PROGRAM FUND Total	2,219	-	-	0.0%	0.0%	#DIV/0!	-
HOUSEHOLD HAZARDOUS WASTE FUND							
PUBLIC HEALTH-E	251,829	168,578	214,377	66.9%	96.3%	-21.4%	(45,799.34)
HOUSEHOLD HAZARDOUS WASTE FUND Total	251,829	168,578	214,377	66.9%	96.3%	-21.4%	(45,799.34)
KRAMER FIELD FUND	33,145	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	3,000	900	2,700	30.0%	90.0%	-66.7%	(1,800.00)
LAW LIBRARY FUND	40,000	13,020	14,041	32.5%	35.1%	-7.3%	(1,020.97)
MUSEUM	62,700	42,713	47,831	68.1%	94.8%	-10.7%	(5,117.94)
PARKS FUND	48,920	31,710	35,903	64.8%	68.1%	-11.7%	(4,193.35)
SPECIAL ECON DEV PAYMENTS FUND							
ADMINISTRATION-E							
DESIGN LLC-E	1,131,150	937,700	760,000	82.9%	74.8%	23.4%	177,700.00
SPECIAL ECON DEV PAYMENTS FUND Total	1,131,150	937,700	760,000	82.9%	74.8%	23.4%	177,700.00
WEED & PEST CONTROL FUND	158,750	141,461	141,318	89.1%	89.1%	0.1%	142.81
Expense Total	9,554,564	7,511,740	7,494,004	78.6%	87.4%	0.2%	17,735.75



Wasco County Monthly Report Capital All Funds - June 2017

Filters	
Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Expense							
GENERAL FUND	600,702	396,769	223,226	66.1%	66.5%	77.7%	173,543.07
PUBLIC WORKS FUND	230,000	110,258	59,625	47.9%	79.5%	84.9%	50,633.37
911 EQUIPMENT RESERVE	240,600	-	-	0.0%	0.0%	#DIV/0!	-
CAPITAL ACQUISITIONS FUND	2,802,650	315,520	-	11.3%	0.0%	#DIV/0!	315,520.00
CDBG GRANT FUND	5,508,670	265,816	44,550	4.8%	0.8%	496.7%	221,265.96
CLERK RECORDS FUND	20,000	-	-	0.0%	0.0%	#DIV/0!	-
FACILITY CAPITAL RESERVE	2,643,600	65,400	-	2.5%	0.0%	#DIV/0!	65,400.00
GENERAL OPERATING RESERVE	2,812,000	-	-	0.0%	0.0%	#DIV/0!	-
HOUSEHOLD HAZARDOUS WASTE FUND	28,093	-	-	0.0%	0.0%	#DIV/0!	-
LAND CORNER PRESERVATION FUND	8,000	-	6,157	0.0%	77.0%	-100.0%	(6,157.00)
MUSEUM	167,780	381	10,876	0.2%	7.3%	-96.5%	(10,495.26)
ROAD RESERVE FUND	2,815,000	-	-	0.0%	0.0%	#DIV/0!	-
Expense Total	17,877,095	1,154,143	344,433	6.5%	2.2%	235.1%	809,710.14



Wasco County Monthly Report Reserve Funds - June 2017

Filters	
Fd	(Multiple Items)
Cat	(Multiple Items)

Data							
Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
FACILITY CAPITAL RESERVE	912,000	920,934	706,472	101.0%	100.6%	30.4%	214,462.01
GENERAL OPERATING RESERVE	812,000	823,019	608,878	101.4%	100.6%	35.2%	214,141.36
ROAD RESERVE FUND	15,000	26,331	14,633	175.5%	112.6%	79.9%	11,698.74
Revenue Total	1,739,000	1,770,284	1,329,982	101.8%	100.7%	33.1%	440,302.11
Expense							
FACILITY CAPITAL RESERVE	2,734,000	90,400	-	3.3%	0.0%	#DIV/0!	90,400.00
GENERAL OPERATING RESERVE	2,812,000	-	-	0.0%	0.0%	#DIV/0!	-
ROAD RESERVE FUND	2,815,000	-	-	0.0%	0.0%	#DIV/0!	-
Expense Total	8,361,000	90,400	-	1.1%	0.0%	#DIV/0!	90,400.00



Wasco County Monthly Report Investment/Interest All Funds - June 2017

Filters

Fd	(Multiple Items)
Cat	(Multiple Items)

Data

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current Year Budget Executed	Prior Year Budget Executed	Year to Year % Change	Current Year - Prior Year
Revenue							
INTEREST EARNED							
911 COMMUNICATIONS FUND	150	528	138	352.0%	46.0%	282.8%	390.07
911 EQUIPMENT RESERVE	1,200	2,245	1,247	187.1%	103.9%	79.9%	997.28
CAPITAL ACQUISITIONS FUND	12,650	23,170	8,577	183.2%	171.5%	170.1%	14,593.12
CDBG GRANT FUND	200	513	-	256.4%	#DIV/0!	#DIV/0!	512.84
CLERK RECORDS FUND	175	338	206	193.0%	206.2%	63.8%	131.50
COMM ON CHILDREN & FAMILIES FUND	600	984	629	164.1%	125.8%	56.4%	355.15
COMMUNITY CORRECTIONS FUND	2,000	10,111	3,638	505.6%	181.9%	177.9%	6,473.47
COUNTY FAIR FUND	470	677	504	144.0%	100.9%	34.2%	172.42
COUNTY SCHOOL FUND	200	205	865	102.4%	216.2%	-76.3%	(660.10)
COURT FACILITIES SECURITY FUND	355	1,022	408	288.0%	163.3%	150.4%	614.07
DISTRICT ATTORNEY	100	176	137	175.9%	91.0%	28.8%	39.35
FACILITY CAPITAL RESERVE	12,000	20,934	7,249	174.4%	241.6%	188.8%	13,684.97
FOREST HEALTH PROGRAM FUND	380	1,643	721	432.4%	72.1%	127.8%	921.95
GENERAL FUND	32,000	65,032	39,799	203.2%	142.1%	63.4%	25,233.43
GENERAL OPERATING RESERVE	12,000	23,019	8,878	191.8%	177.6%	159.3%	14,141.36
HOUSEHOLD HAZARDOUS WASTE FUND	450	2,215	1,009	492.1%	224.3%	119.4%	1,205.35
KRAMER FIELD FUND	165	309	172	187.4%	114.5%	80.0%	137.37
LAND CORNER PRESERVATION FUND	470	613	491	130.3%	70.1%	24.8%	121.92
LAW LIBRARY FUND	700	1,340	727	191.4%	121.2%	84.3%	612.60
MUSEUM	975	1,991	1,037	204.2%	103.7%	91.9%	953.62
PARKS FUND	575	1,831	765	318.5%	191.1%	139.5%	1,066.70
PUBLIC WORKS FUND	23,500	49,316	25,813	209.9%	143.4%	91.1%	23,503.24
ROAD RESERVE FUND	15,000	26,331	14,633	175.5%	112.6%	79.9%	11,698.74



Wasco County Monthly Report Investment/Interest All Funds - June 2017

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
SPECIAL ECON DEV PAYMENTS FUND	2,000	4,990	2,279	249.5%	#DIV/0!	118.9%	2,710.98
WEED & PEST CONTROL FUND	600	2,034	1,011	339.0%	168.4%	101.3%	1,023.36
INTEREST EARNED Total	118,915	241,567	120,932	203.1%	146.9%	99.8%	120,634.76
LID INTEREST							
PUBLIC WORKS FUND	100	-	100	0.0%	100.0%	-100.0%	(100.00)
LID INTEREST Total	100	-	100	0.0%	100.0%	-100.0%	(100.00)
UNSEG TAX INTEREST EARNED							
GENERAL FUND	200	4,375	68	2187.7%	34.0%	6333.5%	4,307.39
UNSEG TAX INTEREST EARNED Total	200	4,375	68	2187.7%	34.0%	6333.5%	4,307.39
CONTRACT-THE DALLES 911 SHARE							
911 COMMUNICATIONS FUND	347,301	348,884	321,745	100.5%	101.9%	8.4%	27,138.92
CONTRACT-THE DALLES 911 SHARE Total	347,301	348,884	321,745	100.5%	101.9%	8.4%	27,138.92
CONTRACT-MCFR 911 SHARE							
911 COMMUNICATIONS FUND	79,424	79,424	60,170	100.0%	83.3%	32.0%	19,254.04
CONTRACT-MCFR 911 SHARE Total	79,424	79,424	60,170	100.0%	83.3%	32.0%	19,254.04
SCENIC ACT IN LIEU OF TAX							
GENERAL FUND	-	1,595	-	#DIV/0!	#DIV/0!	#DIV/0!	1,595.00
SCENIC ACT IN LIEU OF TAX Total	-	1,595	-	#DIV/0!	#DIV/0!	#DIV/0!	1,595.00
PILT							
GENERAL FUND	350	98,104	35,596	28029.7%	508.5%	175.6%	62,507.95
PILT Total	350	98,104	35,596	28029.7%	508.5%	175.6%	62,507.95
MISCELLANEOUS REFUNDS							
PUBLIC WORKS FUND	-	102	105	#DIV/0!	#DIV/0!	-2.6%	(2.71)
MISCELLANEOUS REFUNDS Total	-	102	105	#DIV/0!	#DIV/0!	-2.6%	(2.71)
GROUND-RV DUMP							
COUNTY FAIR FUND	-	6	-	#DIV/0!	#DIV/0!	#DIV/0!	6.00
GROUND-RV DUMP Total	-	6	-	#DIV/0!	#DIV/0!	#DIV/0!	6.00
FAIR-MISC							
COUNTY FAIR FUND	-	114	3	#DIV/0!	#DIV/0!	3905.6%	111.31
FAIR-MISC Total	-	114	3	#DIV/0!	#DIV/0!	3905.6%	111.31
STATE-YOUTH INVEST-GF							
COMM ON CHILDREN & FAMILIES FUND	-	10,925	6,600	#DIV/0!	#DIV/0!	65.5%	4,325.00
STATE-YOUTH INVEST-GF Total	-	10,925	6,600	#DIV/0!	#DIV/0!	65.5%	4,325.00
YOUTH SUICIDE PREVENTION - #93.243							



Wasco County Monthly Report Investment/Interest All Funds - June 2017

Account	Current Budget	Current Actual YTD	Prior Year Actual YTD	Current	Prior Year	Year to	Current Year - Prior Year
				Year Budget Executed	Budget Executed	Year % Change	
COMM ON CHILDREN & FAMILIES FUND	-	3,875	17,600	#DIV/0!	#DIV/0!	-78.0%	(13,725.00)
YOUTH SUICIDE PREVENTION - #93.243 Total	-	3,875	17,600	#DIV/0!	#DIV/0!	-78.0%	(13,725.00)
SCAAP GRANT - #16.606							
GENERAL FUND	-	-	2,641	#DIV/0!	#DIV/0!	-100.0%	(2,641.00)
SCAAP GRANT - #16.606 Total	-	-	2,641	#DIV/0!	#DIV/0!	-100.0%	(2,641.00)
DOJ - DEPENDENCY							
GENERAL FUND	-	-	2,882	#DIV/0!	#DIV/0!	-100.0%	(2,882.49)
DOJ - DEPENDENCY Total	-	-	2,882	#DIV/0!	#DIV/0!	-100.0%	(2,882.49)
CIRCUIT COURT FINES							
GENERAL FUND	-	-	94	#DIV/0!	#DIV/0!	-100.0%	(94.00)
CIRCUIT COURT FINES Total	-	-	94	#DIV/0!	#DIV/0!	-100.0%	(94.00)
CLIENT FEES - MONITORING							
COMMUNITY CORRECTIONS FUND	-	-	35	#DIV/0!	#DIV/0!	-100.0%	(35.00)
CLIENT FEES - MONITORING Total	-	-	35	#DIV/0!	#DIV/0!	-100.0%	(35.00)
OREGON HEALTH AUTHORITY							
COMM ON CHILDREN & FAMILIES FUND	-	-	275	#DIV/0!	#DIV/0!	-100.0%	(275.36)
OREGON HEALTH AUTHORITY Total	-	-	275	#DIV/0!	#DIV/0!	-100.0%	(275.36)
HEALTHY LIVING FOUNDATION							
COMM ON CHILDREN & FAMILIES FUND	-	-	9,350	#DIV/0!	#DIV/0!	-100.0%	(9,350.00)
HEALTHY LIVING FOUNDATION Total	-	-	9,350	#DIV/0!	#DIV/0!	-100.0%	(9,350.00)
Revenue Total	546,290	788,972	578,197	144.4%	121.1%	36.5%	210,774.81